



**Glenmore Community Association, Inc.**

**DIRECTED PROXY/BALLOT**  
**the Special Meeting of the Members of Glenmore Community Association**  
**Thursday, June 2, 2022, 7:00 pm**

A Special Annual Meeting of the Members (“Owners”) of the Glenmore Community Association, Inc., a Virginia non-stock corporation (the “Association”) will be held on Thursday, June 2<sup>nd</sup> at 7:00 PM for the sole purpose of voting to approve or deny the levying of a Special Assessment on all property owners to cover the costs of storm clean-up. This meeting will be held virtually.

- Only members in “good standing” may cast a ballot. To be in “good standing” your GCA assessment must current by noon, Thursday, June 2, 2022.
- Members in “good standing” have three ways to vote on the Special Assessment
  1. [Preferred] Via **Balloteer**, an on-line voting platform.
    - To vote via Balloteer, you will need your 7-digit Glenmore/Associa account number. It can be found on your assessment coupons or by logging-in to your Glenmore TownSq account
    - Access Balloteer using this link:  
<https://www.balloteer.com/bp/nph-bstart?&cid=13463602251128287284>
    - When prompted enter your 7-digit number [no zeros or dashes] in the Voter ID box.
    - If you cannot find your account number or have questions about the status of your account, contact Thelma Washington [twashington@communitygroup.com](mailto:twashington@communitygroup.com) 434-956-3895.
  2. Via email. Take a picture of or scan of your proxy/ballot that is signed and dated by all owners. Attach the image/file and email to [tdurrer@communitygroup.com](mailto:tdurrer@communitygroup.com). Please include “GCA Ballot” in the subject line.
  3. Via regular mail. Be sure all owners sign and date the proxy/ballot.

Voting via Balloteer will close at 12:00 noon on Thursday, June 2 and your proxy/ballot must be received by 12:00 noon on Thursday, June 2, 2022.

**Instructions for Completing Proxy**

1. If you are signing in a representative capacity, please give your full title as such. If the property is owned by a corporation, please sign using the full corporate name and the name of the president or another authorized officer. If the property is owned by a partnership, please sign in the partnership name by authorized partner(s). If the property is owned by an LLC, please sign in the LLC’s name and indicate your capacity as a member, or manager, if applicable.

If the proxy is signed by an entity representative, that person represents that s/he has authority to sign this Proxy, and in no event, however, shall the Association be liable in the event the proxy is signed by someone without authority to do so.

2. Proxy/Ballot submission:
  - You may submit your proxy/ballot **via email** with an attached.pdf or image of your completed proxy/ballot to Tim Durrer, Community Manager [tdurrer@communitygroup.com](mailto:tdurrer@communitygroup.com) or
  - You may mail your proxy/ballot to:  
Glenmore Community Association, Inc.  
1524 Insurance, Suite C  
Charlottesville, VA 22911  
Mailed proxy/ballots must be received by 12:00 noon, Thursday, June 2, 2022.
3. You may revoke a submitted proxy prior to 12:00 noon on Thursday, June 2, 2022, in one of two ways:
  - Via email at [tdurrer@communitygroup.com](mailto:tdurrer@communitygroup.com) no later than noon on Thursday, June 2, 2022.
  - Submitting your revocation to Tim Durrer, Manager, in writing, to the address above.



## DIRECTED PROXY/BALLOT

For the Special Meeting of the Glenmore Community Association  
Thursday, June 2, 2022, 7:00 pm

### Proxy/Ballot

The Board of Directors of the Glenmore Community Association requests approval of the following:

***Approve a special assessment in an amount up to \$85.00 per property owner to cover the costs of the storm cleanup to be due and payable on December 1, 2022.***

☐ YES

☐ NO

– OR –

The undersigned Voting Member(s) of the Glenmore Community Association, Inc. do hereby make, constitute and appoint:

☐ **William Cromwell**, President of the Glenmore Community Association

the "Proxyholder", as his/her/their attorney-in-fact and proxy to vote on his/her/their behalf on all matters that may be considered at the Special Meeting to be held on June 2, 2022, and at any adjournment or continuation thereof. This proxy shall be revocable by the undersigned until it is exercised, but in any event shall terminate at the close of the meeting or any adjournment or continuation thereof. [NOTE: If the box above is not filled in, the President of the Association will be deemed to be the appointed Proxyholder.]

PLEASE SIGN THIS BALLOT/ PROXY AND RETURN AS DIRECTED.

**PROXY MUST BE SIGNED ALL OWNER(S)**

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

Signature of Voting Owner(s): \_\_\_\_\_

\_\_\_\_\_

Print Name(s): \_\_\_\_\_

\_\_\_\_\_

Print Glenmore Address: \_\_\_\_\_