

**UPDATED MEETING FORMAT
AND APPLICATION DEADLINE**



East Contra Costa County Habitat Conservancy Public Advisory Committee Members Needed Request for Applications

Overview

The East Contra Costa County Habitat Conservancy is seeking four (4) individuals or organization representatives to serve on the Public Advisory Committee (PAC) to provide input on the implementation of the East Contra Costa County Habitat Conservation Plan / Natural Community Conservation Plan (HCP/NCCP or Plan). The PAC is composed of members representing a variety of interest groups, including three members from the development community, three representatives from the conservation community, three private landowners and/or agriculturalists, three representatives of suburban and/or rural residents within the Plan area, as well as staff members from interested public agencies. PAC members are appointed for a four-year term and are expected to attend all PAC meetings. **The PAC meets (remotely) on the 2nd Thursdays at 1 pm of February, May, August, and November. The May meeting is typically an in-person field trip.**

The current vacancies are for:

- 1 private permit seeker from the development community
- 1 representative from the conservation community
- 1 private landowner and/or agriculturalist (or their representatives)
- 1 suburban or rural resident from the Plan Area

The PAC currently meets quarterly (remotely three times a year and once for an in-person field trip) and is responsible for reviewing and commenting on the general implementation processes of the HCP/NCCP including providing input on implementation policies, budgeting, workplan, restoration projects, a small research grant program, the operation of preserves, and the adherence to plan commitments. For more information on the HCP/NCCP and the role of the PAC visit cocohcp.org.

Background information on the East Contra Costa County Habitat Conservancy: The East Contra Costa County Habitat Conservancy is a joint exercise of powers authority formed by the Cities of Brentwood, Clayton, Oakley and Pittsburg and Contra Costa County to implement the East Contra Costa County Habitat Conservation Plan / Natural Community Conservation Plan (HCP/NCCP or Plan). The HCP/NCCP provides a framework to protect natural resources in eastern Contra Costa County, while improving and streamlining the environmental permitting process for impacts on endangered species. The Plan will allow Contra Costa County, the Contra Costa County Flood Control and Water Conservation District, the East Bay Regional Park District and the Cities of Brentwood, Clayton, Oakley, and Pittsburg (collectively, the Permittees) to control endangered species permitting for activities and projects in the region that they perform or approve. The Plan also provides for comprehensive species, wetlands, and ecosystem conservation and contributes to the recovery of endangered species in northern California. The Plan avoids project-by-project permitting that is generally costly and time consuming for applicants and often results in uncoordinated and biologically ineffective mitigation.

Additional Information Provided

- Attachment A: Application Form
- Attachment B. Plan Inventory Area
- Attachment C: PAC Seat Assignments and Rotation Schedule

Submittal Instructions and Review Process

Application Submittal Requirements

Interested applicants should complete the attached application. The application needs to be received by no later than **Tuesday, August 1, 2023, at 5 p.m.** The application may be transmitted by mail or email to:

Maureen Parkes
East Contra Costa County Habitat Conservancy
30 Muir Road
Martinez, CA 94553

OR

Email: Maureen.Parkes@dcd.cccounty.us

Application Materials

- Attachment A: Application Form (to be returned by August 1, 2023)
- Attachment B. Plan Inventory Area
- Attachment C: PAC Seat Assignments and Rotation Schedule

The Application Evaluation Process.

Applications will be screened by the Conservancy and depending on the number of applications, candidates may also be invited to an interview. New PAC members will be selected by the Executive Director and the Board Secretary, subject to confirmation by the Conservancy's Board. Appointments are expected to be confirmed at the August 28, 2023 Board meeting.



EAST CONTRA COSTA COUNTY HABITAT CONSERVANCY APPLICATION FORM

Name of Advisory Board applying for: Public Advisory Committee

- Position: ☐ Private land owner/Agriculturalist
☐ Private permit seeker
☐ Suburban/Rural resident
☐ Conservation representative

Name of Applicant (Name):
Address:
City, State, Zip:
Contact Phone:
Email Address:

Signature: _____	Date: _____
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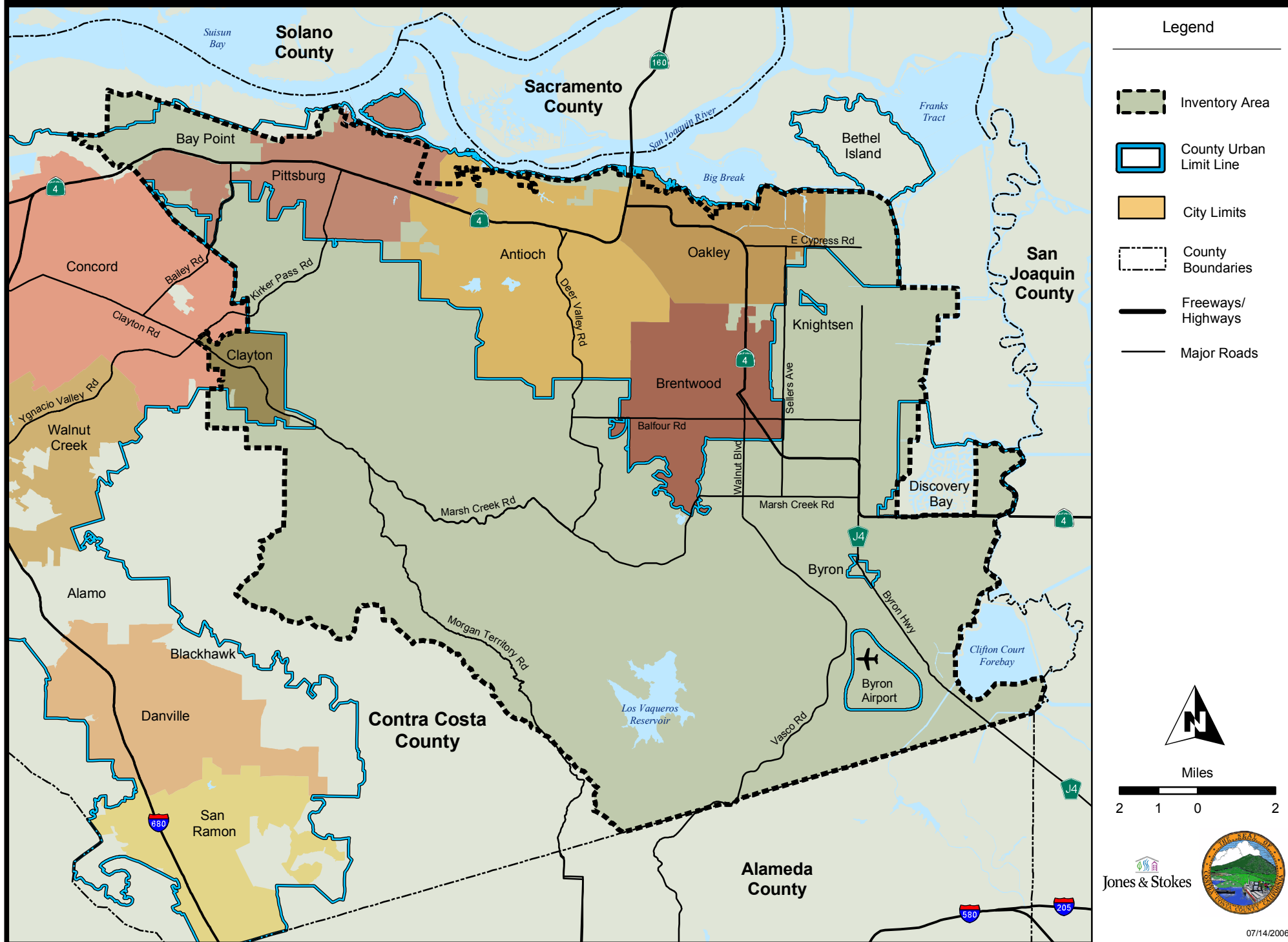
Personal Experience, Skills and Interests

<p>Education/Background:</p> <p>Occupation (student, for pay work, not for pay work, retiree or similar):</p> <p>Community Activities:</p> <p>Why are you interested in a position on the Public Advisory Committee of the East Contra Costa County Habitat Conservancy:</p> <p>You may attach a separate page(s) or provide responses on this page.</p>
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Information:

1. For more information about the East Contra Costa County Habitat Conservancy and the East Contra Costa County Habitat Conservation Plan/Natural Community Conservation Plan visit: www.cocohcp.org
2. File completed application with Maureen Parkes, Contra Costa County Department of Conservation and Development, 30 Muir Road, Martinez, CA 94553. Email applications accepted. Email to: Maureen.Parkes@dcd.cccounty.us.
3. Members of some advisory bodies may be required to file annual Conflict of Interest Statements.
4. Meetings of the Conservancy's Public Advisory Committee are held remotely during the day. However, the annual field trip in May is in-person and may be held in a location which is not accessible by public transportation.
5. The current meeting schedule and past meeting packets can be accessed online at www.cocohcp.org.

Figure A: Plan Inventory Area (Note: The City of Antioch is not a plan participant)



PAC Membership and Rotation Schedule*

PAC-01/2023

		Term Expiration	Term Expiration	Term Expiration
	Private Permit Seekers			
PS Seat 1	East Bay Leadership Council	12/2018	12/2022	12/2026
PS Seat 2	VACANT	12/2019	12/2023	12/2027
PS Seat 3	Building Industry Association - Bay Area	12/2020	12/2024	12/2028
	Conservation Advocates			
CA Seat 1	CA Native Plant Society - East Bay	12/2018	12/2022	12/2026
CA Seat 2	VACANT	12/2019	12/2023	12/2027
CA Seat 3	Save Mount Diablo	12/2020	12/2024	12/2028
	Private Landowners and/or Agriculturalists (or their representatives)			
PL Seat 1	Contra Costa Farm Bureau	12/2018	12/2022	12/2026
PL Seat 2	VACANT	12/2019	12/2023	12/2027
PL Seat 3	California Farmland Trust	12/2020	12/2024	12/2028
	Suburban or Rural Residents of the Plan area			
PR Seat 1	Sharon Osteen	12/2018	12/2022	12/2026
PR Seat 2	VACANT	12/2019	12/2023	12/2027
PR Seat 3	Arnica MacCarthy	12/2020	12/2024	12/2028

Note: New appointees take over an existing seat and the term expiration remains with the seat.

* Term Expirations continue on 4-year cycle.

Official 2017 (and forward) PAC attendance policy:

All PAC members/member organizations are required (annually) to attend three of the four scheduled meetings. If a member/member organization misses two or more meetings, the Board will be notified, and at the next available Board meeting consider opening the position for applications. The Committee member/member organization will have the opportunity to reapply for the open position.