



Contra Costa County

Clerk of the Board's Office • 1025 Escobar Street • Martinez, CA 94553 • www.contracosta.ca.gov

NEWS RELEASE

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Assessment Appeals Board Secretary

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Help Ensure Fairness in Property Taxes — Join the Contra Costa County Assessment Appeals Board

(Martinez, CA) -- Are you an experienced real estate, appraisal, accounting, or legal professional looking for a meaningful way to give back? The Contra Costa County Assessment Appeals Board is seeking qualified individuals to serve as board members and help ensure property tax assessments are fair, accurate, and impartial.

As a board member, you'll hear and decide property tax assessment appeals, playing an important role in protecting the integrity of the County's property tax system while serving the community.

Board Member Compensation

Board members receive:

- \$200 for a half-day meeting
- \$300 for a full-day meeting
- \$400 for each additional consecutive meeting day
- Mileage reimbursement

Meeting Schedule

Meetings are typically held Thursdays at 9:00 a.m., except the first Thursday of each month. The Board recesses during May and June while the Assessor closes the assessment roll. Because many appeals are resolved through negotiations or withdrawals before a hearing, some scheduled meetings may be canceled.

Who Can Apply?

Applicants do not need to live in Contra Costa County or represent the district in which they reside.

Qualified candidates must have at least five years of professional experience in California in one of the following fields:

- Certified Public Accountant or Public Accountant

- Licensed Real Estate Broker
- Attorney
- Property Appraiser accredited by a nationally recognized professional organization
- Property Appraiser certified by the California Office of Real Estate Appraisers or the State Board of Equalization

Applicants must submit documentation verifying their qualifying experience with their application to the Clerk of the Board. Individuals who have worked in a county assessor's office within the past three years are not eligible to serve.

Ready to Make a Difference?

If you're committed to public service and bringing your professional expertise to an important community role, we encourage you to apply.

Interested individuals may apply online [application link](#), request an application by emailing the Clerk of the Board at clerkoftheboard@cob.cccounty.us, or visit the Clerk of the Board office at:

County Administration Building
1025 Escobar Street, 1st Floor
Martinez, CA 94553

For more information about the application process, call the Clerk of the Board at (925) 655-2000. Additional information is available through the California State Board of Equalization.

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