

Grandville Christian School

Hot Lunch Procedures

2019-2020

Welcome to the 2019-2020 school year! Grandville Christian School will once again serve hot lunch 5 days per week in conjunction with the Grandville Public School system. We will begin serving hot lunch on our first full day of school, Tuesday, August 20, 2019.

For those of you who have **used our hot lunch program through GPS in the past**, you will be glad to know that there are no changes to the process at this time. The information below is provided as a refresher.

For those of you who are **new to our hot lunch program**, the following information will get you started and hopefully address your questions or concerns.

We are very appreciative of our ongoing partnership with GPS. As always, please feel free to ask questions or provide feedback via the GCS Office (gcsoffice@gccsmi.org or (616) 538-9710). We are continually striving to improve our program so that it runs smoothly and best serves our families.

Thank you in advance for your participation and help in making this program a continued success!!

The GCS Office Staff

Menus

- Menus will be available each month in advance. The menu for the month will be sent in the school-to-home note and is also available on our website at www.gosquires.org (under the hot lunch tab on the elementary school page)
- Each day (except pizza day) there will always be 3 entrée choices. Choice C will always be a chef salad. Students will also be encouraged to take the fruit or vegetable side each day.
- Milk and juice will be available every day. It is included in the cost of a meal OR available a la carte for 40 cents.

Ordering

- Your child will simply need to know which choice they are ordering on a given day. Their teacher will ask each morning who is ordering and which choice they are ordering. Please remember, a child may only order milk or juice by notifying their teacher in the same way hot lunch is ordered.
- If something comes up and your child needs to get hot lunch and it wasn't ordered in class please call or email the GCS office (616) [538-9710](tel:538-9710)/gcsoffice@gccsmi.org by 9:00 AM or earlier, if possible.
- For students that will eat hot lunch in our childcare room, please call or stop by the childcare room for instructions on how to order.

Making Payments

- You will add money to your student's account by using the website: www.sendmoneytoschool.com.
- If your child gets lunch or a la carte milk/juice and there is not enough money in your account you will be notified. Please try to keep enough money in your account to cover what you order.
- To create an account on www.sendmoneytoschool.com you will need your child's hot lunch code (which is their student ID #). If you don't know the student ID #, please contact the GCS office or your child's teacher. If your child will eat lunch in childcare, please contact Alicia Kragt for your child's student ID#.
- If you need help creating an account please call the GPS food service at (616) 254-6404.
- Free and reduced applications:
 - Are available online at <http://www.lunchapp.com/>. This is the easiest way to apply. Should you need a paper application, please stop in the GCS Office. **Please be sure to list each child separately on the application in order for each of your children to receive free or reduced lunch/milk.**
 - Are processed through the Grandville Public School hot lunch office & kept in strict confidence.
 - Are only eligible for the school year you applied. This means you must reapply each school year. For those approved for free and reduced lunch/milk during the 2018-2019 school year, please note that your eligibility expires on October 3, 2019. If you have not reapplied and been approved for the 2019-2020 school year, you will be charged for any lunch/milk your child orders after October 3rd.

Other Information

- Kindergarten and 1st grade students will eat in the gym during the 1st lunch period. 5th graders will eat in the gym during the 2nd lunch period. 2nd, 3rd and 4th graders will eat in their classrooms.

Allergy Information & Menu Concerns

- Please contact Jeff Ward, GPS Food Service Director at (616) 254-6525 with any allergy concerns. Jeff is happy to talk to you about their policies and procedures. Please note that GPS makes every effort to keep their lunches NUT FREE.

Hot Lunch Volunteers

- We are always in need of regularly scheduled volunteers to assist with hot lunch. This is VITAL to us being able to run this program.
- If you are able to help volunteer, please be on the lookout in future school to home notes for a sign up genius.