

SOUTHERN ARIZONA AIDS FOUNDATION
MANAGER OF PSYCHOSOCIAL SUPPORT SERVICES
JOB DESCRIPTION

Scope of Work: The Manager of Psychosocial Support Services provides psycho-social support and crisis intervention services to a broad spectrum of persons living with HIV/AIDS and their families. Psychosocial Support Services offer group support and counseling to clients to reduce barriers to care and promote engagement in medical care and adherence to treatment. Services will be provided in the office, in client's homes, and in the field as needed to assist client in working toward their counseling goals. The Manager supervises a Counselor who also works with people living with HIV and clients in the Anti-Violence Project. The Manager of Psychosocial Support Services position is a full-time non-exempt position, and requires the ability to work very flexible hours including some evenings, weekends and holidays.

Functional Responsibilities:

- Provide individual supervision to Counselor.
- Provide clients with comprehensive psychosocial support services.
 - Provide comprehensive assessment to determine client's psychosocial status and counseling needs.
 - Establish goals, intervention techniques, and intervention plans in partnership with client based on assessment of client.
 - Provide clients with individualized psychosocial support services.
 - Provide crisis intervention services to clients including in-person and in-home support for clients experiencing a crisis. Provides for follow up care and support after crisis situations.
 - Provide substance use support and counseling services with clients who have substance use issues through the ongoing process of relapse and recovery.
 - Facilitate or assist in the facilitation and planning of support groups for persons living with HIV.
- Utilize evidenced based counseling models that align with a trauma informed and harm reduction service delivery framework.
- Collaborate with SAAF case management staff, SAAF Housing Team, medical care providers, and partner community behavioral health providers to support the client's counseling goals.
- Accompany clients to key medical and behavioral health care appointments to ensure client can access care. Attend and participate in team meetings with medical providers and network with other agency and community service providers (including RBHA providers and HIV medical providers) to secure appropriate, quality services for agency clients.
- Advocate for clients to receive appropriate treatment and/or diagnosis and assist clients in navigating the local public behavioral health system.
- Build rapport and work with clients with diverse ages, cultural/ethnic backgrounds, and linguistic backgrounds including young adults, older adults, LGBTQ persons, and refugees.
- Transport clients in a SAAF provided vehicle if required to link client to care.
- Maintain timely and accurate documentation of all client contact.
- Serve as member of Care Services Department, working in close coordination with the case management and housing teams.
- Attend agency staff meetings.
- Perform other tasks as assigned.
- Reports to the Director of Programs.

Minimum Qualifications:

- Master's degree in social work or counseling related field from an accredited university.
- Minimum three years of experience in providing services to persons with psychotic disorders, persons with mood disorders, persons with substance use disorders, persons with a history of trauma, persons experiencing domestic violence, or persons experiencing homelessness.
- Level One Fingerprint Clearance Card with no restrictions or ability to obtain one through the Arizona Department of Public Safety (paid for by SAAF).
- Must have access to a reliable vehicle, valid Arizona Driver's License, and a driving record that will be supported by our liability insurance provider.
- Bilingual (English/Spanish).

Preferred Qualifications:

- Knowledge of HIV/AIDS issues.
- Knowledge of supportive housing programs and issues related to homelessness.
- Experience working with local public behavioral health system and service providers.
- Effective oral and written communication skills.
- Proficiency with database systems.
- Strong organizational skills.
- Capable of problem solving and working independently.
- Excellent interpersonal skills, sensitivity to cultural and personal diversity.
- Proficiency with Microsoft Office.

Compensation: Minimum salary of \$55,000, DOE; benefits include health, dental, and life insurance; long- and short-term disability insurance.

To Apply: Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to the Director of HR, Southern Arizona AIDS Foundation, 375 S. Euclid Ave., Tucson, AZ, 85719, e-mail to hr@saaf.org or visit www.saaf.org. Open until filled.

Affirmative Action: The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability.

Start Date: As soon as possible.