

**SOUTHERN ARIZONA AIDS FOUNDATION**  
**EON YOUTH PROGRAM**  
**SPECTRUM PREVENTION NAVIGATOR**  
**JOB DESCRIPTION**

Scope of Work: The Prevention Navigator will work within the Spectrum team, comprised of staff from the Southwest Institute for Research on Women and Devereux Arizona, to provide Navigation Services to youth and young adults in the Thornhill Lopez Center on 4th, high schools, and other sites. They will provide HIV and HCV testing services and will work with the Spectrum Senior Health Education Specialist to support their activities. The Prevention Navigator provides linkage to medical care, supportive, and prevention services, to a broad spectrum of lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQQ) youth and their allies ages 13 – 24. The Prevention Navigator is a full-time (40 hrs/wk) non-exempt position, and requires the ability to work very flexible hours, including evenings, late nights, weekends and some holidays.

Functional Responsibilities:

- Provide linkage to care and to support services for LGBTQQ youth and young adults participating in the Eon and Spectrum programs including:
  - a. Initial assessment of service needs, including medical, behavioral, and housing.
  - b. Development of a comprehensive, individualized referral plan;
  - c. Coordination of services required to implement the plan;
  - d. Participant monitoring to assess the efficacy of the plan;
  - e. Participant-specific advocacy and/or review of utilization of services.
- Network with other agency and community service providers to secure appropriate, quality services for agency clients.
- Keeps current on HIV/AIDS, viral hepatitis, harm reduction/risk reduction models, substance abuse, and other health-related issues and serves as a resource to other agency and program staff on these topics.
- Staff the Eon youth lounge for LGBTQQ and allied youth ages 13-24.
- Maintain and create a safe and healthy culture/community in the Eon youth lounge.
- Complete screening and enrollment information for Spectrum participants and co-facilitate new participant orientations.
- Support participants in crisis, including those experiencing substance use, those with suicidal ideation, and who may be homeless/near-homelessness.
- Provides HIV rapid testing (finger-stick) and referral services.
- Provides HIV confirmatory testing (venipuncture), referral to services, and linkage to care.
- Gather and maintain accurate documentation of all activities and events using proper forms, files and databases.
- Attend all program, department and agency meetings and trainings as assigned.
- Work as a team member within the program, department and agency.
- Performs other duties as assigned.
- Reports to the Eon Program Manager.

Minimum Qualifications:

- Appropriate fingerprint clearance through the Arizona Department of Public Safety (paid for

by SAAF).

- Bachelor's degree in social services, education, health, or related field; or one year of work or direct client/participant volunteer experience in a human service setting.
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants.
- Demonstrate comprehension and appreciation of diverse cultures and the value of unique identities.
- Ability to work effectively with gay, lesbian, bisexual, transgender, queer, and questioning youth, youth of color, and their peers.
- Readiness to be trained (if needed) and to then perform required phlebotomy- related venipunctures for confirmatory testing
- Responsible, dependable, energetic self-starter who is able to work independently as well as in a team environment.
- Excellent interpersonal, written and verbal communication skills.
- Access to a reliable vehicle, a valid AZ Driver's License and a driving record that will be supported by our liability insurance provider.

**Preferred Qualifications:**

- Knowledge of HIV/AIDS issues.
- Two years case management experience working with vulnerable populations.
- Experience working with Tucson human service providers.
- Effective oral and written communication skills.
- Proficiency with database systems.
- Strong organizational skills.
- Capable of problem solving and working independently.
- Excellent interpersonal skills, sensitivity to cultural and personal diversity.
- Bilingual (English/Spanish).
- Proficiency with Microsoft Office.

**Compensation:** Starting wage of \$15.00/hour, DOE; benefits include health, dental, and life insurance; long- and short-term disability insurance.

**To apply:** Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to: Director of HR, Southern Arizona AIDS Foundation, 375 S Euclid Ave., Tucson, AZ 85719, email to [hr@saaf.org](mailto:hr@saaf.org) or visit [www.saaf.org](http://www.saaf.org).

**Affirmative Action:** The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability.

**Start date:** As soon as possible.