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March 19, 2020

Dear Industry Partners,

As part of the effort to ensure health and safety, and to prevent the further spread of the Coronavirus Disease 2019 (COVID-19), **City Hall will be closed to the public effective tomorrow, March 20, 2020, until further notice.** This decision was made in an abundance of caution to keep residents and employees safe, and to further mitigate the spread of COVID-19.

The following protocol is available so you can manage your Department of Buildings needs via a call, email or online.

- To schedule a call with Commissioner Frydland, please contact [dobcommissioner@cityofchicago.org](mailto:dobcommissioner@cityofchicago.org).
- To schedule a call with Hal Hutchinson, Deputy Commissioner, please send an email to [hal.hutchinson@cityofchicago.org](mailto:hal.hutchinson@cityofchicago.org).
- To schedule a call with Grant Ullrich, Deputy Commissioner, please contact Kevin Ayakhan at [kevin.ayakhan@cityofchicago.org](mailto:kevin.ayakhan@cityofchicago.org).
- For Easy Permits, please follow the [interim procedure for online submission](#).
- You may schedule an inspection online [here](#). If you need additional inspection information, please contact Marlene Hopkins, Managing Deputy Commissioner at [marlene.hopkins@cityofchicago.org](mailto:marlene.hopkins@cityofchicago.org) or Carl Byrd, Deputy Commissioner at [carl.byrd@cityofchicago.org](mailto:carl.byrd@cityofchicago.org).
- For any other questions not covered here, please visit the [DOB website](#) or send an email to [dobcommissioner@cityofchicago.org](mailto:dobcommissioner@cityofchicago.org).

Lastly, and most importantly, for the most up-to-date information on the city's response to COVID-19, please visit [www.chicago.gov/coronavirus](http://www.chicago.gov/coronavirus), where you can also sign up for regular email updates.

Thank you for your cooperation. We will continue to provide you with new information pertaining to the Department of Buildings as soon as we are aware.

Sincerely,

Judy Frydland  
Commissioner

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STAY CONNECTED:

