MUNICIPAL MANAGEMENT ESSENTIALS
2017 TRAINING SCHEDULE

Date	Location	Course Description	Course Code	Foreman	Administrative
March 2017					
March 28-29	Swift Current	Being a Safety Leader	SAFE246	✓	
April 2017					
April 4	Regina	Conducting Effective Meetings	PERS122		✓
April 5	Swift Current	Time Management & Organizational Skills	PERS121	✓	✓
April 6	North Battleford	Conducting Effective Meetings	PERS122		✓
April 10-11	North Battleford	Being a Safety Leader	SAFE246	✓	
April 25	Weyburn	Conducting Effective Meetings	PERS122		✓
April 27	Yorkton	Conducting Effective Meetings	PERS122		✓
May 2017					
May 2-3	Swift Current	Leadership Skills	LDSH208		✓
May 4-5	North Battleford	Leadership Skills	LDSH208		✓
May 9	Regina	Time Management & Organizational Skills	PERS121	✓	✓
May 30-31	Saskatoon	Conflict Management	MGMT217	✓	✓
June 2017					
June 5-6	Regina	Conflict Management	MGMT217	✓	✓
June 8-9	Yorkton	Conflict Management	MGMT217	✓	✓
July 2017					
July 11-12	Saskatoon	Leadership Skills	LDS208		✓
July 18-19	Yorkton	Presentation Skills	PRES208		✓
September 2017					
September 5-6	Saskatoon	Communicating Effectively	COMM218	✓	✓
September 7	Yorkton	Time Management & Organizational Skills	PERS121	✓	✓
September 12-13	Estevan	Conflict Management	MGMT217	✓	✓
September 19-20	North Battleford	Conflict Management	MGMT217	✓	✓
September 21-22	Swift Current	Presentation Skills	PRES208		✓

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October 2017					
October 2-3	Regina	Being a Safety Leader	SAFE246	✓	
October 17-18	North Battleford	Customer Relations	MGMT208	✓	
October 19-20	Swift Current	Supervisory Skills	SUPV208	✓	
October 24-25	Yorkton	Supervisory Skills	SUPV208	✓	
October 26-27	Yorkton	Leadership Skills	LDSH208		✓
October 30	Estevan	Time Management & Organizational Skills	PERS121	✓	✓
November 2017					
November 2-3	Weyburn	Communicating Effectively	COMM218	✓	✓
November 14-15	North Battleford	Problem Solving & Decision Making	MGMT236	✓	
November 16-17	Swift Current	Problem Solving & Decision Making	MGMT236	✓	
November 21-22	Regina	Communicating Effectively	COMM218	✓	✓
November 30	Yorkton	Accounting & Finance for Non-Accountants	ACCT208	✓	
December 2017					
December 5	Regina	Accounting & Finance for Non- Accountants	ACCT208	✓	
December 5-6	Regina	Assertiveness for Personal and Business Success	PERS139		✓
December 7-8	Saskatoon	Assertiveness for Personal and Business Success	PERS139		✓
December 12-13	North Battleford	Assertiveness for Personal and Business Success	PERS139		✓
December 14-15	Swift Current	Communicating Effectively	COMM218	✓	✓