



## Division of Agricultural Conservation & Technical Assistance

Request for Quote: State Wide Contract PRF69-  
Facilities Engineering Services- Cat 11-Water Resources Engineering

**Investigation, design, and installation of an agricultural water supply well**  
Former Taunton State Hospital – Bridge Street  
Lakeville, Massachusetts  
Fiscal Year 2023

State Wide Contract Request for Bid (RFB): **AGR-WELL-LAKE-FY23**

*For proposals to investigation, design, and installation of an agricultural water supply well  
on state owned land in Lakeville, MA in order to prepare the land  
for commercial agricultural use.*



Massachusetts Department of Agricultural Resources  
251 Causeway Street, Suite 500  
Boston, MA 02114

EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS

Bethany A. Card, Secretary

Massachusetts Department of Agricultural Resources

RFB Announcement: RFB ID: AGR-WELL-LAKE-FY23

July 7, 2022

**1. PROJECT SUMMARY**

<b>a.</b>	<b>Proposals Sought For:</b>	The Massachusetts Department of Agricultural Resources (MDAR) is seeking applications for qualified contractors to provide access to a groundwater supply suitable for livestock watering, fire control, and other agricultural uses on state owned land in Lakeville, MA to prepare the land for commercial agricultural use in the Spring of 2023. Proposals must follow the design standards of the Natural Resources Conservation Service as described in the <a href="#"><u>Conservation Practice Standard Code 642 "Water Well"</u></a> .
<b>b.</b>	<b>Overview and Goals:</b>	The subject property consists of two lots located south of Main St. in Lakeville, MA: a 68.65 acre parcel west of Bridge Street and a 12.2 acre parcel east of Bridge Street in Lakeville, MA (see Map 1) which is historically agricultural land and which is under the care and control of MDAR. The investigation, design, and installation of an agricultural water supply well must comply with all applicable governmental regulations, laws, permits, licenses, and registrations
<b>c.</b>	<b>Eligible Applicants:</b>	PRF69- Facilities Engineering Services- Cat 11-Water Resources Engineering. Preference to licensed well drillers who must have demonstrated experience in undertaking work of this type.
<b>d.</b>	<b>Application Deadline:</b>	<b>August 8, 2022, by 2pm</b>
<b>e.</b>	<b>Authorization</b>	<a href="#"><u>330 CMR 18.00; M.G.L. c.128, s. 7A-7F</u></a>
<b>f.</b>	<b>Contact Information:</b>	Robert Monahan, MDAR- Contract Administrator Questions should be sent via the COMMBUYS Q&A Function.

## 2. PERFORMANCE AND CONTRACT SPECIFICATIONS

### a. Eligible Applicants:

Eligible Applicants	<ul style="list-style-type: none"> <li>• Individuals and organizations which are substantially engaged in the business of groundwater hydro-assessments and well drilling and are legally recognized entities within the Commonwealth and have the ability to enter a legally binding agreement with the Commonwealth;</li> <li>• Have demonstrated the capacity to implement and administer projects and programs as defined in the responsive proposals to this RFB;</li> <li>• Applicants must be in compliance, and ensure that all work is conducted in compliance, with all federal, state, and local statutes, regulations, ordinances, and bylaws.</li> </ul>
Ineligible Proposals	<ul style="list-style-type: none"> <li>• Proposals from applicants whose operation is out of compliance with any MDAR or Commonwealth program or regulation.</li> <li>• Proposals from applicants failing to meet requirements for previous or existing MDAR Standard Contracts, such as licenses, permits, certificates of approval, certificates of completion, including APR and/or assistance programs or from applicants with poor past contract performance as determined by MDAR.</li> </ul>
Subcontracting	<ul style="list-style-type: none"> <li>• The selected Contractor will fulfill all managerial and project coordination tasks including providing oversight and direction to all subcontractors, as approved by this RFB and ensuring that any subcontractor is in compliance with state law and the terms and conditions of the contract.</li> </ul>

### b. Property Conditions

Property	<ul style="list-style-type: none"> <li>• Please refer to the attached plan for maps of the individual fields (Attachment A).</li> <li>• Lot 1 consists of a 12.2 acre parcel.</li> <li>• Lot 2 is composed of 7 agricultural fields (see Map 2) which contain 35.5 acres.</li> <li>• This is historically agricultural land. The fields were most recently used to grow field corn, but the fields have recently undergone a restoration.</li> </ul>
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### c. Scope of Work

Scope of Work	<ol style="list-style-type: none"> <li>1. Determine suitability of the up to three well locations for wells to support the irrigation needs of the property.</li> <li>2. Ensure that there is groundwater available in sufficient quantity and of the desired quality for the intended use.</li> <li>3. Obtain all permits and water rights prior to construction. Copies of all permits, logs and reporting shall be provided to MDAR.</li> <li>4. Ensure applicable governmental regulations, laws, permits, licenses, and registrations are followed.</li> <li>5. Address any operational problems associated with the installation of the wells.</li> <li>6. Proposals must follow the design standards of the Natural Resources Conservation Service as described in the <a href="#">Conservation Practice Standard Code 642 "Water Well"</a>.</li> </ol>
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	<p>The Department reserves the right to fund a portion, change the scope, and/or delete or add to the tasks of any submitted Response. Successful responders may decide not to enter into a contract if the revised scope does not meet their approval. MDAR does not guarantee that any particular application will be awarded under this Response. Any potential Contract with a successful responder will be subject to the availability of funds.</p> <p>Work is expected to start as soon as possible after target Start Date of September 1, 2022.</p>
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#### **d. Insurance Requirements**

The successful applicant shall keep in force, at their sole cost and expense during the full term of this project and during such other times as applicant occupies the premises or any part thereof, the following insurance policies:

- **Comprehensive General Liability Insurance** insuring applicant against all claims and demands for personal injury or damage to property that may be claimed to have occurred upon or about the premises. Said insurance shall be written on an occurrence basis to afford protection in the amount of not less than fifty thousand dollars, combined single limit for personal and bodily injury and death and for property damage, with a so-called "broad-form" endorsement and contractual liability coverage insuring the performance by applicant.

**Vehicle Liability Insurance** covering each vehicle of applicant entering the premises in an amount not less than the compulsory coverage required in Massachusetts.

**Workers Compensation Insurance** covering applicant 's employees upon the premises in such amounts as are required by law.

- All insurance coverage required shall be by standard policies obtained from financially sound and responsible insurance companies authorized to do business in Massachusetts.
- Each said insurance policy shall name the Commonwealth of Massachusetts as an additional insured and shall contain a provision stating that such coverage shall not be cancelled, reduced, or otherwise materially altered without at least ten days prior written notice to Licensor.
- Applicant shall provide to the Commonwealth a Certificate of Insurance evidencing compliance with this provision prior to signing a contract.
- In instances where Statewide Contract TRD01 is used for services in excess of \$25,000, MGL c. 149, s. 29 payment bonds are required from the selected Contractor.

#### **e. Evaluation**

MDAR will evaluate each application against the following criteria, using materials supplied by the applicant. The review committee reserves the right to request additional details and documentation. Applications will be reviewed through an Environmental Justice lens to ensure equity, access and resources are strongly considered within the grant review process for Historically Underserved Applicants.

##### **Small Business Purchasing Program**

- This is a Small Procurement (<\$250,000.00), preferably targeted to a verified small business participating in the Commonwealth's Small Business Purchasing Program (SBPP). The Department intends to award a contract to award to as SBPP-participating business verified through COMMBUYS who submits a quote that meets or exceeds best value requirements.
- If it is determined that there is an inadequate SBPP capacity, or no SBPP-participating vendors provide a responsive quote, the Department may award the solicitation to vendor who submitted responses and are not participating in the SBPP.

#### **Ecological Benefits**

- Uses a sound restoration approach that results in ecological recovery and self-sustainability. MDAR will evaluate whether the proposed project assists with the recovery of the farmland that has been damaged, degraded, or destroyed.

#### **Applicant Capacity**

- Includes a project team with time, resources, experience, and leadership qualities to help complete the project.
- Inclusion of criteria and process for selecting indicators and measuring progress toward plan implementation over time.
- A well-justified and detailed budget appropriate to carrying out the project's objectives.
- Demonstrates an understanding of Massachusetts agriculture and land conservation.
- Proposal is clear, well written, and follows the requirements, including page limit.
- Presentation of a realistic timetable outlining the project's activities.

#### **Likelihood of Success**

- **Project proposal outlines an approach which is likely to succeed and does not involve significant feasibility issues that threaten project success.** MDAR will evaluate issues associated with the project that could impact project completion or the likelihood of successful restoration. These feasibility issues may be social (e.g., community opposition), or technical (e.g., significant infrastructure or pollution due to removal of brush).

#### **f. Proposal Terms**

##### **Proposals shall include:**

1. **Name of group submitting proposal** - Name the group or individuals submitting the restoration project proposal. Include name of project coordinator, address, telephone, and e-mail address.
2. **Budget** - Provide a budget for the funding requested in descriptive summary categories such as personnel, materials, operations and maintenance costs, monitoring, etc. Proposals stating only a total cost with no budget breakdown will not be considered.
3. **Timeline** - Outline the estimated time and steps or phases needed to complete the. Estimate how long the project will take to reach its full potential.
4. **Description of management experience and capabilities** - Please detail your experience with hydrogeological assessments for determination of adequate groundwater for agricultural purposes and well installation. Please specify your familiarity with the terms of according to the terms of NRCS design standards of the Natural Resources Conservation Service as described in the [Conservation Practice Standard Code 642 "Water Well"](#).
5. **Anticipated permits, licenses, and approval required.** Please include a list of anticipated permits, licenses, or other approvals that are anticipated based upon the type of work to be completed. The successful applicant will be required to ensure compliance with all applicable federal, state, and local requirements, including obtaining any permits, licenses, approvals, or other permissions needed to complete the work.

#### **3. DEADLINES AND PROCUREMENT CALENDAR**

<b>A. Release of RFB:</b>	July 7, 2022
<b>B. Questions:</b>	Questions can be directed via the COMMBUYS Q&A function. Questions must be submitted no later than one week prior to the submission deadline.
<b>C. Application Due Date:</b>	August 8, 2022, by 2PM
<b>D. Estimated Award Date:</b>	Awards are estimated to be announced by September 1, 2022

#### 4. MISCELLANEOUS

**a. Type of Procurement:**

- Small Procurement = Less Than \$250,000.00
- Large Procurement = Greater Than \$250,000.00

**b. Use of This Procurement by Single or Multiple Departments:**

- This RFB is for a single State Wide Contract procurement.

**c. Request for Single or Multiple Contractors:**

- Single

**d. RFB Distribution Method:**

- This RFB has been distributed electronically via COMMBUYS under State Wide Contract PRF69. It is the responsibility of every Applicant to check COMMBUYS for any addenda or modifications to an RFB to which they intend to respond. The Commonwealth of Massachusetts and its subdivisions accept no liability and will provide no accommodations to Applicants who fail to check for amended RFBs and submit inadequate or incorrect responses. Potential Respondents are advised to check the "last change" field on the summary page of RFBs for which they intend to submit a response to ensure they have the most recent RFB files.
- Respondents may not alter RFB language or any RFB component files. Those submitting a proposal must respond in accordance to the RFB directions and complete only those sections that prompt a Respondent for a response. Modifications to the body of this RFB, specifications, terms and conditions, or which change the intent of this RFB are prohibited. Any unauthorized alterations will disqualify response.

**e. List of Attachments:**

Attachment A: Maps

## Attachment A: License Areas -Taunton State Hospital

