



A Ministry of Food and Fellowship
Sponsored and Served by local Churches, Businesses, and Neighborhood Groups

MEALS PROVIDED

Every Monday, Wednesday, and Saturday Night at 5:30

Located at the

UNITED METHODIST CHURCH

523 MAIN STREET, WOBURN

Registered 501(c) (3) nonprofit Charity, EIN 27-1129421

The Dwelling Place-Guardian Volunteer Positions

We are looking for an individual, or individuals, that would be available every Monday, Wednesday & Saturday evenings from about 4:45 to 6:45 to act as a continuous presence at each serving night for the Dwelling Place. The individual should be interested in interacting and supporting individuals and families in need.

The two primary functions are:

- This individual will need to be someone with compassion, reason and understanding, but also with firm boundaries to enforce the Dwelling Place dining room rules and intercede if trouble arises. We are not looking for a bouncer, but a level-headed individual who can diffuse potential difficult (possibly physical) situations with logic and reason.
- Be a guiding presence to the volunteer groups making sure they adhere to procedures and help when needed especially when groups are new or short staffed. Nightly tasks:
 - Confirm the volunteers cleanup after each meal and take out the trash.
 - Guide volunteers on what to do with leftovers.
 - Confirm the Stannard room, kitchen and bathroom are clean. (If the bathroom is not cleaned it is not the Guardian's position to clean it, but to let the Pastor and the DP Director know).
 - Verify that the kitchen door is locked after each meal unless another group is using the building.
 - Verify that the door by the elevator is locked and firmly closed after each meal.

The position pays \$18 an hour with 1 week (6 hours) paid vacation. The ideal candidate should be able to commit to being available for three days each week to provide continuity from one night to the next, so consistent attendance is expected. Unpaid sick time is granted as needed.

*No goods or services were received in whole, or in part, for this donation and it is tax deductible to the full extent of the law.