



**Office for Evangelization  
Catholic Diocese of Richmond**

**Diocesan Middle School Day Camp 2019**

**Last Update: February 22, 2019**

This communication contains information concerning the Middle School Day Camp. Please read all the information contained in this communication to ensure you have a full understanding of the event.

**What is a Diocesan Middle School Day Camp?**

The Office for Evangelization offers a week-long day camp experience for middle school youth. The goal of the camp is to bring together middle school youth from area parishes to build community, grow in knowledge of the faith, and encounter Christ through prayer and sacrament. This high-energy camp is filled with fun games, service activities, small group discussions, time for prayer, and a trip to a water park.

**Who should attend the Diocesan Middle School Day Camp?**

The Middle School Day Camp is open to all rising 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grade youth for the 2019 - 2020 school year.

**What is a Diocesan Middle School Day Camp Counselor?**

Although the day camp is run by adults, high school students serve as counselors throughout the week to help with the activities. Rising 11<sup>th</sup> grade, 12<sup>th</sup> grade, or college freshman are eligible to apply to be a counselor. All counselors will step into a role of leadership for the camp, which includes the responsibility to be a good Christian role model for the campers. Interested youth should turn in application form to their parish youth minister. There are limited spaces for camp counselors.

**Where and when is the Middle School Day Camp?**

This year, the camp will be held in two locations across the Diocese:

Location	Dates	Hours
<b>Richmond</b> Our Lady of Lourdes 8200 Woodman Road Henrico, VA 23228	Monday, July 15 to Friday, July 19, 2019	9:00 am to 4:00 pm
<b>Peninsula / Hampton Roads</b> Our Lady of Mount Carmel 100 Harpersville Road Newport News, VA 23601	Monday, July 29 to Friday, August 2, 2019	9:00 am to 4:00 pm

**What is the theme?**

This year's theme is "Amazing Grace." The middle school youth will come to a better understanding of role that Grace has in their lives and how it is a gift from God.

**What is the registration fee?**

The registration fee per participant is listed below. The registration fees below include a discount due to the generous donations of the faithful of the Diocese of Richmond to the Diocesan Annual Appeal.

**Registration Fees:**

- Middle School Youth Participants \$140
- Camp Counselor (High School/College) Participants \$25
- Adult Chaperones \$0

**Other Fees and Discounts (only applies to Middle School Youth Participant Registrations):**

- Early Bird Discount (registrations entered online by May 31, 2019)      \$15 off registration cost
- Substitution Fee      \$25
- Cancellation Fees
  - On or before May 31, 2019      \$0 (full refund of registration fees)
  - Between June 1 and June 30, 2019      \$50
  - On or after July 1, 2019      No refund, regardless of reason for cancellation

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### **What does the registration fee cover?**

The participant registration fee covers the following:

- Admission to Day Camp
- Lunch Monday through Friday
- Ticket and transportation to/from water park or pool
- T-Shirt featuring the theme logo

If registrant has a season pass to the water park or pool for that particular camp, a discount will be given to the participants after the conclusion of the Middle School Day Camp.

### **What are the requirements for adult chaperones?**

For this event, 1 adult is required for every 8 youth who are participating in the Middle School Day Camp. You may not have more than 1 adult for every 6 youth, unless there is a special circumstance. If the ratio is exceeded, you may be charged an additional fee. Each adult will be tasked with a specific role at camp. The Camp Coordinator will be in touch with adults prior to the week of camp to discuss these roles. Each adult chaperone must be in compliance with the Diocesan Safe Environment Policies, which includes completing the following:

- Screening One Volunteer Form (every 5 years)
- VIRTUS training (once)

Camp counselors who have turned 18 must also complete these requirements. Please note that parish employees and Catholic school employees have additional screening that must be completed.

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### **Can other family members or children attend the Middle School Camp?**

To ensure the safest environment possible, it is the policy of the Office for Evangelization that only registered participants may attend this event. Spouses or children of adult participants may attend if 1) they meet the target audience of the event AND 2) they are registered. Younger children of a registered adult participant (younger than a rising 6<sup>th</sup> grader) may not attend, including infants and toddlers.

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### **How do I register and what are the registration deadlines?**

All youth must register through their parish youth coordinator OR Catholic school coordinator. The registration process includes three steps:

1. **Registration Form:** Print out and distribute the registration form from [www.evangelizerichmond.org](http://www.evangelizerichmond.org). A copy should be maintained by the youth coordinator in case of emergency. **DO NOT SEND THESE TO THE OFFICE FOR EVANGELIZATION.**
2. **Register Participants via the Online Registration System:** If you are a youth coordinator, contact the Office for Evangelization via email ([evangelization@richmonddiocese.org](mailto:evangelization@richmonddiocese.org)) or phone (804-622-5159) to get your username and password for the online registration system. All registrations must be entered online by June 21, 2019 at 11:59 pm.
3. **Send payments to the Office for Evangelization:** All payments should be sent as soon as the participant is registered. When sending in your payment, be sure to include your parish/school name and the list of participants for whom the payment applies. Any unpaid invoices will be sent to the parish in the fall of 2019.

**PLEASE NOTE:** Cancellations received on or after July 1, 2019, are non-refundable, regardless of reason for cancellation.

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**Where do I go for questions or additional support?**

For all questions or support, contact the Office for Evangelization directly via email at [evangelization@richmonddiocese.org](mailto:evangelization@richmonddiocese.org) OR via phone at 804-622-5159.

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