

Dear 8th Grade Parents,

I know the school year has just begun, but it is already time to start thinking about the high school admissions process. On Thursday, October 11th, Saint Mary's Catholic School is holding a High School Information Fair from 6:30 to 8:00 PM. This may be the perfect place to start the high school search with your child.

There will be a "Coffee with Mr. Cruess" on Wednesday October 3rd from 7:45 AM to 8:30 AM for all 7th and 8th grade parents. Mr. Cruess will be focusing on Graduation, applying to high schools, and communication. Please plan to attend.

As you gather information, please note the application deadlines and testing dates for each school. Maggie Walker and Appomattox Governor's School applications as well as Chesterfield County Specialty Center applications are due in your zone school counselor's office by November 30th. The Henrico County Public School deadline is January 11th. The Richmond City Public School IB Program application due date is December 8th. Their other options (Open, Community, Franklin Military) have a February 2nd deadline, while CodeRVA's deadline is February 22nd. Some private school deadlines are not until January 31st or early February. Please do your homework and **know your application deadlines!!!!**

All requests for transcripts, test scores, teacher and administrator recommendations (including online recommendation links) **MUST** go through Mrs. Autry. As Registrar, she is the gatekeeper at St. Benedict School for the high school admissions process. She will forward the recommendations to the appropriate teachers and prepare your student records packet. If your child is applying to multiple schools, **please submit all your student's applications to her at one time.**

St. Benedict School Deadlines:

November 1st – **Deadline** For ALL 8th Graders for:

1. Signed Transcript Release Form
2. High School Application List

November 1st – For Maggie Walker, Appomattox, and Chesterfield County applicants:

- **Deadline** for submitting admissions paperwork and recommendation requests to Mrs. Autry.

November 16th - For Maggie Walker, Appomattox, and Chesterfield County applicants:

- Recommendation letters and student records **packets available for pick up** at the school office.

December 3rd – For all other high schools applicants (Private & Public)

- **Deadline** for submitting admissions paperwork and recommendation requests to Mrs. Autry.

January 7th - For all other high schools applicants (Private & Public)

- Recommendation letters and student records **packets available for pick up** at the school office.

Parents and students are responsible for completing their applications, paying the application fees, submitting the St. Benedict School recommendations and student records packets with their applications, and delivering their applications to their chosen schools by the high school's application deadline.

Student records packets and recommendations are SEALED and must remain sealed when delivered to the prospective high schools. Do not open your student's packet!

Michelle Cisik
8th Grade Homeroom, Dean of Faculty

Pam Autry
School Secretary, Registrar