

Mount Calvary Prayer Requests

Using Groups.io Email List and Website

Where is the Mt. Calvary prayer list and how is it maintained?

The prayer list uses a group page on the [Groups.io website](https://groups.io). Groups.io is a resource that offers tools to support group communication, such as a member list and automatic email message distribution.

How do I join the Mt. Calvary prayer list group?

Email: Send an empty email message (no subject or body text) to the special address mt-calvary-prayer-chain+subscribe@groups.io. Follow the instructions in the automatic message you receive from Groups.io to join the prayer list group.

Website: Use your Web browser to visit the group's home page, [Mt Calvary Episcopal Church Prayer Chain](https://groups.io/g/mt-calvary-prayer-chain), on the Groups.io website. Follow these steps:

1. Scroll down the page if necessary to find the **Apply for Membership** button.



2. Touch or click the **Apply for Membership** button. The membership request page appears.
3. Type your email address in the *Email Address* text box.
4. Read the paragraph about terms of membership, privacy policy, and so on, then if you want to proceed, touch or click the **Confirm Email Address** button.



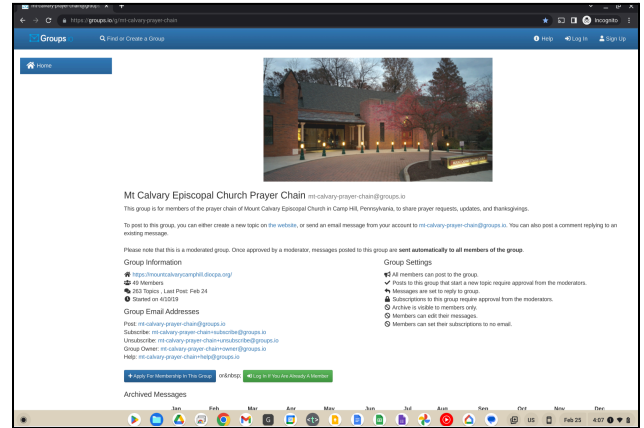
5. Follow the instructions in the automatic message you receive from Groups.io to join the prayer list group.

Do I need to have a user account on the Groups.io website to participate in the group?

No. You can use email messages to carry out all the basic functions of the group such as subscribing, unsubscribing, sending and receiving prayer requests, and replying to prayer requests.

However, registering for a website account with a User ID and password gives you access to additional features and functions, such as viewing the list of current prayer requests. To register, follow these steps:

1. Using your Web browser, visit [the group's home page](https://groups.io/g/mt-calvary-prayer-chain).
2. Find the **Sign Up** button in the upper right corner of the page.

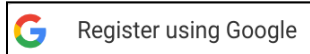


3. Touch or click the **Sign Up** button. The *Join Groups.io* page appears.
4. Type your email address and a password in the corresponding text boxes.
5. Read the paragraph about terms of membership, privacy policy, and so on, then if you want to proceed, touch or click the **Create an Account** button.

 Create An Account

6. Follow the instructions on the page that appears.

Alternatively, you can use your Facebook or Google account to log in to Groups.io. Touch or click the button corresponding to the service you want to use.



How do I send a prayer request to the prayer list group?

Email: Use your email client (Gmail, Outlook, Yahoo, or whatever) to compose a prayer request message with an appropriate subject. Send the message to mt-calvary-prayer-chain@groups.io. Once accepted by a group moderator, your message will be distributed to all members of the group and posted on the website's Messages page.

Website: If you have a Groups.io website account, follow these steps:

1. Using your Web browser, visit [the group's home page](#).
2. In the navigation panel on the left side of the page, touch or click the **New Topic** button. The New Topic page appears.



3. Type a subject and a message in the corresponding text boxes.
4. Touch or click the **Send** button to send the message to all members of the group and post it on the website's Messages page.



How do I comment on a prayer request message that's already been posted?

Email: Use your email client to reply to the prayer request message you received, as you would with any email message. Your reply will be sent to all members of the group and posted on the website's Messages page as a nested comment.

Website: If you have a Groups.io website account, follow these steps:

1. Using your Web browser, visit [the group's home page](#).
2. In the navigation panel on the left side of the page, touch or click the **Messages** button.



3. Touch or click the subject for the message you want to comment on.
4. Click the **Reply** button. The message box appears.
5. Type your comment in the message box.

6. Touch or click the **Reply to Group** button to send the message to all members of the group and post it on the website's Messages page as a nested comment.



How can I see a list of current prayer requests?

Current prayer requests appear in the database table, *MCP Prayer List*. To view the table, you must have a Groups.io website account: you cannot view the table using email messages.

Follow these steps:

1. Using your Web browser, visit [the group's home page](#).
2. In the navigation panel on the left side of the page, touch or click the **Databases** button.



3. Touch or click the table name, *MCP Prayer List*. The current prayer requests table appears.

How do I ask questions or get help with using the Groups.io prayer list group?

The group's administrators are happy to answer questions and offer help:

- Jack Seefeldt (john.michael.seefeldt@gmail.com)
- Aaron Smith (rector@mtcp.org)