

Aldersgate United Methodist Church

Board of Trustees Meeting Minutes of May 8, 2017

Attending were Rich Detering, Dave Sanford, Dwayne Zahn, and Christian Hampson. Dave Carver was present as the Facilities Coordinator.

Preschool Report – There was no preschool report.

Facilities Coordinator – Dave Carver reports that as follows:

Completed Project /Repairs

- Grounds upkeep including mowing, edging and weeding
- Planned work party for May 13
- Cut up down trees by Newport Way
- Pressure wash lower parking lot curb
- Continue work on gazebo
- Cut out cherry stump from preschool playground
- Installed new windows in Room B with Bruce Company

Ongoing Projects

- Finish gazebo construction
- Work party on May 13 from 9-12
- Clean wax from sanctuary carpets and chairs
- Clean building, especially under eaves
- Develop a pest plan for the building to keep rodents out of attic and crawl spaces
- Develop better way of communicating with regular volunteers
- Develop a clear task list to be used by substitute custodians
- Custodial supply ordering system changed over to Staples Business Advantage
- Organize and purge unneeded supplies from room 22 storage closet
- Clear out furnace room storage closet

- Continue moss removal

Old Business

- Parsonage inspection tour – TBD
- Kitchen ovens and hood replacement – Project is now on track for completion
- Ed Wing Rooms A and B windows – awaiting funding decision
- Cottonwood Tree removal – Evergreen Trees Service will be engaged to complete this. Budget is still a concern, but removal is necessary.
- IT Planning – Dave Sanford reports that he has a team of himself, Adam Stuenkle, Bill Ferguson, Christian Hampson and John Saalwaechter working out the details of a standardized, manageable, and secure IT environment for the church and ACP, The results should be an environment that is manageable without a dedicated or professional IT staff.

New Business – AA Portable enhancement – We have a new door and material for a small porch. This will be installed in the near future. Other considerations for carpet and a possible restroom are still pending. Dave Carver is also looking into providing a water source close to the portable.

Respectfully submitted,

Dave Sanford