



**Aldersgate United Methodist Church
Finance Committee Minutes
November 13, 2018**

Present:

Jim Phillips, Darrell Lowe, Michelle Joyce, Jill Swanson, and Steve Rummel

Proceedings:

At 7:00 p.m. Committee Chair Jim Phillips opened the meeting with prayer.

Committee Discussion

1. 2018/2019 Budget– The Committee reviewed the approved 2018/2019 budget along with notes from Melinda Lilley outlining several anticipated line item variances resulting in an overall \$4,578 fiscal year shortfall.
2. Financial Results – The Committee reviewed the October and year-to-date financial results. For the month of October, expenses exceeded income by \$10,901, while YTD net income remains positive at \$66.
3. Balance Sheet Review – The Committee reviewed the October balance sheet noting the following:
 - Jim will follow-up with Lee Fox on the status of the various memorial funds.
 - Jim and Jill will work on summarizing the final cost of the kitchen remodel and confirm the outstanding loan balance. It was suggested that a year-end fund raiser be considered to support the loan payoff.
4. 2017/2018 Financial Audit – It was reported that Ted Snyder has started to perform the annual AUMC financial audit.
5. Paid Family and Medical Leave – Jim distributed a copy of a recent e-mail from the Pacific Northwest Conference highlighting a mandatory 0.4% payroll tax (0.2% employee and 0.2% employer paid) to fund Washington’s new family and medical leave benefit. It’s noted that employers with under 50 employees are not required to pay the employer portion.
6. New Cloud Data Base – Jim distributed a copy of the new AUMC web home page and explained that Peter Narmita was heading a project to build a comprehensive data base to organize, consolidate, and simplify access to church related information – which can be accessed through the AUMC home page. Users will be required to have a Google account.

7. Breeze Data Base – Jim distributed a copy of an e-mail from Wendi Brick reporting on the decision to use the Breeze Church Management application to facilitate management of several administrative duties. Cost is \$50 per month.
8. Homeless Funds – It was noted that there is a long standing \$8,900 balance in the Homeless Fund. Darrell suggested the church consider making annual disbursements from this account to Eastside Social Services to help fund their homeless support efforts.

Administrative Matters:

MOTION by Darrell Lowe

Move to appoint AUMC Treasurer Jill Swanson as the Quicken Books Desktop Master Administrator and primary contact for AUMC,

Seconded and passed without dissent.

Next meeting date – January 15, 2018

There being no further business to discuss, the meeting was adjourned at 8:30 p.m.

Minutes prepared by: Steve Rummel