

ACP Board Meeting
Wednesday, November 15, 2017
12PM

Attendees: Jen Hoerber- Chairperson, Linda Detering- Church Member, Dorothy Beeman- Preschool Director, Jill Swanson- Preschool Finance Manager, Carissa Person- Staff, Kristin McNamara- Preschool Parent

Absent: Molly Kleberg- Preschool Parent

Meeting Called to Order: 12PM

Topic	Responsible	Discussion	Action/Follow-up
Opening Prayer	Jen		
Approve Minutes	Jen	Motion to Approve – Carissa 2 nd Motion – Linda	Approved
Director Update	Dorothy	ACP is now looking for an assistant teacher to start immediately and also a 3/4 teacher for Fall of next year. The two reasons why spots are becoming available is because children/families are either moving away or their parents want a longer preschool day. Parent Preschool previews are coming up. The Issaquah preview is being held at Faith United Methodist on Saturday, January 6 th . The Bellevue Community Center is holding it on Saturday, January 13 th . Dorothy needs teachers or helpers for these. The ACP School open house is February 3, 2018.	

Financials	Jill	<p>The October Net Ordinary Income is \$4,114.88.</p> <p><i>Merchant services</i> will be added to the Income Expense Report to show the cost/fees associated in taking credit cards.</p> <p>The net income is \$7,323.80.</p> <p>The Total Investment Balance is \$128,141.08. The interest from this is going to the <i>maintenance/improvements</i> section.</p> <p>The total per month charge for taking credit cards is roughly \$58.00.</p>	
Parent	Molly/Kristin	Teacher appreciation is almost full. Mrs. Bien's class is still in need of a rep.	
Staff	Carissa	Concerns regarding ants in the room A classroom. Cinnamon is being used to repel the ants.	Dorothy to look into having the school sprayed during the holiday break.
Church	Linda	Linda to ask the guild about donating cookies for the school Christmas program.	
Children, Youth and Family Ministries	Jen	<p>The Preschool Christmas program is December 13th and 14th.</p> <p>The church Christmas bash is on Saturday, December 9th. Story time is being held on December 21st.</p>	
General Discussion Old Business	All	n/a	

New Business	Dorothy	The ACP Bike Rally is scheduled for Saturday, May 5 th -Linda suggested a donation to the Bike Work program which takes in bikes and parts.	
Chairperson update		n/a	
Next Meetings		January 17 th , 2018 at 12pm	
Meeting Adjourned		1:30pm	