

Trustees Meeting Minutes

February 27, 2017

- 7:25
 - Begin meeting
- 7:30
 - Approved radiator replacement on mower by Dave C and Dwain.
 - \$250 for parts
- 7:35
 - Friendship Hall dimmers, Tom Blakney's report: At this time, the lights are fully operational using the dimmer controls in the sound closet after turning the lights on in the back corner of the room. Dave C will mount the remote dimmer controls in the back corner in the near future.

Some of the lights by the stage need to be re-pointed but the dimmable lights are working. Also, two of the LED lights have failed and need to be replaced.
- 7:36
 - Successfully switched over to Staples Business Advantage for janitorial supplies
- 7:38
 - Discussed need for a fixing of the AA portable roof where the tree limb fell on it
 - Dave C made a temporary patch but a final repair will be soon needed
- 7:45
 - Relationship with Newport football team reestablished
 - They will be coming March 18th to spread wood chips
- 7:47
 - Dave C reports paltry amount of yard tools in the shed
 - Board approves Dave C's decision to trade old sodium lightbulbs that were replaced for more yard tools
- 7:50

- Mildew smell in AA portable has returned
- Dave C will cut open carpet to further examine issue but the expectation is that the entire floor will need replacing
- There was serious discussion of building a new AA portable with the likely possibility of the old one having a decaying foundation
 - Asking Stan to get info on city regulations for a new building
- 7:59
 - Dave C is abandoning the work order system he has been using
 - He will now go back to using Ted's spreadsheet system of recording
- 8:02
 - Decision on kitchen hood
 - \$20,000 bid as of now but Rich is getting more info on a more base model version that could cost less
 - Figuring \$10,000-\$20,000 for the hood
 - Rich will get final bid info together and take it to Core for their decision
- 8:05
 - Ed wing rooms A and B windows
 - Don't want to use Breezefree because of quality questions
 - Bruce Company (Jill's husband's company) gave us a bid for around \$7000 with us doing the trim and finish work
 - Highest quality windows of the bids and would last a while
 - Dave C is in favor of this bid
 - Tint is extra but not too bad, Dave is still waiting for official statement
 - Rich will send out an email with final quote to get full board vote on it
- 8:20
 - Bill F. has software on sanctuary computers and on Wendy's new computer working
- 8:21

- Switching server to the cloud is being considered for simplifying maintenance and convenience of off-site access
- 8:22
 - A van has been offered to be donated to the church
 - In relation to the expenses of the storage, maintenance, and use of the van, there is not a strong enough demonstrated need to possess such a generous gift
 - We are very grateful for the offer and wish we had more of a need for it
- 8:28
 - Disposal of cottonwood and bigleaf maple tree
 - Have requested bids for felling Cottonwood tree by AA portable
 - The fallen maple tree has generated interest in being used for firewood
 - Work party to cut it up and dole it out
- 8:31
 - Meeting adjourned

Respectively Submitted,

Ryan Breske

Facilities Coordinator Report

Completed projects/repairs:

- Mower back from service!
- Rake leaves
- Indoor work party, sanctuary clean-up
- Install kitchen faucet support arm
- Storm debris clean-up, coordinate volunteers for multiple small work parties to cut up and remove down branches.
- Temporary roof repair on AA portable from fallen branch
- Fabricate dimmer installation housing and bracket
- Dimmer installation complete (Tom and Rich)
- Clean driveways and parking lot
- Research bids for window replacement in ed wing
- Diagnose lighting outage in upper parking lot
- Fix furnace for Friendship Hall
- Shampoo carpet in youth room and office entrance hall
- Collect bids and permit information for cottonwood tree removal by AA portable
- Meet with Stan M. and give recommendations for AA portable improvement priorities and cost estimates.
- Janitorial supply ordering, research new products to be used for bathroom sanitizing
- Coordinate Youth Room door painting with Vince
- Change ballast in hall T8 light
- Spread wood chips
- Investigate drainage problem between Newport Way and crick
- Clear drainage grates before and after snow melt
- Pull blocking debris from creek on west side of property (Tom)
- Install handles on kitchen drawers and cabinet doors (Lane)
- Change furnace filters
- Research City of Bellevue kitchen hood requirements