

ACP Board Meeting
Wednesday, February 14, 2018
12PM

Attendees: Jen Hoerber- Chairperson, Linda Detering- Church Member, Dorothy Beeman- Preschool Director, Jill Swanson- Preschool Finance Manager, Carissa Person- Staff, Kristin McNamara- Preschool Parent

Absent: Molly Kleberg- Preschool Parent

Meeting Called to Order: 12PM

Topic	Responsible	Discussion	Action/Follow-up
Opening Prayer	Linda		
Director Update	Dorothy	<u>Registration</u> Next year we are 70% full. Two tours have been given this week with 7 different families. 80% of families returned and 20% did not due to either moving away or needing longer school days. <u>Summer Camp</u> After Winter Break the flyer for Summer Camp will go home. Registration will begin in April. <u>Banner</u> Ordering a banner for the Preschool Open House to be reused each year. This will be hung strategically at the corner off Newport Way. The board would like the banner to be shorter and wider to make it easier to read.	Dorothy to look into the banner sizes available.
Financials	Jill	The net income for January 2018 was \$12,458.36. ACP made \$8,600 for the month of January from the extended day lunch option. The Year to Date Income was \$16, 515.87	Jill to look into why the 'Fundraisers' line item is negative on the Income Expense with Budget Report

Parent	Kristin	Staff appreciation was discussed. The collection boxes have been placed in each classroom to collect money from each family for teacher appreciation.	
Staff	Carissa	Teachers are asking about renovations. Planned improvements will include renovating the bathrooms, new floors and blinds in some classrooms.	
Church	Linda/Jen	<u>Eggstravaganza</u> Egghunt will be on the morning of March 31 st <u>VBS</u> Monday, July 23 rd - Thursday, July 26. The 'save the date' cards will be going out soon and registration will begin in May. The theme is <i>River Rampage</i> with an Otter mascot/puppet.	
Children, Youth and Family Ministries	Jen	The youth want to do a project to benefit the Seattle Humane Society. This will be completed by the end of April. Potential preschool involvement.	
General Discussion Old Business	All	Open house went well. There were 12 families that visited. 2 enrolled on the spot.	
New Business	Dorothy/Jen	<u>Bike Rally</u> Saturday, May 5th Ideas: Bake Sale, license plate station, bike decorating station, face painting -Collect bike items for donations	Kristin to handle police/firemen at event Jill to handle drivers licenses
Chairperson update		<u>2018-19 50th Anniversary of ACP</u> Saturday, June 1st, 2019 Celebratory ideas: Multi cultural dinner potluck	

		<p>Bounce house Dancing Music: Roger's band Possibly a banner for the 50th Anniversary of ACP.</p> <p><u>Logo</u> Jen would like to see ACP have an actual logo for the preschool. Potentially ask the parents if someone is a graphic designer.</p>	
Next Meetings		Wednesday, March 21 st at 12pm	
Meeting Adjourned		1:30pm	