

Aldersgate United Methodist Church
Board of Trustees Meeting Minutes of September 11, 2017

Attending were Rich Detering, Tom Breske, Christian Hampson, Dave Maybee and Dwain Zahn. Also present Dave Carver, Facilities Coordinator.

Preschool Report – No report was available. However, Dorothy Beeman announces that ACP will not have a nursery program this year. Since the nursery rugs will not need to be shampooed as frequently as in the past, Dave Carver will shampoo the nursery rugs on an as needed basis.

Facilities Coordinator – Dave Carver reported that most of the needed repairs to the irrigation system are completed. A detailed report of the months accomplishments is attached.

Kitchen Care – Volunteer efforts for regular kitchen cleaning have not proven sufficient. Tasks such as mopping floor, wipe walls and appliances with degreaser and sanitize, check hood filters and clean inside and out, clean sink floor drain, wipe down cabinets and clean under-sink cabinets need to be performed monthly. Alternative solutions were discussed.

Kitchen Ovens & Hood – Installation is nearly complete.

IT Services solution – Alternative solutions are still being investigated.

Cottonwood tree – The cottonwood trimming project has been postponed until fall due to more pressing projects.

Gazebo – Dave Carver is organizing a work party to install the roof.

CPR/AED Training – Dave Maybee has organized the biannual CPR/AED training class for Saturday November 4th.

Respectfully submitted,

Rich Detering

Facilities Coordinator Report

Completed projects/repairs:

- Grounds upkeep including mowing, edging, and weeding
- Treat bee nest in upper lawn
- Finish caulking and touch-up paint windows in room A and B
- Pull Ivy
- Blow walkways and parking lot
- Repairs to irrigation system zones 5 and 9
- Coordinate range hood install
- Fix exterior door of kitchen (it latches now!)

Ongoing Projects:

- Gazebo roof
- Parking lot painting
- Clean building, especially under eaves
- Drainage solution along Newport way
- AA portable tree sailing (Evergreen Tree Service)
- AA portable entry – (Breske)