

333
ACP Board Meeting
Wednesday, October 18, 2017
11:30AM

Attendees: Jen Hoerber-Chairperson, Linda Detering-Church Member, Dorothy Beeman-Preschool Director, Jill Swanson-Preschool Finance Manager, Carissa Person-Staff, Marie Vieth- Church Member, Molly Kleberg-Preschool Parent, Kristin McNamara- Preschool Parent

Meeting Called to Order: 11:30AM

| Topic | Responsible | Discussion | Action/Follow-up |
|------------------------|--------------------|---|---|
| Opening Prayer | Jen | | |
| Approve Minutes | Jen | Motion to Approve – Linda Detering 2 nd Motion – Molly Kleberg | Approved |
| Director Update | Dorothy | The preschool is full again. There have been about 12-14 turnovers but they have been filled. After school enrichment program starts next Monday, 10/23 and Tuesday, 10/24 from 1-1:30pm. There will be a Friday class offered for First Step and 2/3's. The cost will be \$98.00 per month. | |
| Financials | Jill | The investment CD for \$30,000 was renewed and \$10,000 from the savings 'emergency fund' was added. This matures in 2019. As of September 2017, the total CD value is \$40,167.23. The total of the savings and the CD is \$124,717.30 September Net income is -\$5, 75.76. This is because the annual payment amounts have not yet been moved over from the savings account. Each month \$3,650.71 in prepaid tuition will be transferred over from the savings account. ACP received \$20,555.10 20 in tuition prepayment. The fees charged from the various credit card companies was much higher than expected. | Jill to change the sign so that it states that the \$5.00 fee will be charged per month of payment. |

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| | | <p>Jill is now tracking which credit card is being used.</p> <p>*The board has decided that we will not offer web hosted payment.</p> | |
| Parent | Molly/Kristin | <p>The MOMS night out was a huge success. Turnout was great and another will be planned.</p> <p>Molly will lead the teacher appreciation committee. We are still looking for volunteers and one room parent per classroom.</p> | |
| Staff | Carissa | <p>One teacher was wondering if other classrooms would be converted from carpet to wood floors.</p> | |
| Church | Linda | <p>The rummage sale was a huge success. \$3,500 in proceeds.</p> | |
| Children, Youth and Family Ministries | Jen | <p>Fall festival is next Friday, October 27th. Jen to print reminders to go home.</p> | |
| General Discussion Old Business | All | <p>n/a</p> | |
| New Business | Dorothy | <p>Sees Candy fundraiser. The board decided that the office will take this fundraiser on if they would like to.</p> | |

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| Chairperson update | | Marie Vieth has decided to resign from the board. | |
| Next Meetings | | **Third Wednesday of the month at 11:30am. <u>November 15th at 11:30am</u> | |
| Meeting Adjourned | | 1:30pm | |