

## Aldersgate United Methodist Church

### Board of Trustees Meeting Minutes of October 17, 2016

Attending were Rich Detering, Dave Sanford, Tom Breske, and Ryan Breske. Dorothy Beeman was present as the ACP Director, Dave Carver as the Facilities Coordinator, and Roger Ingalls as the Tech Team Rep.

**Preschool Report** – Dorothy Beeman will discuss options for a shed, including the option to enlarge the existing shed with the Core Team.

**Parsonage** – Dorothy reports that the furnace inspection is now set for November 30. She and Brad will schedule the parsonage walk through in the near future.

**Facilities Coordinator** – Dave Carver reports that all is well. There is a work party scheduled for October 22.

**Tech Issues** – Roger made the report and introduced several issues, but it is not clear that there is yet a proper Tech Team, let alone a representative to Trustees.

There was a good discussion on updating the video and lighting in the church. Roger introduced a plan costing about \$6000 which would be a partial solution. Dave Sanford offered to work with him on trying to flesh out several solutions which would solve the problem in total. Options might include new stage type lighting, new projectors, or one suggestion was using video wall technology.

It was unclear whether the ProPresenter software has been upgraded or needs upgrading.

There was discussion of replacing the Mac computer with a Windows PC such that more people would be able to use their PC's at home and provide compatible input. An alternative is apparently a several hundred dollar upgrade to the Mac software which would allow it to accept PC based input.

No decisions were reached on any of the tech issues.

**Kitchen Ovens** – Tom Breske has had some discussion with the city. They are not totally against making an exception for more powerful ovens and our current hood, but wish to have information on heat buildup, and air replacement. Tom has proposed that we hire an HVAC engineer to assess how we can accommodate the larger ovens with our existing hood. He would have the expertise to make such an assessment and this would give the city some backup in allowing an exception. We will go ahead and find an HVAC engineer for this purpose. Dave Sanford suggested the stove chimneys might be directly coupled to the hood which would help with cooling. Tom Breske notes this might cause a grease buildup which would be easy to overlook in time.

In the meantime, the Harvest Dinner is quickly approaching and we would like to have the ovens available. We agree that under any circumstances, we want the larger ovens. It would be nice if we could find ovens of this size that used less power and, therefore, produced less heat. With this last bit in mind, it was suggested that we could go ahead and purchase the ovens needed. We could use them outdoors in the short term if necessary. In the long term we will do what we need to do to accommodate them in the kitchen. If we get a favorable report from our HVAC engineer, we will be able to do it with our existing hood.

**Dimmers in Friendship Hall** – These can be fixed within budget this year. Dave Sanford will work with Rich Detering to complete. Dave Carver will look into having an electrician friend do a preliminary review of the circuits to assess the feasibility of the fix on a DIY basis.

Respectfully submitted,

Dave Sanford

## Maintenance Summary: October 2016

- Cleanup and pruning of flower beds and Rhododendrons
- Pressure washing around the grounds including the cross at the entrance
- Small repairs and storage upgrades around the church and education wing
- Remove rotted storage portable floor to inspect damage, to be repaired on the 22<sup>nd</sup>
- Reset sign posts in upper parking lot
- Fix plumbing leak under the kitchen sink
- Order new parts for compost bin sliding pull out
- Plan and organize tasks for October 22<sup>nd</sup> work party