

ACP Board Meeting

**March 30, 2017
10am**

Attendees: Jen Hoerber-Chairperson, Dorothy Beeman-Preschool Director, Carissa Person-Staff, Molly Kleberg-Preschool Parent, Kristin McNamara-Preschool Parent, Marie Vieth-Past ACP Grandparent/Church

Absent: Jill Swanson-Preschool Finance Manager, Linda Detering-Church Member

Topic	Responsible	Discussion	Action/Follow-up
Opening Prayer	Jen		
Director Update	Dorothy	Discussed registration for 2017-18. Concerns that we are only 85% full, need children for the 3/4 class; When the same child registers for multiple classes we lose out on the registration fee. Possibly include a supplies fee for each class; Nursery doesn't have a registration fee. Possibly charge fee (\$40-\$50) for 2017-18. Potentially waive the fee if need be. Charge for a 'no show.'	
Financials	Jill	Dorothy to ask Jill to explain budget.	Question: do we want to continue offering program DVD's for purchase
Approve Minutes	Jen	Carissa motioned, Moly 2nd	Approved
Parent	Molly/Kristin	Fundraisers- Trike A Thon idea. Date is set for Saturday, June 3rd.	Dorothy to talk to Brad regarding raffle and if there is anyway around that.

Staff	Carissa	Airplane toy structure is broken. Teachers do not like the boat and would like it removed. Also, the white table.	
Church	Linda		
Children, Youth and Family Ministries	Jen	Birthday Party kit donations are being accepted. Easter weekend information went home and VBS registrations will be accepted after Easter.	
New Business	Dorothy	Summer Camp: pass out registrations and will accept them back after spring break. Parent Survey: will hand out after spring break. Due back by May 5th. Incentive for returning surveys for each class. Discussed budget for 2017-2018. Budget should include summer because it makes money for the school.	Separate budgets for June and July/August. Include summer in the budget and also include a before/after.
Old Business	Board	Feedback on RV update. 3 people responded that they appreciated the letter, 2 responded with concerns.	
Next Meetings		April 27, 2017	
Meeting Adjourned		11:30am	

