

ACP Board Meeting
Wednesday, January 24, 2018
12PM

Attendees: Jen Hoerber- Chairperson, Linda Detering- Church Member, Dorothy Beeman- Preschool Director, Jill Swanson- Preschool Finance Manager, Carissa Person- Staff, Molly Kleberg- Preschool Parent, Kristin McNamara- Preschool Parent

Absent: n/a

Meeting Called to Order: 12PM

Topic	Responsible	Discussion	Action/Follow-up
Opening Prayer	Jen		
Approve Minutes	Jen	Motion to Approve – Linda 2 nd Motion – Molly	Approved
Director Update	Dorothy	<u>Parent Previews-</u> The Issaquah preview was inexpensive, well attended and well worth it. The Bellevue preview was well attended but not as crowded as in years past. Three people that attended came to the school and toured. They are all planning on attending next year. <u>Registration-</u> 55 registration forms have been received. Current families and siblings: 47 out of a possible 77 have returned registration. Registration fees and lunch rates stayed the same as this years. Tuition increased by 5%. <u>New staff-</u> Nicole woods in the first step 2/3 class has been hired and is awesome! She is a great fit!	Dorothy to follow up on the 30 remaining current families that have not yet returned next years registration paperwork.

		<u>2018-19 Calendar</u> 2018-19 Bellevue School District (BSD) calendar was reviewed. Next school year the two week Christmas break falls one week in December and one week in January. ACP will follow the BSD calendar and also this break.	
Financials	Jill	December is a short month. The Net income was -7,577.82 due to the bonuses and the transfer from annual payers of 3,650.71 did not happen. A little over budget on 'facilities improvements' section due to a new ACP sign. This sign will be installed and the Preschool Office sign will be moved.	
Parent	Molly/Kristin	Staff appreciation was discussed. Molly received all of the teacher surveys back and has a plan in place as long as a committee to implement.	
Staff	Carissa	The teachers question whether or not the classrooms should have names instead of letters . Some teachers feel guilt about attending or needed to attend Preschool Sunday.	Jen to email the teachers regarding Preschool Sunday.
Church	Linda	Bingo night on Friday Preschool Sunday this Sunday, 1/28 Ash Wednesday- Pastor Laura will be anointing ashes on this day upstairs. A note will be posted. Eggstravaganza will be on 3/31. Details to follow.	
Children, Youth and Family Ministries	Jen		
General Discussion Old Business	All	Ants are being taken care of by the church.	

New Business	Dorothy	Open House February 3 rd 9:30-11:30am -Any volunteers or help would be greatly appreciated!	
Chairperson update		Safe Church Policy - All staff meeting to discuss on 3/28/18 from 2-3pm. 2018-19 50 th Anniversary of ACP	
Next Meetings		February 14 th at 12pm	
Meeting Adjourned		1:30pm	