

# Aldersgate United Methodist Church

## Board of Trustees Meeting Minutes of August 15, 2016

Attending were Rich Detering, Christian Hampson, Janice Zahn and Dave Carver.

Dave Carver was introduced as the new Facilities Coordinator.

Dave Carver presented his report.

The board discussed the location and organization of equipment and manuals, along with availability of instructions for use of equipment.

We have requested that the Facilities Manager's report be bulletized.

Dave Carver brought up the possibility of using Maintenance Manager software for work ticket management (\$19.00 per month). He will use the free trial for 30 days and report back.

Sofia Way has approached Aldersgate about hosting the Emergency Women's Shelter in February and March. They would have 2 staffers to come in at 8:00 PM each night. The guests would arrive about 8:30 PM. They would be off-site by 8:00 AM each morning. Sleeping equipment would be stored in a pod that fits in one parking space. They would require refrigerator space but serving utensils, etc. could be required with food or borrowed from Aldersgate per our decision. Sofia Way would provide \$1500/month during this time to offset increased expenses (e.g. janitorial work). The Core Leadership team will vote on this in September.

The board had concerns regarding logistics of this use, including the possibility of modifying rooms 22 and 23 instead of using the Fellowship Hall. Janice Zahn will present these to the Core Leadership Team. We suggest that this be viewed as a service opportunity for the Youth and Family Ministries program rather than a disruption.

Neighbor complaints about the noise from construction on the mobile communications tower were resolved through the use of diplomacy. The tower should now be structurally secure.

The parsonage inspection tour will occur in September.

Dorothy Beeman will arrange for the furnace inspection at the parsonage.

The work on the parsonage deck has been completed.

The toilet repair is now complete. Replacement of the towel and soap dispensers is proceeding.

A vent has been installed in the kitchen coffee garage.

Wendy's phone has been full of static. A basic repair was attempted that we think worked.

Dave Carver will solicit bids for window replacement in the Education wing