

## Aldersgate Finance Team Meeting Minutes

Tuesday, April 25th

Present: Gary Swearingen, Jim Phillips, Darrell Lowe, Brad Brewer, Melinda Lilley, Linda Reichenbach and Marie Vieth. Melinda opened with prayer.

Monthly/YTD Finance Reports – Marie distributed the reports. Through the end of March, Actual Income is \$2,028.87 more than budgeted and Actual Expenses are \$7,262.14 under budget for a net income of \$9,366.66.

Upcoming Budget Cycle – Melinda distributed the draft budget which is still “a work in progress.” Melinda will talk with Dorothy about increasing the ACP building use. Also, she will talk with David Lutz about the staff increases. The updated spreadsheet is attached.

Cell Tower Income Projections – Darrell presented the numbers that are reflected in the draft budget. The GTE income will increase by 15% in April 2018. The AT&T income increases by 3% each July.

Pledge Income Stats – Linda reported the following:

- 77 pledges - \$274,000 (includes 11 new)
- 37 projected - \$111,000
- 114 pledging units total - \$386,000
- (2016: 106 pledging units/2015: 112 pledging units)

Stewardship Campaign Follow-Up – Melinda to coordinate follow-up letters/pledge cards to those that have not pledged yet. Also, she will coordinate thank you notes to those that have pledged. Need to update the congregation about the Kitchen Capital Campaign.

Kitchen Capital Campaign Update:

- Money/Pledges – Adding the hood/oven fix of \$27K to the actual project cost of \$165K + \$9K in loan interest brings the total to \$201K. Linda reported that we have received and/or pledged approximately \$150K so we still need to raise about \$54K.
- Loan Pay-Off - Brad received information from the Northwest United Methodist Foundation about our loan: There are no penalties if paid off early. The last monthly payment of \$3,819.23 is due in February 2019. The current loan balance is \$84,434.38.

Fundraising Calendar – Jim distributed the updated calendar. See attached.

Federal Healthcare Refund – Jim & Marie presented their findings and it was determined that we would not proceed with the process. Thank you for doing the research.

Benevity/Employee Matching Funds – Attached are Benny's findings.

E-Giving Fundraising – Amazon Smile, Bartell's eScrip, UMC Market, others: Gary volunteered to coordinate the communication/promotion of these programs.

Donation Acknowledgements/Thank You Notes/Letters – Still looking for someone to coordinate this project.

**Next Meeting: Tuesday, May 23rd @ 7 pm**

**AUMC July 1, 2017 - June 30, 2018 DRAFT Budget - May 19**

	2016 Budget	2016 Actual	July 1, 2017 - June 30, 2018 Proposed Budget	Responsibility
<b>Income</b>				
<b>41000 INCOME</b>				
41010 Pledges	\$386,746.00	\$ 382,034.07	\$ 386,426.00	
41011 Identified Giving	\$ 25,000.00	\$ 37,786.60	\$ 20,000.00	
41012 Loose Offering	\$ 4,250.00	\$ 5,694.79	\$ 5,694.79	
41013 Other	\$ 8,100.00	\$ 6,857.50		
41014 Bldg Use Genl	\$ 2,500.00	\$ 1,907.00	\$ 3,200.00	
41016 ATT Cell Tower	\$ 18,941.00	\$ 18,976.08	\$ 19,834.20	
41017 Bldg/Copier Use ACP	\$ 15,985.92	\$ 16,218.02	\$ 16,866.74	ACP/Dorothy Beeman
41018 Interest Income	\$ 1,500.00	\$ 1,357.93	\$ 1,357.93	
41024 GTE/T-Mobile Cell Tower	\$ 30,569.00	\$ 31,407.00	\$ 31,407.00	
41026 Tsfr To/From Holding	\$ 16,235.04	\$ 16,997.21	\$ 28,711.96	
41000 INCOME - Other				
<b>Total 41000 INCOME</b>	<b>\$509,826.96</b>	<b>\$ 519,236.20</b>	<b>\$ 513,498.63</b>	
<b>Total 43000 FAC. FUND INCOME</b>		<b>\$ 84.00</b>		
<b>Total Income</b>	<b>\$509,826.96</b>	<b>\$ 519,320.20</b>	<b>\$ 513,498.63</b>	
<b>Expense</b>				
<b>61000 APPORTIONMENTS</b>				
61010 Pensions	\$ 3,672.00	\$ 3,672.00	\$ 3,318.28	Conference
61020 MS&A	\$ 26,482.00	\$ 26,481.96	\$ 24,624.46	Conference
61050 World Service	\$ 30,054.00	\$ 30,054.05	\$ 29,980.16	Conference
61070 Min Education	\$ 3,384.00	\$ 3,384.00	\$ 3,353.56	Conference
61090 Africa	\$ 217.00	\$ 216.96	\$ 214.62	Conference
61110 District	\$ 2,693.00	\$ 2,693.03	\$ 2,654.82	Conference
<b>Total 61000 APPORTIONMENTS</b>	<b>\$ 66,502.00</b>	<b>\$ 66,502.00</b>	<b>\$ 64,145.90</b>	
<b>62000 PASTORAL SUPPORT</b>				
62010 Pastor's Salary	\$ 62,627.00	\$ 62,627.04	\$ 63,755.00	Conference
62011 Pastor's Housing Allow.	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	Conference
62020 Pastor's Pension	\$ 7,999.00	\$ 7,998.48	\$ 8,041.00	Conference
62025 Pastor's Disability (CPP)	\$ 2,499.00	\$ 2,498.52	\$ 2,541.00	Conference
62030 Pastor's Medical	\$ 6,600.00	\$ 6,600.00	\$ 6,900.00	Conference
62031 Dental & Vision	\$ -	\$ 1,768.80		Conference
62035 Health - Pastor's Family	\$ 9,269.00	\$ 7,500.00	\$ 9,700.00	Conference
62060 Prof. Expense	\$ 5,500.00	\$ 3,631.14	\$ 5,500.00	Pastor Brad
<b>Total 62000 PASTORAL SUPPORT</b>	<b>\$ 98,494.00</b>	<b>\$ 96,623.98</b>	<b>\$ 100,437.00</b>	

<b>63000 SPR</b>				
63010 Secretary	\$ 36,210.00	\$ 36,210.00	\$ 37,193.76	SPR
63020 Treasurer	\$ 10,710.00	\$ 10,710.00	\$ 11,001.13	SPR
63045 Bell Choir Director			\$ 3,000.00	SPR
63050 2nd Service Music Director	\$ 17,850.00	\$ 15,399.84	\$ 14,850.00	SPR
63051 1st Service Music Director	\$ 5,000.00	\$ 8,500.02	\$ 12,000.00	SPR
63060 Organist	\$ 14,484.00	\$ 14,484.00	\$ 14,877.71	SPR
63080 Dir of C, Y & F Ministry	\$ 49,200.00	\$ 49,200.00	\$ 54,000.00	SPR
63110 Youth Assistant	\$ 7,000.00	\$ 5,844.28	\$ 2,500.00	SPR
63130 Custodian 1 - Salary 1	\$ 22,100.00	\$ 23,335.81	\$ 22,700.48	SPR
63135 Nursery/Child Care	\$ 4,732.00	\$ 3,375.51	\$ 3,500.00	SPR
63145 Associate Pastor	\$ 24,990.00	\$ 13,625.90	\$ 25,000.00	SPR
63155 Facilities Coordinator	\$ 13,770.00	\$ 12,784.50	\$ 13,893.93	SPR
63165 Visiting Pastor Expense	\$ 800.00	\$ 600.00	\$ 400.00	SPR
63170 Substitutue Pay	\$ 1,200.00	\$ 775.00	\$ 1,000.00	SPR
63190 Workman's Comp	\$ 4,800.00	\$ 4,189.91	\$ 4,500.00	Treasurer
63210 Social Security	\$ 14,000.00	\$ 15,191.29	\$ 16,000.00	Treasurer
63220 SPR Staff Dev & Support	\$ 2,500.00	\$ 394.87	\$ 1,250.00	SPR
63231 Merit Pool	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	SPR
<b>Total 63000 SPR</b>	<b>\$231,846.00</b>	<b>\$ 217,120.93</b>	<b>\$ 240,667.00</b>	
<b>64000 OFFICE</b>				
64010 Telephone	\$ 3,000.00	\$ 2,976.51	\$ 3,100.00	Treasurer
64020 Internet	\$ 500.00	\$ 412.71	\$ 600.00	Office Manager
64025 Office Applications	\$ 1,468.00	\$ 1,463.83	\$ 1,500.00	Office Manager
64030 Postage	\$ 600.00	\$ 348.16	\$ 450.00	Office Manager
64050 Office Supplies	\$ 2,000.00	\$ 1,732.26	\$ 2,000.00	Office Manager
64070 Copier - Other Expenses	\$ 1,800.00	\$ 672.09	\$ 1,400.00	Office Manager
64075 Copier Lease	\$ 8,500.00	\$ 8,490.18	\$ 9,000.00	Trustees
64220 Payroll Service	\$ 500.00	\$ 925.52	\$ 600.00	Treasurer
64225 Technology Support Team	\$ 920.00	\$ -	\$ 500.00	Trustees
<b>Total 64000 OFFICE</b>	<b>\$ 19,288.00</b>	<b>\$ 17,021.26</b>	<b>\$ 19,150.00</b>	



<b>65000 CHURCH PROPERTY</b>				
65010 Utilities-Water	\$ 12,224.00	\$ 15,543.53	\$ 12,224.00	Trustees
65020 Utilities - Garbage	\$ 2,276.00	\$ 2,292.30	\$ 2,276.00	Trustees
65030 Utilities-Electricity	\$ 6,000.00	\$ 5,390.60	\$ 6,000.00	Trustees
65050 Utilities-Natural Gas	\$ 5,500.00	\$ 4,448.06	\$ 5,500.00	Trustees
65070 Janitorial Supplies	\$ 2,000.00	\$ 2,278.36	\$ 2,000.00	Trustees
65130 Equipmt Maint-General	\$ 2,000.00	\$ 1,964.46	\$ 2,000.00	Trustees
65150 Maint-Parsonage	\$ 5,000.00	\$ 4,765.91	\$ 5,000.00	Trustees
65170 Maint-Capital Improv	\$ 1,500.00	\$ 886.55	\$ 1,500.00	Trustees
65190 Maint-Church Bldg	\$ 7,000.00	\$ 10,833.00	\$ 7,000.00	Trustees
65210 Maint-Church Grounds	\$ 1,500.00	\$ 1,019.53	\$ 1,500.00	Trustees
65250 Insurance	\$ 8,700.00	\$ 8,996.00	\$ 9,900.00	Treasurer
65270 Taxes	\$ 3,000.00	\$ 2,966.93	\$ 3,100.00	Treasurer
<b>Total 65000 CHURCH PROPERTY</b>	<b>\$ 56,700.00</b>	<b>\$ 61,385.23</b>	<b>\$ 58,000.00</b>	
<b>66000 PROGRAM</b>				
66010 Beyond Our Doors	\$ 1,000.00	\$ -		
66045 Young Adult Ministry		\$ -	\$ 250.00	Katie Olleman
66020 Children's Ministry	\$ 2,500.00	\$ 1,488.56	\$ 2,000.00	Jen Hoerber
66050 Worship Supplies	\$ 2,500.00	\$ 3,852.39	\$ 2,500.00	Pastor Brad
66051 General Worship Admin	\$ 750.00	\$ -	\$ 750.00	Pastor Brad
66055 Music 2nd Service & Bells	\$ 3,888.00	\$ 1,690.16	\$ 3,888.15	Hanea
66056 Music 1st Service	\$ 2,500.00	\$ 1,956.00	\$ 2,250.00	Roger Ingalls
66057 Music Ensemble	\$ 150.00	\$ 136.87	\$ 150.00	Rick Wilson
66060 Family Life Ministry	\$ 2,500.00	\$ 1,516.26	\$ 2,000.00	Jen Hoerber
66065 Lay Training	\$ 500.00	\$ -	\$ 250.00	Lay Leadership
66070 Care Ministries	\$ 500.00	\$ 478.52	\$ 500.00	
66080 Missions	\$ 14,016.00	\$ 14,016.00	\$ 14,000.00	Outreach
66115 Memorial Receptions	\$ 400.00	\$ 184.67	\$ 250.00	Lea Fox
66120 Misc. Church Activities	\$ 400.00	\$ 417.56	\$ 500.00	Colleen Olleman
66130 Library	\$ 500.00	\$ 497.72	\$ 500.00	Sabrina MacIntyre
66160 Youth Program	\$ 2,501.62	\$ 2,541.88	\$ 2,500.00	Jen/Pastor Brad
<b>Total 66000 PROGRAM</b>	<b>\$ 34,605.62</b>	<b>\$ 28,776.59</b>	<b>\$ 32,288.15</b>	
<b>67000 FINANCE</b>				
67010 Finance Expenses	\$ 250.00	\$ 133.52	\$ 150.00	Finance Team
67020 Vanco Expenses	\$ 1,400.00	\$ 1,732.73	\$ 1,750.00	Treasurer
67000 FINANCE - Other				
<b>Total 67000 FINANCE</b>	<b>\$ 1,650.00</b>	<b>\$ 1,866.25</b>	<b>\$ 1,900.00</b>	
<b>68000 FACILITIES EXPENSE</b>				
68030 Special Projects	\$ 3,000.00	\$ -	\$ 3,000.00	Trustees
68032 Computer/Peripherals	\$ 3,000.00	\$ 1,726.82	\$ 3,000.00	Trustees
68033 Software	\$ 1,000.00	\$ -	\$ 1,000.00	Trustees
68040 Worship Equipment Maint.	\$ 2,500.00	\$ 289.83	\$ 1,560.00	Trustees
<b>Total 68000 FACILITIES EXPENSE</b>	<b>\$ 9,500.00</b>	<b>\$ 2,016.65</b>	<b>\$ 8,560.00</b>	
<b>Total Expense</b>	<b>\$ 518,585.62</b>	<b>\$ 491,312.89</b>	<b>\$ 525,148.05</b>	
<b>NET INCOME</b>	<b>\$ (8,758.66)</b>	<b>\$ 28,007.31</b>	<b>\$ (11,649.43)</b>	

## Aldersgate UMC 2017 Fundraising Activity Calendar

### May - December

??? denotes activity is currently unscheduled, but has been held in the month noted.

#### May

14 Mother's Day breakfast

#### June

4 ACP Bike-A-Thon left-over food

5-10 Feeding *Congregations for the Homeless* men's shelter. Food and cash donations.

11 Peace with Justice Sunday

#### July

??? VBS Mission: *Congregations for Kids* back-to-school supplies. School supplies and cash donations.

#### September

??? Interfaith Build – Habitat for Humanity

#### October

1 World Communion Sunday

??? Rummage Sale

#### November

19 UMW Quilt and Craft Sale

26 United Methodist Student Sunday

#### Late November/Early December

??? Poinsettias

??? Vision House Christmas gift cards

??? Hopelink Christmas gift store gifts

#### December

10 UMW Bake Sale

#### Ongoing Requests for Non-food Items

- ☐ Library books
- ☐ Toiletries for Homeless
- ☐ Altar flowers

#### Ongoing Requests for Food Contributions

- ☐ Cookies for Coffee Time
- ☐ Hopelink food donations
- ☐ Sophia Way dinner, 1<sup>st</sup> Tuesday of each month
- ☐ Andrew's Glen dinner, 2<sup>nd</sup> Monday of each month
- ☐ Crossroads Dinner for homeless, 4<sup>th</sup> Tuesday of each month
- ☐ Hammond House breakfast, 2<sup>nd</sup> Sunday of each month



## Maximize Your Gift to Faith

Some employers, such as Microsoft, provide a matching gifts program which will match employee donations of money or volunteer time made towards qualifying charitable programs. Participating in these programs is a great way to ensure that your donation provides the most benefit. A list of employers who may offer this benefit is on the attached sheet. **Ask your benefits coordinator or HR generalist if your employer provides a matching gifts program.**

### **For Microsoft Employees**

Microsoft offers a \$12,000 annual charitable matching benefit for all US-based full and part time employees. This benefit can be used to match employee contributions of volunteer time, cash, stock, and/or product to eligible organizations.

Social service or community programs provided by religious or faith-based organizations are eligible when the following conditions are met:

- The group is a registered US-based 501c3 non-profit organization;
- Programs have a formal mission statement and separate program budget;
- The secular programs or services are offered to eligible participants without regard to their faith or willingness to participate in religious activities; and
- The group ensures that company contributions do not fund religious activities such as worship or proselytization.

Faith United Methodist offers the following programs which meet these conditions:

- UMCOR
- World Service and Conference Benevolences – Apportionments

Please make sure that your donation clearly indicates the program for which it is intended.

**For more information on the Microsoft Matching Gifts program, visit**  
<http://leaweb/give/resources/Pages/Guidelines.aspx>.

To submit your gift for Microsoft Matching:

1. Navigate your browser to <https://www.easymatch.com/microsoftGive/>
2. Enter Faith United Methodist for the organization name and click search.
3. Click the add to cart link that appears next to Faith United Methodist Church - Community Outreach Programs.
4. Click the continue button.
5. Click the calendar icon below "Date of Gift" to select the date on which you made your gift.
6. If you have already made your gift, choose the "Gift already made" option. If you would like to make your gift at the same time as submitting for a match, choose the "Make a new gift now" option (A 3.3% transaction fee for credit card donations will be charged for donations made through the matching gift site. This fee is not covered by Microsoft or the Employee Giving Programs, however Microsoft will match the full donation amount before the transaction fee is deducted.).
7. Select the type of gift made (Cash/Check, Stock, or Product) and the gift amount.
8. Next to "Match With" select the desired match type and amount.
9. Below "Purpose", enter the Faith United Methodist program your gift was intended for.
10. Click the continue button at the bottom of the page.

For more information, contact Michael Raschko (email: [mrashko@hotmail.com](mailto:mrashko@hotmail.com); ph: 425-836-1351) Finance Committee Member





## Employers Who May Offer Matching Gift Programs

The following employers may offer matching gift programs. Ask your Benefits Coordinator or HR Generalist for details and policies.

3M	EMI Music	Nissan Motor Corporation USA
Abbott Laboratories	Evergreen Bank	Northwest Building Corp
Aboda	Exxon	Northwestern Trust
Adobe Systems Inc.	Federated Dept. Stores, Inc.	Novartis
ADP Automatic Data Processing Inc.	FMC Technologies	Olin
AGENA	Frigoscandia Inc.	Osmonics
Airtouch	Galileo Canada Distribution Systems Inc.	PEMCO
ALCO Standard	The GAP	Pepsico
Alliant Techsystems	Garnett	Pfizer Inc.
Allied Signal Corporation	Georgia Pacific	Philip Morris Companies Inc.
American Express	Glaxo Wellcome	Pitney Bowes
Ameritech	Guidant	Polaroid
Amgen	Harcourt General HB	Prudential
Aon Corporation	Home Depot	Puget Sound Energy
ARCO	Honeywell	R.R. Donnelley & Sons Company
Aspect	IBM	Raleigh Schwarz & Powell Inc.
AT&T	IBM Canada	Reader's Digest
Attachmate Corporation	Ikon Office Solutions	ReliaStar Financial Corp
Bank of America	Immunex	Reuters America Inc.
Belcore	Industrial Alliance Pacific	SAFECO Properties, Inc.
Bestfoods	J.P. Morgan & Co., Inc.	SAFECO
BF Goodrich	JC Penny	Samuel Strom Enterprises
Bill and Melinda Gates Foundation	Johnson & Higgins	Sedgewick, Inc.
Boullion Aviation Services Inc.	Johnson & Johnson	Shell Oil Company
BP America	Johnson Controls	Shurgard
The Bullitt Foundation	Kemp National Insurance Companies	SmithKline Beecham
Bunge Corporation	Key Bank	Southern California Gas Company
Burlington Northern Santa Fe	Kimberly Clark	Sprint
The Candle Foundation	K-Mart	Square D
The Capital Group	LaFarge Canada	Stokes Lawrence, P.S.
Champion International Inc.	Laird Norton Company	The St. Paul Companies
Chevron	Levi Strauss	Sun Life of Canada
Chevron Canada LTD	Lexis Nexis	Sun Microsystems
Chicago Title & Trust Company	Lucent Technologies	Sundstrand
Chubb & Son	Matthew G Norton Co	Telcordia Technologies
CIGNA	Maxwell Morton Associates LTD	Times Mirror
Citibank Corp	McDonald's	UPS
CAN	McGraw-Hill	US Bank
Coca-Cola	Merck Company	US Borax Inc.
Compaq Computer Corp	Merrill Lynch	Visio Corporation
Computer Associates International	Microsoft	Walker, Richer & Quinn WRQ
Contractors Bonding & Insurance Co.	Mobil	Warner Bros.
Corbis Corp	Monsanto	Washington Dental Services
Costco Wholesale	Morton International Inc.	Wasser Inc.
CPC International Inc.	Motorola	Waste Mangement
Del Monte Foods	Murphy Oil Company LTD	Weldwood of Canada Limited
Deluxe Corporation	Mutual of America	Westin Hotels & Resorts
Eaton Corporation	Mutual Life Assurance of Canada	Westinghouse
Ecolab	Nalco Chemical Co.	Zevenbergen Capital
Eli Lilly & Co.	Nintendo	Zymogenetics