

ACP Board Meeting
 Wednesday, April 24, 2019
 11:30 AM

Attendees: Jen Hoerber- Chairperson, Dorothy Beeman- Preschool Director, Jill Swanson- Preschool Finance, Robin Bien- Staff, Kristin McNamara- Preschool Parent

Absent: Linda Detering- Church Member

Meeting Called to Order: 11:30 AM

Topic	Responsible	Discussion	Action/Follow-up
Opening Prayer	Jen		
Financials	Jill	<p><u>March 2019 Net Income</u> - \$10,556.50 <u>YTD Net Income</u> \$62,875.25</p> <p><u>Balance Sheet</u> Total Liabilities & Equity: \$138,822.24</p> <p>*Transfer to church from preschool was processed for payroll taxes of \$6453.61 and the payroll company also debited the funds from preschool checking due to the new way our Payroll service has been set up. The church owes the preschool this amount. Net income shown for March should show \$4102.89.</p> <p>-----</p> <p><u>Summer Camp</u> 220 total spots open. Already 37% full.</p>	
Director Update	Dorothy	<p><u>Summer Camp:</u> Dorothy contacting and arranging the in house field trips for summer camps.</p>	Dorothy- bring budget to the May meeting for the board to approve.

		<p><u>Registration:</u> 78% full for next year.</p> <p>Openings are in: M W 2 / 3's M W 3 / 4's Both of the first step classes</p> <p><u>Playground:</u> Equipment is ready and will be delivered on the 29th. They will install Tuesday (4/30) – Thursday (5/2) and the playground will be closed during this time.</p>	
Parent	Kristin	N/A	Kristin- to email Kim Given regarding the date/time of the next board meeting.
Staff	Robin	<p><u>Staff questions:</u> Sandbox covers Wifi in classrooms</p>	Dorothy- needs help measuring the sandbox.
Church	Linda/Jen	<p>Easter Eggstravaganza went really well! Lots of Preschool families attended.</p> <p>VBS registration is open.</p>	Jen- to update the church website with VBS link.
Children, Youth and Family Ministries	Jen		
General Discussion Old Business	All	<p>50th Anniversary Celebration</p> <p><u>Marketing:</u> Flyer: Jen to print tabloid size for the windows and Press Release Banners and Stickers have been ordered</p> <p><u>Activities:</u> Jill to order the Bracelet supplies</p>	<p>Jill- to send out volunteer email with sign up</p> <p>Jen/Dorothy- to talk with church members</p>

		<p>Picture Booth and props: Kim Given to make these</p> <p>Other unmanned activities: Corn Hole, Hat Toss</p> <p><u>Food: 11am-1:30pm</u> Cascadia Pizza Company (Pizza, wings and salads) Grilled Cheese Truck</p>	
New Business	Dorothy/Jen	<p><u>50th Anniversary Celebration T-Shirts</u> Staff to wear their shirts on May 1st and May 2nd Kids shirts will be selling for \$15.00 Adults are selling for \$20.00</p> <p>Parent Surveys questions discussed</p>	Jen- to send out parent surveys
Chairperson update	Jen	n/a	
Next Meetings		Wednesday, May 22, 2019 @ 11:30am	
Meeting Adjourned		1:20pm	