

## Aldersgate Finance Team Meeting Minutes

**Tuesday, November 14th @ 7pm**

Present: Gary Swearingen, Jim Phillips, Darrell Lowe, Brad Brewer, Melinda Lilley, Linda Reichenbach and Marie Vieth. Melinda opened with prayer.

Monthly/YTD Finance Reports – Marie distributed the reports. Through the end of October, Actual Income is \$16,478.35 less than budgeted and Actual Expenses are \$19,113.33 under budget for a net income of \$2,634.98. The Water expenses ytd seem high. Brad to investigate.

2018 Apportionments & Pastors' Package Updates – Marie & Melinda to follow-up with SPR to communicate the requirement of employment documents before payroll checks are issued: Letter of Employment, Contract Renewal, New Salary/Hourly Rates, W-4/W-9

Memorial Funds – Linda reported a new one has been set-up in Peter Ting's memory.

Pledge Status – Linda reported that quarterly statements were USPS mailed since Logos email servers are not operating.

Kitchen Fund Status – Linda reported that we have approximately \$25k to raise to pay off the UMF Loan.

Youth Assistant Pledge/Donation Status – Linda reported that we've received \$5,850 so we're 1/3 the way toward our goal.

Fundraising Calendar – Jim reported there are no new activities since the last meeting.

Amazon Smile Promotion – Gary to promote for holiday shopping.

Benevity/Employee Matching Funds – Gary willing to research & promote.

Beyond the Door Grant, Kristie McLean – Marie & Melinda to follow-up.

Sick Leave – Marie to start tracking for Jen, Wendi and John in 2018.

Positions to Fill – Finance Chair & New Members. Jim, Darrell & Brad are willing to extend their terms one more year.

NEW Pledge Secretary – Wendi; Thank you Linda for your service!

**Next Meeting: Tuesday, January 16<sup>th</sup> @ 7 pm**