## Am I Able to Submit Comments on City Council Agenda Items?

Yes, you can! You will need to register for an account first. This will give you the ability to sign up for distribution lists, sign up to speak at upcoming meetings, and leave comments on items for meetings that have been published.

Pursuant to Ordinance No. Ordinance 2019-48, members of the public may address the City Council during the "Citizens to be Heard" portion of the meeting. The "Citizens to be Heard" portion will allow members of the public to address Council on items that are not on the agenda.

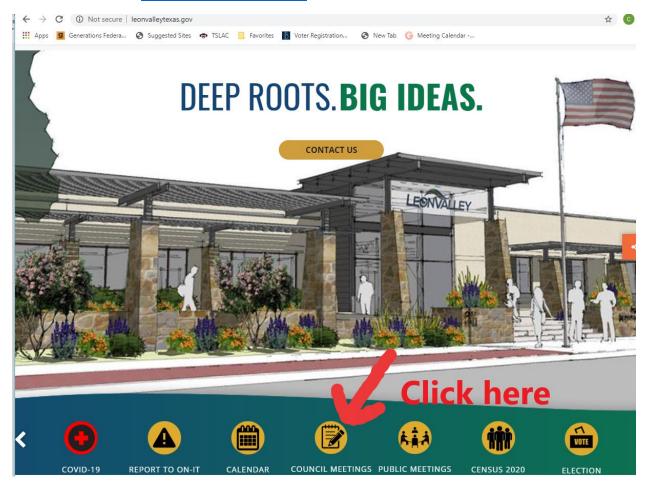
Members of the public will be allowed three (3) minutes to provide comments during the "Citizens to be Heard" portion. The submitted comment should only last (3) minutes when read out loud at the meeting.

The "Citizens to be Heard" portion of the meeting will be:

- i. At the beginning of the meeting; and
- ii. After any presentation of any item that they are entitled to be heard; and
- iii. At the end of the meeting.

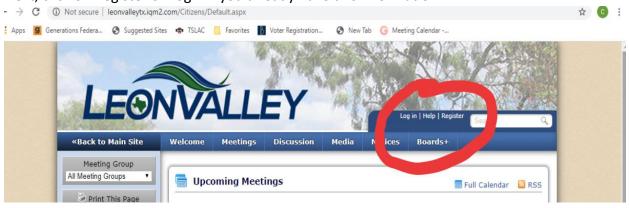
## Here's how:

Visit our website at www.leonvalleytexas.gov

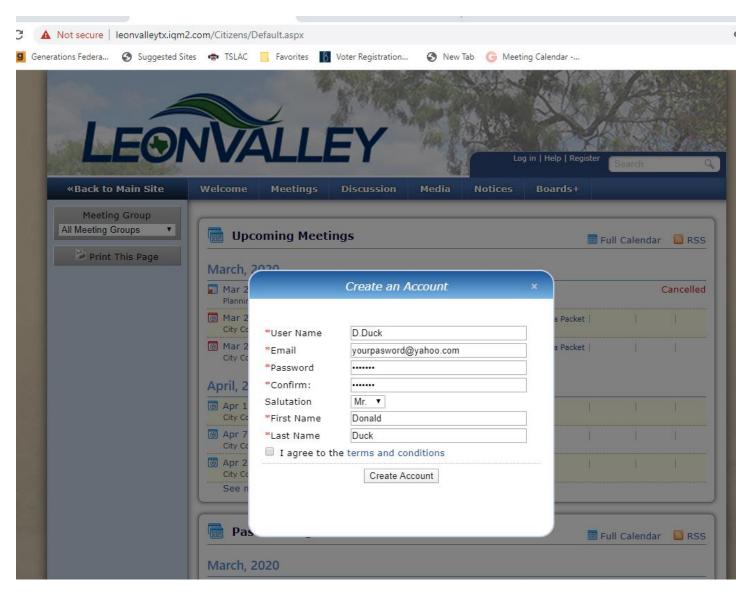


Click on the Icon that says "Council Meetings".

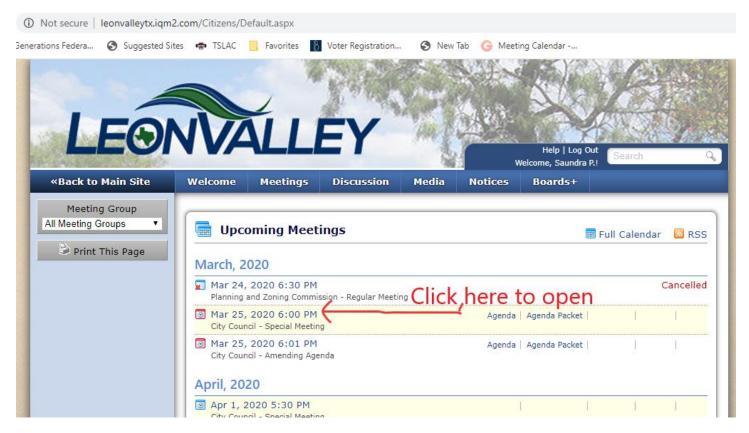
Next, click on Register or Login if you already have this information.



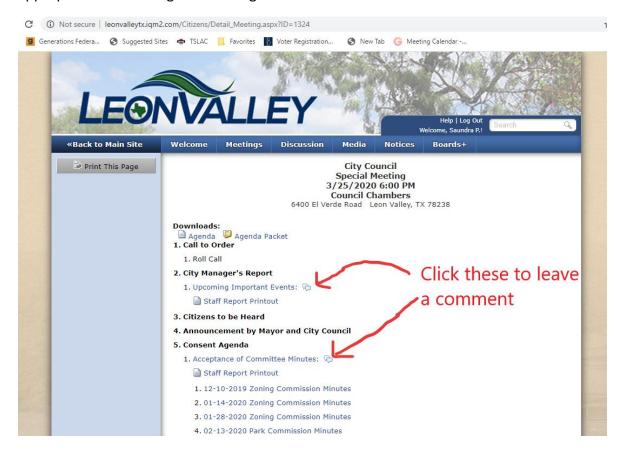
Next, enter your information to create your account; and read over and agree to the terms and conditions. Click on "Create Account" and follow the instructions.



Once your registration is complete you can go back to the "Council Meetings" Icon and select your meeting.



Once you have the meeting agenda outline open, you will see little comment boxes. If you wish to leave a comment on any item, just click the comment box and proceed. Your comment will be read out loud at the appropriate time during the meeting.



If you need assistance, please contact City Secretary Passailaigue at 210-684-1391, ext. 216. Thank you.