



## The Citizen's Police Advisory Committee Needs Volunteers

This committee serves as a liaison between the police department and the community. The committee serves as an advocate for programs, ideas, and methods to improve the relationship between the police and community and to enhance the quality of life

in our community. The committee shall not have independent authority, but shall work in conjunction with the police department.

The committee's mission is to work in partnership with the city police department to assure it maintains the highest standards of integrity. Furthermore, it is to assist in the quality of life through the delivery of professional, superior, and compassionate police services to the community. Finally, the committee should apply knowledge, skills, and resources to foster an environment where all people can live safely and without fear. Furthermore, it is designed to assist making recommendations that will enhance the quality of life through delivery of service. The committee's mission is accomplished within the framework of the following set of values: Accountability; Protection; Prevention; Commitment; Compassion; Achievement.

**We need a volunteer representative from each of the following neighborhoods: Forest Oaks, Forest Oaks Estates (Canterfield II), Seneca I, Seneca II, Monte Robles, the Althea area, Hodges area, Old Mill, Linkwood, Shadow Mist, the El Verde Road area, Bandera Pass, Leon Valley Ranches, Sun Valley, and Castle Estates neighborhoods. The apartment communities in the City will be represented by two citizens who live or work in an apartment complex in the City.**

The Mayor and City Council shall appoint not more than twenty-three (23) voting members. Twenty-one (21) members shall be recommended by the city neighborhood in which the volunteer lives. The remaining two (2) recommended volunteers shall be from apartment complexes within the city. Appointments to the committee shall be for a two (2) year term, starting on the day of their appointment. Terms may be extended for additional one (1) year term, upon approval by the Mayor and City Council.

The members of the committee shall either be permanent residents of the city, work or maintain a place of business in the city, or be engaged in the community in a serving capacity. Diversity of the committee is essential to its success, i.e., youth, millennials, baby boomers, etc.

Committee members shall have good reputations for integrity and community service and shall not have been convicted or received a deferred sentence for a felony crime.

No nominee to the committee or any members of the nominee's immediate family shall be currently employed by the city nor be a former sworn employee of the city police department.

No nominee may currently be a party nor be a legal representative in litigation against the city.

Each nominee must be prepared and committed to invest the necessary time in enhancing police community relations in a manner that helps reduce crime and enhances relationships between the police and the community.

One City Council member shall be assigned as a non-voting City Council member liaison to the committee. The City Council liaison shall be rotated at the end of one (1) year of service to the committee, and may only be extended if there are no other City Council members available or desiring to serve.

The committee shall have board officers which shall consist of a chairperson, vice chairperson, and a secretary. The chairperson, vice chairperson and secretary shall be elected by the voting members of the committee, and shall take place biannually every September of each calendar year. Elections for open positions on the board, occurring throughout the year, shall be held as soon as possible for the remaining term of the position.

All members of the committee shall be considered to be city volunteers. The committee shall function in an advisory capacity only and shall have no authority over city employees.

The committee members receive no direct or indirect compensation from the city for their services as members of the committee.

The committee may not include any employee of the city, or any vendor or contractor of the city.

A committee member serves at the pleasure of the mayor and City Council. If a committee member resigns, violates the ethics policy contained herein, fails to attend two consecutive committee meetings without reasonable excuse, or otherwise becomes unable to serve on the committee, the chairperson may declare the position on the committee to be vacant and request that the mayor and city council appoint another qualified person to the committee. Future appointments will follow the process as outlined in this section.

New committee members will be considered and appointed according to the neighborhood they currently live in. Replacements will be considered and appointed based on a vacancy in a neighborhood. When someone leaves or is replaced, the new appointee will come from the same neighborhood or a neighborhood not currently represented on the committee.

If a committee member moves out of the neighborhood they currently represent, they will be required to resign from the committee, unless there is a current vacancy in the neighborhood to which they have moved in the city.

More information is available on the application which can be found on the City website at:

[http://www.leonvalleytexas.gov/government/city\\_council/government/docs/UPDATE%202-4-21%20Volunteer%20Application.pdf](http://www.leonvalleytexas.gov/government/city_council/government/docs/UPDATE%202-4-21%20Volunteer%20Application.pdf)

Applications may be dropped off in the brown Water Payment mailbox in front of City Hall (near flag poles); or e-mailed to [s.pass@leonvalleytexas.gov](mailto:s.pass@leonvalleytexas.gov); mailed to 6400 El Verde Road, Leon Valley, TX 78238; or by fax to 210-684-4476.

All applications will be submitted to City Council for appointment consideration.