

**COOPER HIGH SCHOOL  
SCHOOL BASED DECISION MAKING COUNCIL  
PARENT MEMBERS ELECTION**

Parents of 2017-2018 Cooper High School Students:

The Cooper High School PTSO will conduct an election of the parent members of the 2017-2018 Cooper SBDM (School Based Decision Making) Council. **The election will take place on Thursday, May 11<sup>th</sup> during office hours and during the undergrad awards ceremony.** No absentee ballots will be accepted.

Parents of all students who will be enrolled at Cooper High School for the 2017-2018 school year are eligible to vote. "Parent" is defined as parent, stepparent, foster parent, or person who has legal custody of a student with whom the student resides. In effect, a parent of any student currently enrolled and attending Cooper High School this fall as well as those parents of registered incoming students, may vote or run for Council positions.

**What is School Based Council?**

The SBDM Council is the governing body for the school. It determines school policy for curriculum, staffing, discipline, scheduling, instructional practices, extra-curricular activities and other matters pertinent to the operation of the school. The Council sets its own meeting schedule, usually meeting once a month.

**Who serves on the Council?**

The Council is comprised of two (2) parents, three (3) teachers and the principal. This is subject to change, based on enrollment.

**Who may run for the Council? (Qualifications)**

Any parent (as defined above) of a student who will be attending Cooper High School during the term office is eligible to run. A parent is ineligible if he/she is an employee or relative of an employee of this school, the district office, or a local school board member. (Relative is defined as "father, mother, brother, sister, spouse, son, daughter, aunt, uncle, son-in-law, daughter-in-law, mother-in-law, or father-in-law")

**What is the term of office?**

All Council members shall be elected for a one-year term each year and shall serve from July 1<sup>st</sup> of the year through June 30<sup>th</sup> of the following. Except in the case of a new school and the one year term would begin directly after the election is held. Members elected to one-year terms may serve consecutive terms without limitations.

**How will I know who the nominees are?**

The slate of nominees and their resumes will be posted in the school office as soon as possible after the deadline.

**If I decide to run for office, what do I do?**

Complete the nomination form on the reverse side of this letter along with a one page (only) resume and return it to **COOPER HIGH SCHOOL, ATTN: SBDM NOMINATING COMMITTEE, this must be turned in no later than Thursday, May 4, 2017.** You may nominate yourself or another eligible, consenting person.

If you have any questions, contact Angie Webster at [angie.webster@zoomtown.com](mailto:angie.webster@zoomtown.com) or (859) 240-5973. Thank you for your interest in the SBDM Council.

Sincerely, Cooper High School PTSO

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NOMINATING FORM

Parents may nominate themselves or another consenting parent.

**DEADLINE**

**Nomination forms must be to the school office or emailed by May 4, 2017.**

Please forward forms to: Cooper High School PTSO  
ATTN: School Based Nominating Committee

Or e-mail to [angie.webster@zoomtown.com](mailto:angie.webster@zoomtown.com)

Date: \_\_\_\_\_

Name of Nominee: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone(s): \_\_\_\_\_

Names of Child(ren) attending Cooper High School in 2017-2018 school year:  
\_\_\_\_\_  
\_\_\_\_\_

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I accept the nomination and certify that I meet all the qualifications as published and am eligible to serve on this Council.

\_\_\_\_\_  
NOMINEE

**Please include a SINGLE PAGE ONLY RESUME describing your background and experience. This information will be shared with voters before the election.**