



RANDALL K. COOPER HIGH SCHOOL

2855 Longbranch Road – Union, Kentucky 41091 – 859-384-5040

D. Michael Wilson, Principal

Chandra Dixon, Assistant Principal
Malinda Brooks, Assistant Principal
James Schroer, Assistant Principal

Matthew Dryden, Counselor
Lesley Vickers, Counselor
Stacey Guthrie, Counselor

The School Based Scholars/Dual Enrollment Offered Northern Kentucky University

Read This Important Information in Its Entirety

The School Based Scholars Program is offered through NKU. It allows high school students to take an **UNLIMITED NUMBER colleges classes** at a reduced rate of \$216.00 per class (\$72/credit hour). In addition, two classes for juniors and seniors may be **free** since KHEAA has funding to support those. At Cooper we have a variety of options for Dual Enrollment. We offer classes during first period, several courses are taught by RCHS teachers during the school day, we have course available after school, or students may leave Cooper and go to NKU's Highland Heights or Grant County campus to earn college credit. We are very excited to continue offering college classes at Cooper High School. Students will have the opportunity to receive dual credit both from NKU and from Cooper High School. A wealth of information and important details are included at <https://inside.nku.edu/schoolbasedscholars.html>.

Requirements: (No Exceptions)

1. Minimum cumulative GPA 3.0
2. Minimum ACT 20 composite (ACT not required, but we must disclose it if we have a score)
or
3. Minimum PSAT score Selection Index 102 and Minimum Critical reading 48 and Math 44
or
4. Must have completed Sophomore year of high school (starting summer term)
**Students with who have completed their freshman year will be able to take courses offered at Cooper High School only. This primarily applies to Spanish 101/102.
5. Students must maintain a C or better in each college course for continued eligibility.
6. **Completed Application for Dual Enrollment including*:**
 - a. RCHS application, *completed* and signed by student and parent
 - b. **NKU Early Admission application completed online: (we will have a day at school to complete this)** <http://appliesbs.nku.edu>.
 - c. Disclosure form signed
 - d. **Tuition is due a week before classes begin.** Tuition is currently \$216.00/class. Students are given an addressed envelope – **NKU does not send bills**. Please mark your calendar. Students owing a balance will not be able to register for subsequent semesters.

****All sections of the application need to be returned to the Guidance Office by October 1st, 2020.***

8. Procedural Guidelines

- NKU limits our 1st period classes to two sections with 35 seats (24 for Intro to Speech). Classes will be assigned first come first served by documenting the order in which the applications meeting all requirements were turned in. Each class will have a maximum enrollment of 20 until both classes are full.
- When taking classes on NKU's campus, students will work with NKU to register for courses. Cooper classes will be adjusted as possible to accommodate NKU schedule. Students must have a minimum to 6 courses total per year between NKU and Cooper.
- Classes taken through dual enrollment will be calculated as part of the RCHS GPA at a 1.04 index, on a 5.0 scale and will appear on your high school transcript. All courses will be indicated on high school and college transcript.
- NKU courses are indexed at 1.04 for class rank:
A = 104 B = 93 C = 82 D = 73 F = 69
- Student schedules will be updated to show dual enrollment course once proof of enrollment is given to the guidance office for students taking courses at NKU.
- On days that students do not have an NKU course, they will not report to school until 10 minutes before the beginning of first RCHS class and will leave school no more than 10 minutes after last RCHS class.
- Each day, dual enrollment students who are in the NKU instructor led 1st period courses need to sign-in in the attendance office.
 - On the days of class sign in by 7:10.
 - Days there are no class, sign in 10 minutes before the beginning of second period (This includes before the NKU class begins or any cancelled days.)
 - Students who fail to sign in will be counted absent or tardy, which affects discipline record and could impact graduation eligibility.
 - If students arrive early, they may wait in the library. Students, if you take advantage of this, it needs to be very quiet study time. Many times the library is utilized for instruction which shall not be interrupted.
 - Students are not to leave the dual enrollment classroom before the end of the scheduled time for 1st period.
- In addition to scheduled class meetings, there will be a few **MANDATORY** meetings to discuss related issues. Students not present for these meetings will be reported as absent. If students report to school after a mandatory meeting, they will be counted tardy.
- In the event of an hour or two-hour delay or a snow day, it is at the discretion of the college course instructor to determine when class will meet or missed time will be addressed.

Costs

- NO application fee for dual enrollment (when you apply to attend NKU as a freshman, you will need to pay the application fee)
- Cost is currently \$72 per credit hour (most courses are 3 credit hours), this is a huge savings since the cost is \$1239.00 for a 3 credit hour course for current NKU students
- Students will be responsible to buy the required books for these courses. The cost of books vary with the average price being \$100.00. Students may buy the book where they wish – check to make sure you have the right edition.
- NKU parking passes are discounted for Early Enrollment students who take courses on NKU's campus; contact the **Department of Public Safety 572-5770** or email the SBS program at **nkusbs@nku.edu**. Students may **NOT** order them online for the discounted price.

Special Notes

- Read the course syllabus your instructor provides and ask questions as needed – this is your contract for the course and outlines assignments and expectations
- Save your syllabus – your next college may need it.
- You must watch the required video and sign a document stating you have watched it
- You are beginning your college transcript and GPA – please choose wisely and find balance to make sure you can manage the coursework you have chosen
- Be advised it is always at the discretion of the college or university you will be attending whether to accept transfer credits.
- Always check prerequisites of courses offered at NKU, this may be in the form of course work or a minimum ACT in a subject area.
- Early Enrollment students taking courses at NKU will register for classes online after they are accepted.
- **Always advise the guidance office if you drop a course, otherwise it will be recorded as an F on your transcript. Also if taking classes on NKU's campus – RCHS schedule will not be changed until NKU schedule is provided.**
- Students involved in either program are considered NKU students. ID cards can be issued and all privileges apply. Students wishing to have ID cards will need to go to NKU's campus to have one issued.
- Students who are eligible for free/reduced lunch can apply for the Mary Jo Young Scholarship online. This scholarship helps defray the cost of books/tuition for early admission programs. You must pay tuition and apply for reimbursement. See the following website for details:
<https://www.kheaa.com/website/kheaa/mjyoung?main=1>
- **Dual enrollment students are encouraged to read their emails and daily announcements on the Cooper website. Many important announcements are made including deadlines for scholarships and other important items. www.cooper.boone.kyschools.us**

Courses offered by RCHS credentialed teachers

1. Mrs. Stewart teaches Spanish 102, 102, 201, 202. Students have the opportunity to earn up to 12 college credit hours. Each class is currently \$216.00.
2. Mr. Huesle will teach German 101, 102. Students will have the opportunity to earn up to 6 college credit hours. Each class is currently \$216.00.
3. Ms. Guye will teach French 101, 102. Students will have the opportunity to earn up to 6 college credit hours. Each class is currently \$216.00.
4. Mr. Hamm will teach Public Speech CMST 101 after school on Thursdays at Cooper. Each class is currently \$216.00.

For these classes, students must meet all the eligibility criteria to be admitted into the courses. Also, whether each course is offered will be based on enrollment.

DUAL ENROLLMENT APPLICATION

Prerequisites:

Senior, Junior, or Sophomore standing, Cumulative GPA of 3.0 or higher, ACT-20 (if taken)

Name of Student _____

Application must be filled out completely before submission.

Briefly explain why you would like to participate in the dual enrollment program:

Will you be taking the course at **Cooper** at **NKU**? (please circle)

Spring 2021 (Circle ALL that apply) – ***Each class currently cost \$216.00 + Cost of Book***

Course Abbrev	Course Title	Time offered	Campus
PHI 181	Philosophers, Cultures, & Creativity	TR 7:20-8:32	Cooper
JUS 101	Intro to Criminal Justice	Online Asynchronous	Cooper
HSC 101	Intro to Health Professions	R 3:30-6:30	Cooper
SPI 102	Elementary Spanish II	MTWRF period TBA	Cooper
SPI 202	Intermediate Spanish II	MTWRF period TBA	Cooper
GER 102	Elementary German II	MTWRF period TBA	Cooper
FRE 102	Elementary French II	MTWRF period TBA	Cooper
CMST 101	Public Speaking	T 3:15 – 6:00	Cooper

List course you are interested in registering for on NKU campus:

NKU on campus courses can be found at www.nku.edu

We MUST have proof of enrollment to change your schedule.

College	Name of Course	Course Number	Day/Time Offered
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_____	_____	_____	_____
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_____	_____	_____	_____
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Parent's signature _____

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To be completed by Dual Enrollment Committee:

Student's GPA _____

Student's ACT score _____

Disclosure Statement

By applying for the NKU School-Based Scholars (SBS) Program, I agree to and understand:

1. In order to be eligible for continued enrollment in the program, students must earn a grade of C or better in each of their courses. Failure to meet this standard will result in removal from the program for the following semester. **In some cases, this may occur with little notice.**
2. Tuition must be paid in full by the first day of class each semester. The tuition amount varies each year. The SBS program recommends paying by the first day of class and receiving a refund later if a student receives scholarship money from KHEAA. *Please refer the SBS website (<http://nkusbs.nku.edu>) for the current SBS tuition rate and payment information.*
 - a. **By signing this disclosure statement, students and parents accept the financial responsibility incurred by taking dual-credit classes and that failure to pay can result in accumulated debt for classes taken as well as difficulty in sending NKU transcripts to other institutions.**
 - b. **NKU is striving to be a paperless institution; as such, paper bills and orientation materials WILL NOT be mailed home; they will be posted to each student's myNKU account and emailed to the his/her NKU email account.**
3. Students are responsible for purchasing the textbook(s) for their courses prior to the start of the semester.
4. Each student is responsible for setting up and checking his/her NKU Email regularly throughout the semester.
5. Prior to each semester, the SBS office will provide each high school/student with registration, billing/payment, and textbook information. Students are responsible for providing their parents with this information.
 - a. *In the event that a student loses this information between admittance and the start of classes, parents/students can refer to the SBS website (<http://nkusbs.nku.edu>) for a copy of this information – follow the option for “Current Students”.*
6. SBS courses are college-level courses and may contain mature content not typical in a high school environment. By submitting this disclosure, each parent and student understands that students may be exposed to mature content as part of each NKU course's curriculum.
7. Each student is responsible for reading and understanding the NKU SBS Handbook found on the SBS website. This handbook covers all policies and procedures for participation in the SBS Program.
8. While in the SBS program, students may be surveyed to obtain information about their interests and experience to enhance the SBS college experience as well as connect students with NKU programs, faculty, and students.
9. **By signing this disclosure statement, the parent and child agrees to the aforementioned disclosures and give their permission to NKU to release grades, performance information, and other educational information to the student's parents/guardians and to _____ high school in conjunction with the SBS program.**
10. **Photo Release:** Students may be photographed in connection with their participation in the SBS program or events at NKU. *Please indicate your preference below by checking the appropriate box:*
 - ☐ I, _____, hereby grant NKU and the SBS program permission to copyright, publish and/or use in any form pictures of my child taken in connection with the SBS program for any lawful purpose associated with the University.
 - ☐ I, _____, hereby **DO NOT** grant NKU and the SBS program permission to copyright, publish and/or use in any form pictures of my child taken in connection with the SBS program for any lawful purpose associated with the University.

_____ Student's Name (Printed) _____ Student's Signature

_____ Email Address _____ Parent's Signature