



HIGHLAND PARK SCOTS

PERSONAL COMMUNICATION DEVICE OFFENSE & CONSEQUENCES

OFFENSE

CONSEQUENCES

1st Offense

- Personal Communication Device will be stored in the assistant principal's office for the day, and the parent/guardian will be notified
- A warning will be issued to both the student and the parent/guardian about further consequences for failing to comply with the cell phone-free policy
- **Personal Communication Device will be returned to the student at the end of the day**
- The offense will be recorded in Skyward, using the cell phone violation action code

2nd Offense

- Personal Communication Device will be stored in the assistant principal's office for the day, and the parent/guardian will be notified
- A warning will be issued to both the student and the parent/guardian about further consequences for failing to comply with the cell phone-free policy
- **Personal Communication Device will be returned to the parent/guardian at the end of the day**
- The offense will be recorded in Skyward, using the cell phone violation action code

3rd Offense

- Personal Communication Device will be stored in the assistant principal's office for the day, and the parent/guardian will be notified
- Student will be issued up to 3 days of lunch detention
- **Personal Communication Device will be returned to the parent/guardian at the end of the day**
- The offense will be recorded in Skyward, using the cell phone violation action code

4th Offense

- Personal Communication Device will be stored in the assistant principal's office for the day, and the parent/guardian will be notified
- Student will be issued 1 Saturday School
- **Personal Communication Device will be returned to the parent/guardian at the end of the day**
- The offense will be recorded in Skyward, using the cell phone violation action code

5th Offense & Beyond

- Personal Communication Device will be stored in the assistant principal's office for the day, and the parent/guardian will be notified
- Considered Insubordination
- Student will be issued up to 3 days of In School Suspension (ISS)
- **Personal Communication Device will be returned to the parent/guardian at the end of the day**
- The offense will be recorded in Skyward, using the cell phone violation action code