



# Mattawoman Creek Art Center

## HOLIDAY SALON

November 3 - December 17, 2017

*Seven 3-Day Weekends to Sell Your Art!*



### **GUIDELINES:**

- Exhibitors need not be present during all show times; docents\* will handle sales for you!
- \* Exhibitors must agree to docent at least once during the exhibit.
- Opening Reception is Sunday, November 5, 1:00-4:00 p.m. Artists are encouraged to attend.
- The Holiday Tea is Sunday, November 19, 1:00-4:00 p.m. Artists are encouraged to attend.
- Each space is approximately 6' x 8'. Walls behind your space may be used as you wish. (Art weighing over 30 lb. needs approval before being hung to prevent damage). If applicable, contact Jo Ann (See below).
- Tables, racks, easels, etc. used within your allotted space must be provided by the exhibitor; MCAC will not provide these. All spaces have aisle access.
- Assigned spaces will be designated for each artist. Preferences will be accommodated where possible.
- There is a limit of 2 artists per space.
- Exhibitors are responsible for setting up and taking down their own exhibits.
- Exhibitors are responsible for their own inventory and items. MCAC is not liable for any loss or damage.
- Every piece of artwork, no matter how small or inexpensive, must be labeled with the artist's initials, an ID # unique to the piece/type, and price. A list (by ID #) of all items for sale must be provided to MCAC. Labeling Instructions and an easy to use inventory form will be provided via email when entry is received.
- Contrary to usual rules, artwork shown at MCAC within the past year may be included in this show.
- Art may not be switched between the gift shop and gallery for the duration of the Holiday Salon show.
- Only original artwork and prints of the artist's original artwork are to be displayed.
- All pieces must be for sale. MCAC retains 25% commission on sales.

**Entry Fee:** \$25 per space for MCAC members and \$40 for non-members.

**Reserve Your Space:** Spaces must be reserved with payment by October 29, 2017. Fill out entry form below and return to: MCAC: P.O. Box 258, Marbury, MD 20658, or call Tina (see below) to reserve your space with a credit card. We need your email address to send you additional information. **Space is limited.**

**Artwork Delivery Date:** Exhibits can be set up 11:00 a.m.–4:00 p.m. Thursday or Friday, November 2-3, or 08:30-10:30 a.m. on Saturday, November 4. During the show, exhibit area may be replenished as items sell.

**Retrieval Date:** Exhibits may not be removed before 4:00 p.m. on Sunday December 17, but must be removed by Tuesday, December 19. Select a time when you set up your artwork.

\***LIABILITY:** MCAC will not be responsible for any loss or damage. MCAC will not be responsible for artwork left after retrieval dates. After 30 days, abandoned items will become the property of MCAC.

**FOR MORE INFORMATION:** Contact Jo Ann Gilhooly at jogilhooly@verizon.net or 301-934-1430.

### **Entry request for exhibit space for MCAC 2017 Holiday Salon Show.**

Artist Exhibitor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Type (s) of artwork: \_\_\_\_\_

I wish to reserve \_\_\_\_\_ number of spaces. I am a member of Mattawoman Creek Art Center: Yes No (Circle one).

Total amount enclosed: \$\_\_\_\_\_ (at \$30 per space for MCAC member and \$45 per space for non-member).

I plan to set up my exhibit on: Thursday (Nov. 2) Friday (Nov. 3) Saturday (Nov. 4 before 10:30 a.m.). (Circle one).

**Mail (with check made out to MCAC) to: Mattawoman Creek Art Center: P.O. Box 258, Marbury, MD 20658.**

**To register by phone and pay by credit card, call Tina at 301-743-5159 Wed.-Thur. 9:00-1:00 or Fri. 11:00-4:00**