



CANCELLATION/REFUND POLICY – updated February 16, 2023 edited 3/6/2023 v2

LPGA Amateur Golf Association San Diego Chapter understands that things come up that prevent you from attending an event that you registered for and for which you may have prepaid. For most events, we are required to commit to a specific attendance number when finalizing an event and may be required to pay for that number of expected attendees. Therefore, our Chapter Board has adopted the following cancellation/refund policy that we ask our members to abide by.

Cancellations Initiated by Event Captain

Any event cancellation initiated by the Event Captain (due to lack of participation, weather, etc.) shall be fully refundable to any prepaid registrants. Your refund will be processed, and you will receive a credit for the full amount paid on the card you used to pay for the event.

Events Rescheduled by Event Captain

If any event is rescheduled by the Event Captain (due to lack of participation, weather, course conditions, etc.) registrants will be automatically transferred to the new event date, and the Event Captain will provide a deadline for informing her if a registrant is unable to play on the new date. Any registrants who respond by the requested deadline that they are unable to play on the new date, shall be fully refunded. Your refund will be processed, and you will receive a credit for the full amount paid on the card you used to pay for the event. Any registrants who inform the Event Captain of their unavailability after the requested deadline will be treated as a cancellation, see below.

Cancellations Prior to Event (Seven or more days prior to Event)

Should you need to cancel attendance at an event outside of seven (7) days prior to event, please notify the Event Captain promptly and request a refund. The only exception to receiving a full refund is if we are requested to guarantee a minimum number of golfers or if it is a special event. If we have not guaranteed a minimum number or do not have contractual obligations for a special event, you will receive a credit for the full amount paid, less processing or other fees, that the Chapter pays because of your cancellation.

Cancellations/No Shows (Within Seven Days Prior to Event)

Should you need to cancel your participation at an event, you must notify the Event Captain **OUTSIDE OF SEVEN (7) DAYS BEFORE THE EVENT**. If you cancel within seven (7) days prior to the event, you will NOT be eligible to receive a refund. If there is a waiting list, the Event Captain will attempt to fill the spot. Canceled spots are filled in the order in which the cancellations were received. If there is no waiting list, we would ask you to try to find a replacement. Please notify the Event Captain of your replacement's name. If you find a replacement for yourself, or one is provided via the waitlist, then you WILL be eligible for a refund, less processing or other fees. If a replacement is not found or the waitlist has been exhausted, you will NOT be eligible to receive a refund.

Any refunds due will be remitted within 10 days, due to processing time required by BillHighway.