

LPGA Amateurs San Diego Chapter

September 28, 2020 - We are making a change from using Constant Contact and PayPal to using Golf Genius as a means to register for our events starting with the Maderas event on October 18th.

There will not be too many significant differences, but the following information below will walk you through what you should do and what you will see while registering for an event.

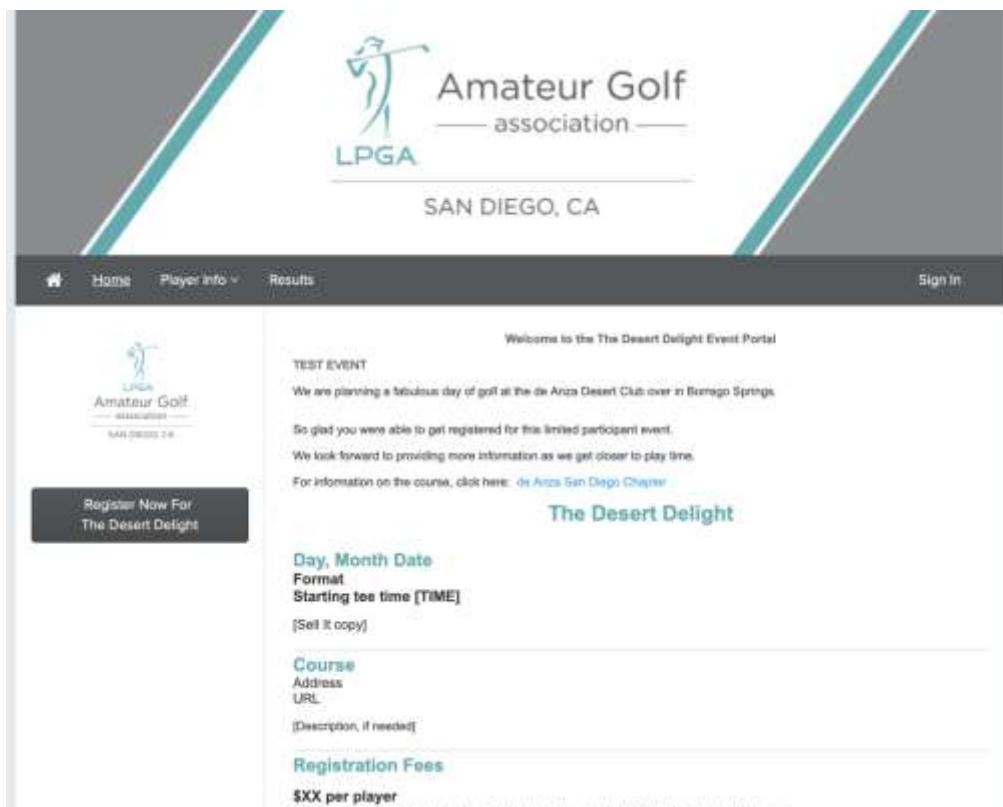
Step 1.

As is the case now, you will receive an email announcing the event and requesting you to click on a link to take you to the Registration page.

Step 2.

You will then be taken to the Event Portal Page where you will register. See below. Click on the black **“Register Now for ‘Event Name’”** button on the **left-hand** side of the screen.

DO NOT CLICK ON THE “SIGN IN” button in the upper right corner.

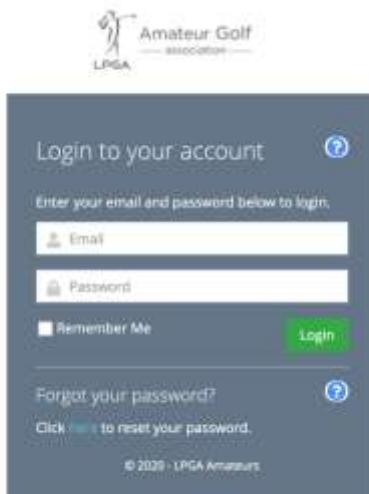


The screenshot shows the Golf Genius Event Portal for "The Desert Delight". The top header features the LPGA Amateur Golf Association logo and the text "SAN DIEGO, CA". The navigation bar includes "Home", "Player Info", "Results", and "Sign In". A sidebar on the left displays the "LPGA Amateur Golf Association SAN DIEGO Chapter" logo and a "Register Now For The Desert Delight" button. The main content area is titled "Welcome to the The Desert Delight Event Portal" and contains a "TEST EVENT" message: "We are planning a fabulous day of golf at the de Anza Desert Club over in Borrego Springs. So glad you were able to get registered for this limited participant event. We look forward to providing more information as we get closer to play time. For information on the course, click here: [de Anza San Diego Chapter](#)". Below this, there are sections for "Day, Month Date", "Format", "Starting tee time [TIME]", and "[Sell it copy]". Another section for "Course", "Address", and "URL" is partially visible. At the bottom, there is a "Registration Fees" section with a "XXX per player" field and a note: "XXX per player. This amount is the total amount for the registration. It is not per player. Total amount is \$100.00." A "Next Step" button is at the bottom right.

Step 3.

After clicking on the “Register Now for Event” button you will then see the following screen requesting you to **LogIn to Your Account**.

You will need your LPGA Amateurs **Email Address and Password** you set up for the Member Clubhouse on the SD Chapter website.



Step 4.

You will then be taken to a Registration Page where you will fill out your information and click a button on the bottom of the page to Acknowledge Golf Genius to Process. Note we are no longer using PayPal. See below.

I acknowledge that Golf Genius Software will save and process the information provided here, subject to the Golf Genius Terms of Service and Privacy Policy.

Step 5.

After registering and making payment, you will see the following screen:



You are DONE!

You will then receive one or both of the following emails as confirmation:



Waiver, Release, and Indemnification Agreement:
Submission of online registration on this website constitutes acceptance of the [LPGA Amateur Golf Association Waiver, Release, and Indemnification Agreement](#).

Thank you,
LPGA Amateurs San Diego CA

You can save this last email because it has a link to go back to the Event Portal Page where you clicked on the **“Register Now for Event”** button.

You would be able to edit your registration and to see other participants of the event once they have registered.