

## LPGA Amateurs San Diego Chapter

September 28, 2020 - We are making a change from using Constant Contact and PayPal to using Golf Genius as a means to register for our events starting with the Maderas event on October 18<sup>th</sup>.

There will not be too many significant differences, but the following information below will walk you through what you should do and what you will see while registering for an event.

### Step 1.

As is the case now, you will receive an email announcing the event and requesting you to click on a link to take you to the Registration page.

### Step 2.

You will then be taken to the Event Portal Page where you will register. See below. Click on the black **“Register Now for ‘Event Name’”** button on the **left-hand** side of the screen.

DO NOT CLICK ON THE “SIGN IN” button in the upper right corner.

The screenshot shows the LPGA Amateur Golf Association San Diego, CA website. The header features the LPGA logo and the text "Amateur Golf association" and "SAN DIEGO, CA". A navigation bar includes links for Home, Player Info, Results, and Sign In. The main content area is titled "Welcome to the The Desert Delight Event Portal" and "TEST EVENT". It contains a welcome message, a link to the "de Anza San Diego Chapter", and a "Register Now For The Desert Delight" button. Below this, there are fields for "Day, Month Date", "Format", "Starting tee time [TIME]", "[Sell it copy]", "Course", "Address", "URL", "[Description, if needed]", "Registration Fees", and "\$XX per player".

Amateur Golf  
association  
SAN DIEGO, CA

Home Player Info Results Sign In

Welcome to the The Desert Delight Event Portal

TEST EVENT

We are planning a fabulous day of golf at the de Anza Desert Club over in Borrego Springs.

So glad you were able to get registered for this limited participant event.

We look forward to providing more information as we get closer to play time.

For information on the course, click here: [de Anza San Diego Chapter](#)

**The Desert Delight**

Day, Month Date  
Format  
Starting tee time [TIME]  
[Sell it copy]

Course  
Address  
URL  
[Description, if needed]

Registration Fees  
\$XX per player  
See website for additional and exclusive fees. \$400. Sold is limited to 92 players.

### Step 3.

After clicking on the “Register Now for Event” button you will then see the following screen requesting you to **Login to Your Account**.

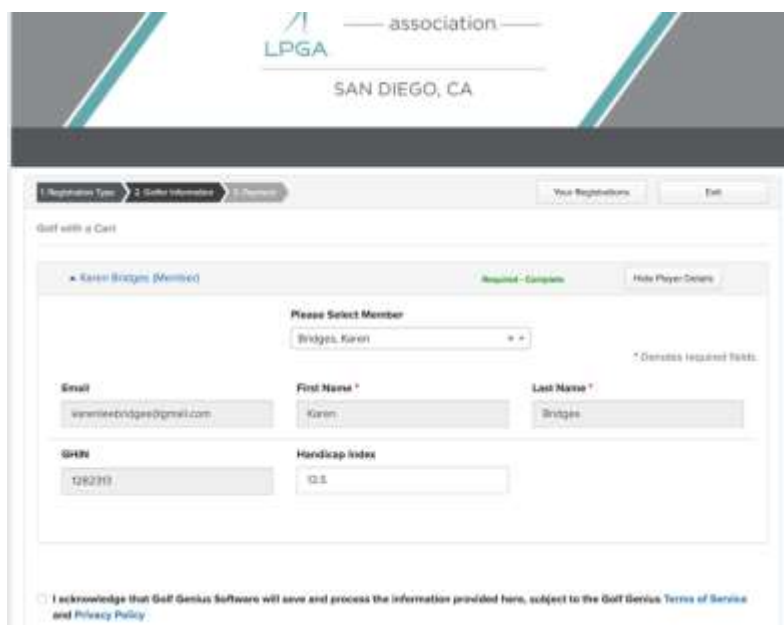
You will need your LPGA Amateurs **Email Address and Password** you set up for the Member Clubhouse on the SD Chapter website.



The screenshot shows the LPGA Amateurs login page. At the top is the LPGA Amateurs logo. The main heading is "Login to your account" with a help icon. Below it, a message says "Enter your email and password below to login." There are two input fields: "Email" and "Password". A "Remember Me" checkbox is next to the password field. A green "Login" button is to the right. Below the login fields, there is a link for "Forgot your password?" with a help icon, and a message "Click here to reset your password." At the bottom, it says "© 2020 - LPGA Amateurs".

### Step 4.

You will then be taken to a Registration Page where you will fill out your information and click a button on the bottom of the page to Acknowledge Golf Genius to Process. Note we are no longer using PayPal. See below.



The screenshot shows the LPGA Amateurs registration page. At the top is the LPGA Amateurs logo and the text "SAN DIEGO, CA". Below the logo is a navigation bar with three tabs: "1. Registration Type", "2. Golfer Information", and "3. Payment". The "2. Golfer Information" tab is selected. The page title is "Golf with a Cart". Below the title is a section for "Karen Bridges (Member)" with a "Required - Complete" status and a "Hide Player Details" button. The "Please Select Member" dropdown menu is set to "Bridges, Karen". Below this are input fields for "Email" (karenbridges@gmail.com), "First Name" (Karen), and "Last Name" (Bridges). There are also fields for "Golf ID" (1262319) and "Handicap Index" (10.5). At the bottom, there is a checkbox for "I acknowledge that Golf Genius Software will save and process the information provided here, subject to the Golf Genius Terms of Service and Privacy Policy".

Step 5.

After registering and making payment, you will see the following screen:



The screenshot shows the Amateur Golf Association logo at the top, with "SAN DIEGO, CA" below it. The main heading is "Registration Fee". Below this is a table with the following data:

Description	Total Amount	Status	Paid On	By
Open Registration Fee for The Desert Delight event	\$1.00	Confirmed	09/23/2020	Karen Bridges

A "Done" button is located at the bottom right of the table.

You are DONE!

You will then receive one or both of the following emails as confirmation:



Hi Karen,

We have received and confirmed your registration.

**Event Name:** The Desert Delight  
**Event Date:** Sunday, October 04, 2020  
**Amount Paid:** \$1.00

[Click here to edit your registration.](#)

**Waiver, Release, and Indemnification Agreement:**  
Submission of online registration on this website constitutes acceptance of the [LPGA Amateur Golf Association Waiver, Release, and Indemnification Agreement](#).

Thank you,  
LPGA Amateurs San Diego CA

You can save this last email because it has a link to go back to the Event Portal Page where you clicked on the “**Register Now for Event**” button.

You would be able to edit your registration and to see other participants of the event once they have registered.