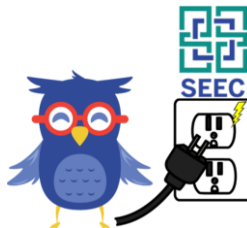SEEC Owlets,

We are here, Penny is LIVE!!! This means that we are now in the process of arranging dates to meet with you and your team to give you access and train you on the database. Thank you for all of your hard work and effort in making this transition to our new database as this would not be possible without your help. In fact, after working with a small sample of people to test the database, they shared the following feedback: *"It is…a better way to communicate among the organization"*, *"I can see how this software will make my life easier and it's beneficial"*, *"[I like the] global documentation"*, and the *"software is user friendly"*. You have given us feedback, suggestions, and advice on how to meet your teams' needs and we are ready to show you!

Trainings will be held in the community and at the SEEC office. And because of the overwhelming feedback we received from teaching owlets about the database, we will also have standing dates for refreshers for those who may want additional help after you have attended the initial training (be on the lookout for your team's training dates).

At these initial trainings, you will learn how to:
   b. Edit your Profile
   c. View your Caseload
   d. Input IP documentation

Dates for each team are being set now! In the meantime, remember to practice the following to be ready for Penny training:

Your Phone	Your Tablet or IPad
• Practice connecting to a Wi-Fi connection	• Practice connecting to a Wi-Fi connection
• Connect your phone's hotspot and have a coworker connect and disconnect	• Connect to your phone's hotspot
• Make sure you have access to your email and know your password	• Open your email account

So keep on a lookout for your team's training date and thank you for making this a successful database!

See ya soon!!