

A Night On Broadway!

Donation Request Letter

High Meadows School Supporter,

On April 28, 2018, our school will hold its premier fundraising event, *A Night On Broadway* at the Metropolitan Club and will be a sold-out event.

To ensure that the auction portion of the Gala is successful, we rely on generous donations from our community merchants, business leaders, and long-time friends. We sincerely hope you will consider supporting our auction and High Meadows School by donating an item or gift certificate for our live or silent auction.

On the evening of Gala, a printed program listing all donors and sponsors will be seen by approximately 300 people who attend the event. We urge all of our parents, colleagues, and friends to support the businesses that generously make donation to our Gala.

High Meadows School is a non-profit entity according to IRS code section 501(c)(3). Your donation is tax-deductible to the extent provided by law. The Federal Tax ID number for High Meadows School is 58-1846247.

Our students, staff, and parents of High Meadows School would like to thank you in advance for your generosity and support of our school.

Questions and additional information should be directed to Angela Lockard at alockard@highmeadows.org or at 770.993.2940.

Thank you for your consideration and support of High Meadows School.

Sincerely,

Angela Lockard
Development Manager
High Meadows School