



nSite

AAAE TRAINING

BASIC ASOS ONSITE

JULY 17-18, 2018

Submitted on: January 23, 2018

Submitted to: Green Bay–Austin Straubel
International Airport

PURPOSE

The Green Bay–Austin Straubel International Airport has expressed an interest in a customized and comprehensive training program on Basic Airport Safety & Operations Specialist School (ASOS) offered by the American Association of Airport Executives (AAAE). AAAE proposes to offer and deliver the following training program in response to this expressed interest:

One (1) 2 - day Basic ASOS Regional OnSite

AAAE

AAAE, a not-for-profit organization founded in 1928, is the largest professional organization for airport executives in the world, representing thousands of airport management personnel at public-use airports. Airport training is a core mission of the Association. AAAE's primary goal is to assist airport executives in fulfilling their responsibilities to the airports and communities they serve.

Since 1954, AAAE has been training and certifying airport management professionals with proficiency evaluations similar to other professional organizations. The Accredited Airport Executive (A.A.E.) and Certified Member (C.M.) credentials are highly sought out by airport management executives throughout the world and are used as benchmarks to promote and appoint senior airport management professionals throughout North America and the Caribbean.

AAAE trains thousands of airport employees each year through international, national, regional and onsite workshops and conferences. Computer-based training systems, designed and patented by AAAE, train hundreds of airport employees each day. The Association also provides training through an in-house web-based training network, Digicast, which is a unique training service because it brings training directly to employee desktops.

In June 2004, under the guidance of AAAE's Airport Training Committee, AAAE enhanced its professional development legacy by introducing the Airport Certified Employee (ACE) Programs. The ACE Program is designed to provide a discipline-specific certification in any one of four areas: Operations, Lighting Maintenance, Security, and Communications. After successfully passing a comprehensive multiple-choice exam, airport personnel are able to use ACE after their names.

AAAE has the reputation of developing training programs in response to an airport's needs. The Association proactively creates learning environments that facilitate the retention of information

among its attendees. AAAE also fosters a rich networking environment for its attendees that are designed to increase the sharing of information between airport professionals, regardless of airport hub size or level of airport activity.

BASIC AIRPORT SAFETY AND OPERATIONS SPECIALIST SCHOOL (ASOS)

Since 1989, more than 10,000 airport operations personnel have attended one or more of these schools. ASOS schools have become a regular and recurring part of virtually every airport's training program for operations staff. Endorsed and taught by FAA officials and other airport industry professionals, these nationally recognized courses are designed to increase awareness of FAA's Part 139 airport certification program, as well as to enhance the professionalism and safety responsibilities of airport operations personnel. These professional schools are specifically tailored to airport personnel responsible for the day-to-day operations of public-use (both commercial service and general aviation) and military shared-use airports throughout the United States.

This course will address the most recent information available on FAR Part 139 requirements, including revised or pending changes for FAA Advisory Circulars impacting airport operations. This session also gives attendees a great opportunity to apply the new requirements in a practical environment, as well as test their own working knowledge of self-inspection techniques and Airport Certification Manual compliance.

The Basic ASOS School is designed for individuals who are relatively new to airport operations, or have not attended a Basic ASOS before and are currently working in airport management, planning or operations.

Course Instructor



Ben Castellano

Ben Castellano is a consultant in airport safety and operations. He retired from the Federal Aviation Administration in January, 2008 after 34 years with that agency. The last position he held was the National Resource Expert for Airport Safety and Certification. He was Branch Manager of Airport Safety and Certification for 18 years as well as a Program Guidance Officer in the Airport Grant Program where he provided guidance to regional personnel regarding eligibility of projects and sponsors under the Airport Improvement Program.

He spent 8 years at Washington National Airport as the Special Assistant to the Airport Manager and also as the Noise Abatement and Environment Officer for the Metropolitan Washington Airport Authority. Prior to that, he was Senior Operations Supervisor with the Massachusetts Port Authority at Boston's Logan International Airport. He served in the U.S. Air Force for 5 years as Combat Crew Member in the Strategic Air Command.

Mr. Castellano has worked with the AAAE in presenting many seminars on Part 139, Airport Certification, to the Transportation Security Administration and to the Port Authority of New York and New Jersey.

PROPOSED SCHEDULE AND AGENDA

AAAE is pleased to offer GRB the Basic ASOS School Onsite Training Workshop. This Onsite session will be held over a two-day period from 8:00am to 4:00pm each day, July 17th-18th, 2018 (subject to change). AAAE Training Program will incorporate the following:

Agenda (Subject to change)

Time	Topic
Day 1	
8:00 am – 8:15 am	Introduction
8:15 am – 9:30 am	Module 1 –Introduction to Part 139 and the Airport Certification Manual
9:30 am – 9:45 am	Break
9:45 am – 12:00 noon	Module 2 – Airfield Marking, Lighting and Signing
12:00 noon - 1:00 pm	Lunch
1:00 pm - 2:00 pm	Module 2 - Airfield Marking, Lighting and Signing (cont'd)
2:00 pm – 2:30 pm	Module 3 - Safety Areas
2:30 pm – 2:45 pm	Break
2:45 pm – 4:00 pm	Module 4- Aircraft Rescue and Fire Fighting Requirements
Day 2	
8:00 am – 9:00 am	Module 5 - Fueling Requirements
9:00 am – 10:15 am	Module 6 - Construction
10:15 am – 10:30 am	Break
10:30 am – 12:00 noon	Module 7 - Runway Incursion Prevention and Radio Communications
12:00 noon – 1:00 pm	Lunch
1:00 pm – 2:00 pm	Module 8 - Wildlife Management
2:00 pm – 2:15 pm	Break
2:15 pm – 3:00 pm	Module 9 - Ramp Safety
3:00 pm – 4:00 pm	Module 10 – Self-Inspection