

## **Conference focused on the growth of Hispanic entrepreneurs**

**Business Expo Doral 2020**

**Date: Thursday February 27.**

**Schedule: 9:00 a.m. to 6:00 p.m.**

**Address: Firefighters Memorial Building 8000 NW 21st St, Miami, FL 33122.**

Company name:

Representatives (Maximum 2):

Address:

Office phone:

Cell phone:

Website of the company:

Social networks of the company:

Products and / or services: inform if it requires electricity.

Items to raffle: requests for items to raffle must be delivered on Thursday, **February 27** between 8:00 a.m. and 10:00 a.m.

### **Procedure for exhibitors:**

Thank you for your participation in **Expo Doral 2020**. Thank you for taking into account the following:

- All exhibitors must bring their own tools to assemble and disassemble their promotional material and / or exhibition.
- **Preparation:** the exhibition material can be assembled only on the day of the event in the time between 7:30 a.m. and 8:30 a.m.
- **Expo Doral 2020** schedule: from 9.00 a.m. at 6:00 p.m.
  - Assembly: 7:30 a.m.
  - Disassembly: from 6:00 p.m. to 7:00 p.m.
- **Display tables:** the measurements of the table are 6 'x 30'. It includes a tablecloth, two chairs and the name of the company.
  - If you break, burn, damage or remove the tablecloth, you must be responsible for paying it in full.
- **Parking:** all exhibitors will have to park in the designated areas to prevent your vehicle from being towed. Remember: PARKING FREE.
- **Costumes:** professional.

### **Additional remarks:**

- All exhibitors must keep and leave their areas clean and in perfect condition. Any damage to the facilities and / or furniture will imply that the exhibitor will bear the cost of repair.
- Exhibitors cannot stick anything to the ceiling or lamps, or use nails, screws, tape, or staples on walls, ceilings, or windows.
- It is forbidden to smoke, light incense, cigar or candles. You can smoke in designated areas.
- Alcoholic beverages are not allowed, unless authorization has been requested in advance.

If you have any questions, please contact us.

**Signature:**