

This is a request for records under the Virginia Freedom of Information Act, Va. Code § 2.2-3700 *et seq.* was delivered to Arlington County Sheriff, the Arlington County Police Department, and the Arlington County Manager via electronic mail on this 15th day of October, 2021. State law requires a response within 5 business days.

On behalf of the Civil Rights Working Group of the Arlington County Civic Federation, I hereby request the following records listed as items 1-6 below, whether digital or in hard copy, which I or my designee can pick up in person at any local facility as soon as they are ready. I am requesting waiver of any charges, as the ACCF is a non-profit organization. If the cost of this request will exceed \$200, kindly provide an estimate for each item listed below prior to carrying out the request. To the extent that the records can be produced electronically, I hereby request that this be done to minimize cost. Any personal information that is restricted from disclosure for privacy reasons under relevant provisions of FOIA should be redacted prior to releasing the documents.

1. Internal records sufficient to reflect law enforcement **policies, practices or guidelines that apply to the health and safety** of persons held in detention pending hearing or trial, or those held post-sentencing. This request is limited to the policies, practices, and guidelines in place at the Arlington Detention Center or the Northern Virginia Juvenile Detention Center from January 1, 2015 through the date of the FOIA response.
2. Internal records sufficient to reflect all detention **intake screening procedures that apply to the mental health and physical health** of persons held in detention pending hearing or trial, or those held post-sentencing. This request is limited to procedures in

place at the Arlington Detention Center or the Northern Virginia Juvenile Detention Center from January 1, 2015 through the date of the FOIA response.

3. Internal records sufficient to reflect **mental health and physical health monitoring procedures** of persons held in detention pending hearing or trial, or those held post-sentencing. This request is limited to procedures in place at the Arlington Detention Center or the Northern Virginia Juvenile Detention Center from January 1, 2015 through the date of the FOIA response.
4. Internal records sufficient to reflect **mental health and physical health monitoring procedures** that apply to persons being transported to local detention facilities by the Arlington County Police Department. This request is limited to records from January 1, 2015 through the date of the FOIA response.
5. Internal records sufficient to reflect the **duty hours and/or presence of any Licensed Practical Nurse, Registered Nurse or Medical Doctor** at any local detention facility used by the Arlington County Police Department, the Sheriff's Office, or Arlington courts. This request is limited to records from January 1, 2015 through the date of the FOIA response.
6. Internal records relating to the **death of any person while being held in any local detention facility used by Arlington County law enforcement, including the Northern Virginia Juvenile Detention Center**. This request is intended to include all investigative records for closed investigations, factual findings and conclusions relating to investigations, medical certificates of death and any communication records relating to the need for emergency medical care, transportation records associated with acute hospitalization and any requests for medical attention by any person who has died while

detained at any local detention facility used by the Arlington County Police Department, the Sheriff's Office, or Arlington courts. This request includes any drawings, diagrams, graphics, video, audio or CCTV recordings that demonstrate the facts and circumstances leading up to a death of persons in the custody of the Arlington County Police Department, the Sheriff's Office, or Arlington courts. This request is limited to records from January 1, 2015 through the date of the FOIA response.

If records are being withheld under any section of Virginia FOIA, kindly indicate the applicable section of the statute in your response.

If the Arlington County Police Department, Sheriff Beth Arthur, or her agents, are represented by counsel in this matter, please so indicate immediately, and provide the name of the attorney so I can direct my communications through appropriate channels.

Kindly call me at 202-352-8982 when the records are ready.

Respectfully yours,

Juliet Hiznay, Esq.
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