

Lebanon Presbyterian Church Preschool & Daycare - APPLICATION FOR EMPLOYMENT
(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

Your interest in being a part of the Playschool classroom ministry at Lebanon Presbyterian Church (LPC) is appreciated. We invite you to fill out this initial application and return it via email (admin@lebanonpresbyterian.org) or deliver it to the church office. In reviewing your application, we will also contact your references. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Christian preschool is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our preschool/daycare. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

****PERSONAL INFORMATION****

NAME (LAST, FIRST, MI)

STREET ADDRESS

CITY

STATE

ZIP CODE

HOME PHONE NUMBER

CELL PHONE NUMBER

EMAIL ADDRESS

IN CASE OF EMERGENCY NOTIFY:

NAME

ADDRESS

PHONE NUMBER

****EMPLOYMENT DESIRED****

POSITION APPLIED FOR

DATE YOU CAN START

****EDUCATION****

	NAME AND ADDRESS	COURSE OF STUDY	TOTAL YEARS OF STUDY	DEGREE/DIPLOMA
HIGH SCHOOL				
COLLEGE				
OTHER (SPECIFY)				

SPECIAL TRAINING OR EXPERIENCE WHICH MAY HELP QUALIFY YOU FOR THIS POSITION:

****EMPLOYMENT HISTORY** LIST YOUR LAST 3 EMPLOYERS**

NAME OF BUSINESS

ADDRESS

PHONE NUMBER

START DATE

END DATE

STARTING SALARY

ENDING SALARY

JOB TITLE

SUPERVISOR'S NAME AND PHONE NUMBER

DESCRIPTION OF WORK

REASON FOR LEAVING

MAY WE CONTACT THIS SUPERVISOR? YES NO

NAME OF BUSINESS

ADDRESS

PHONE NUMBER

START DATE

END DATE

STARTING SALARY

ENDING SALARY

JOB TITLE

SUPERVISOR'S NAME AND PHONE NUMBER

DESCRIPTION OF WORK

REASON FOR LEAVING

MAY WE CONTACT THIS SUPERVISOR? YES NO

NAME OF BUSINESS

ADDRESS

PHONE NUMBER

START DATE

END DATE

STARTING SALARY

ENDING SALARY

JOB TITLE

SUPERVISOR'S NAME AND PHONE NUMBER

DESCRIPTION OF WORK

REASON FOR LEAVING

MAY WE CONTACT THIS SUPERVISOR? YES NO

****PERSONAL REFERENCES****

NAME	ADDRESS AND PHONE NUMBER	BUSINESS	YEARS ACQUAINTED
1.			
2.			
3.			

Christian Background:

On a separate piece of paper, briefly give your Christian Testimony.

Lebanon Presbyterian Church is a member of the Evangelical Presbyterian Church (The EPC). The LPC website provides important information about our church and the Playschool ministry. Concerning our beliefs, please carefully read:

- 1) The Beliefs page on the LPC website - <https://www.lebanonpresbyterian.org/our-beliefs>
- 2) The Essentials document from the Evangelical Presbyterian Church - <https://epc.org/wp-content/uploads/2025/01/The-Essentials.pdf>

Please indicate your degree of support for our beliefs:

_____ I fully support these statements as written without mental reservations.

_____ I support these statements except for the area(s) listed and explained on a separate page. Exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Are there any additional doctrines or convictions not a part of these statements that we should be aware of?
 Yes _____ No _____ If yes, please explain on a separate page.

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

Personal Philosophy:

On a separate paper, please describe your viewpoints on these questions, providing one paragraph for each question.

- a. Why do you wish to be the Lead Teacher of the LPC Playschool Classroom?
- b. What are the distinguishing characteristics of a Christian preschool classroom?
- c. Describe your personal philosophy of education, and how you would implement it in our Playschool classroom.
- d. The Playschool class at LPC has a long and beloved history of being a place for children in the Lebanon community to be loved and to learn. How would you continue that legacy while also continuing to be creative with new ways to promote or gather families to our program?
- e. (optional) Please summarize any additional information that you would like to present regarding your candidacy for this position.

Applicants Certification and Agreement:

I understand that employment at LPC Preschool/Daycare is open to qualified individuals who are Christians of good character, without regard or reference to race, sex(gender), national or ethnic origin, color, age, or disability. LPC Preschool/Daycare is a religious educational ministry, permitted to discriminate based on religion. All prospective and current employees must agree with LPC's mission statement (see website) and must be willing to conduct their lives with ethical and moral integrity in conformity with LPC's belief statements (presented in Paragraph B above).

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment, and that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact on the application, supporting documents, or interviews may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of when or how it was discovered. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize LPC Preschool/Daycare to thoroughly interview the primary references that I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my life experience and work record. I also authorize the LPC Preschool/Daycare to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize the references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by state authorities and the FBI. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize LPC Preschool/Daycare to conduct a criminal records check. I understand and agree that any offer of employment that I may receive is conditional until LPC Preschool/Daycare has received the background information, including criminal background information. LPC Preschool/Daycare may refuse employment or terminate conditional employment if they deem any background information unfavorable or that it could reflect adversely on LPC Preschool/Daycare or on me as a Christian role model.

I understand that this application for employment is valid for no more than 120 days. After that, I must resubmit an application in order to be considered for positions at LPC Preschool/Daycare.

I understand that this is only an application for employment and that no employment or employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date