

January 7, 2019

TO ALL OFFERORS

Subject: Availability of Solicitation Package(s)
Solicitation Number P-004853 – Elevator Maintenance and Repair Services

Dear Sir/Madam:

The Philadelphia Housing Authority is currently soliciting proposals on the above noted solicitation package(s). Your firm is invited to submit a proposal.

Scheduled proposal due date for Solicitation Number P-004853 is 11:00 a.m., February 8, 2019, PHA, Attn: Contracts Department, 2013 Ridge Avenue, Philadelphia, PA 19121.

If you choose to deliver your proposal in person, please arrive early in order to ensure timely receipt of your proposal/bid. Bring identification with a photograph so PHA's Security Staff will allow you entrance into our facility. Remember being late denies us the opportunity to look at your proposal.

Copies of the solicitation will be made available commencing Monday, January 7, 2019. Send an e-mail request to William.Cook@pha.phila.gov for an electronic copy of the solicitation package, for any other query relative to the solicitation or go to WWW.PHA.PHILA.GOV under business opportunities to download a PDF of the solicitation. Hardcopies of the solicitation are available with a 24 hour notice and may be picked up at 2013 Ridge Avenue, Philadelphia, PA 19121, Contracts Department between the hours of 8:00 a.m. and 4:00 p.m.

PHA encourages minority and woman owned businesses to participate in the proposal process.

Sincerely,

William Cook
Senior Sourcing Manager

Cc: file