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COMMUNITY COLLEGE
OF ALLEGHENY COUNTY
**Purchasing and Contracts
Administration**
Office of College Services
800 Allegheny Avenue
Pittsburgh, PA 15233-1895
Ph: 412.237.3020
Fax: 412.237.3195
www.ccac.edu

Bid Proposal NO. 1065 Refuse and Recycling Services College Wide is issued during the COVID-19 Pandemic, Collateral Impact has affected all aspects of routine daily lives. Stay at home orders, social distancing has become the new normal while this crisis continues. Faced with uncertainty as to when this crisis will be declared over, people, businesses, and institutions have had to adjust during these trying times.

Community College of Allegheny County has had to make adjustments due to a decrease in population at our campuses and centers, both students and employees.

Submitted bids should include pricing based upon reduced services for the third and fourth quarters of 2020. During these quarters, the College will review the effectiveness of service as to the need to further reduce or increase service. Pricing is also requested for historical levels of services at all College locations.

INVITATION TO BID
from
COMMUNITY COLLEGE OF ALLEGHENY COUNTY
PURCHASING DEPARTMENT
800 ALLEGHENY AVENUE, PITTSBURGH, PENNSYLVANIA 15233

BID PROPOSAL NO. 1065

DESCRIPTION: REFUSE AND RECYCLING SERVICES COLLEGE WIDE

Sealed proposals will be received and publicly opened by a Purchasing Agent of the Community College of Allegheny County.

**Proposals must be received by the Purchasing Department, 800 Allegheny Avenue,
Pittsburgh, Pennsylvania 15233**

on or before 2:00 PM, on MONDAY, JUNE 01, 2020

Proposals received after this deadline will be considered as a "late bid" and returned unopened to the offerer.

BID SCOPE

Provide all labor, material, equipment, permits and supervision required for refuse and recycling services at all College locations in accordance with specifications contained herein.

BID REQUIREMENTS (where checked)

 X Bid Bond. 10% of total base bid amount (Submit with Bid)

 X Performance Bond. 10% of total contract amount (Awardee Only)

 Payment Bond. 100% of total contract amount (Awardee Only)

 X Master Services Agreement (Awardee Only)

 No Lien Agreement (Awardee Only)

 X Insurance Certificate (Awardee Only)

BID BOND: Bid must include the required bid bond or certified check, which will be returned to the unsuccessful bidder approximately 45 days after the bid due date.

PERFORMANCE BOND: The successful bidder will be required to enter into a written contract with the College and to furnish a contractor's bond conditioned for the faithful and full performance of the contract with sufficient surety in the amount stated above. Any surety cosigning the contractor's bond shall be an Incorporated surety company approved by the Court of Common Pleas of Allegheny County. Bond with surety must be furnished within 20 days after receipt of the contract. The Board of Trustees reserves the right to reject any bond furnished where it is in the best interest of the College to do so.

The College requires Power of Attorney attached to bonds to be dated concurrently, sealed, and executed by a proper **live** (not facsimile) **signature**.

PAYMENT BOND: The bidder to whom the contract is awarded shall furnish a bond to guarantee the payment of third-party subcontractors involved in fulfillment of services rendered against College contracts. Such bonds shall be with sufficient surety and in the amount stated above. Failure on the part of the contractor to furnish such bond shall be just cause for cancellation of award.

NO LIEN AGREEMENT AND/OR INSURANCE CERTIFICATES: As required by the College, the No Lien Agreement and/or Insurance Certificate may be requested of the successful bidder.

THE BOARD OF TRUSTEES RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

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FOR
BID PROPOSAL NO. 1065

DESCRIPTION: REFUSE AND RECYCLING SERVICES COLLEGE WIDE

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DOCUMENTS REQUIRED BY AWARDEE ONLY	
MASTER SERVICES AGREEMENT	Copy Attached
INSURANCE REQUIREMENTS	Copy Attached
PERFORMANCE BOND	Copy Attached

The CCAC Purchasing Department is now publishing all bids via the CCAC website at https://www.ccac.edu/Bid-RFP_Opportunities.aspx. It will be each vendor's responsibility to monitor the bid activity within the given website ("Bid and RFP Opportunities") and ensure compliance with all applicable bid documents inclusive of any issued addenda. Failure to incorporate any applicable addenda in the final submittal may result in the rejection of your bid.

NOTE: FAX OR ELECTRONIC RESPONSES TO BID PROPOSALS ARE NOT ACCEPTABLE.

In the event a sealed bid is hand carried, it is the sole responsibility of the bidder to assure the bid is in possession of the CCAC Purchasing Department prior to the time set for opening.

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

INSTRUCTIONS TO BIDDERS

1. All prices quoted shall be F.O.B. destination and include all freight and delivery charges to actual point of delivery.
2. **Bids that vary from specifications/addendum(s) may be rejected by the College.** Any and all changes to specifications will be issued by addenda via fax/mail. It is the responsibility of bidders to provide the College with company name, address, telephone, and fax numbers and contact names if applicable.
3. Bidders must be recognized dealers in specified materials and qualified to advise in the application and/or use of the materials. When requested, the bidder must satisfy the Community College of Allegheny County that they have the organization, capital, and stock availability and experience to fulfill their bid offer.
4. Bids may be rejected or award cancelled by the College if a bidder intends to sublet any/all of the required work.
5. Completely executed bid documents must be submitted in a **sealed envelope bearing the offering company's name and address; and, the bid number must appear on the sealed envelope.** No College representative will bear any responsibility for the premature opening of a bid which is not properly addressed and identified.
6. Whenever the words "Purchasing Agent" or a pronoun referring to a College Agent appears in either the specifications and/or Articles of Agreement, the Agent is acting only under the authority of and subject to the approval of the Board of Trustees of the Community College of Allegheny County.
7. The College reserves the right to award all or any items, separately or in a lump sum whichever is in the best interest of the College.
8. Bids for supplies shall be submitted to the College in accordance with the numbered item(s) on the price sheet. Unit prices(s) shall prevail where extension of prices is requested.
9. Contracts will not be awarded by the College to any corporation, firm, or individual that has failed in any former contract with the College to perform work or complete work or, in the College's sole judgment, to satisfactorily deliver or provide the quality of materials, fulfill a guarantee(s) or complete work in accordance with the schedule for such prior contract."
10. If the College Agent is of the opinion that the awarded work/products are unnecessarily delayed, the rate of progress of delivery is unsatisfactory, or that the corporation, firm, or individual contractor is willfully violating any of the contract requirements or conditions or is acting in bad faith, the College's Agent shall take whatever action necessary for the completion of the work and/or delivery of the products to the College. Resulting expenses to the College will be deducted from monies due the contractor and the bondsman will be held liable for any balance due at the completion of the contract.
11. Inspection of materials and workmanship of the contractor by a College Agent will not lessen the responsibility of the contractor from the obligation to perform and deliver satisfactory work/materials to the College. The contractor is expected to pay for the cost of tests for defective materials. This cost may be deducted from any monies due the contractor from the College.
12. The contractor will not receive instructions from a College Agent relative to the work or delivery until a contract has been duly signed and the bond, if required, is approved.
13. Companies may quote price(s) on work/material to any and all bidders and may also directly submit a bid to the College for the work/material.
14. When samples are requested by the College, the bidder must supply them free of charge. Samples will not be returned to the bidder.

15. The bidder is solely at risk when using unauthorized patented material.
16. Quantities requested by the College are for bidding purposes only. The College may purchase more or less than the estimated quantities.
17. The College reserves the right to reject any and all bids, and to waive minor discrepancies in the bids or specifications, when in the best interest of the College. The College may purchase any part, all, or none of the materials specified.
18. The College will reject materials that do not meet specifications, even if the bidder lists trade names, or names of such materials on the bid.
19. All prices quoted must be held firm for the contract period. Bids containing escalation or other clauses for price change may be rejected. Discounts or other uncalled for allowances quoted will not be considered in making the award and the bid may be rejected.
20. Unless otherwise specified, materials, supplies, and/or equipment must be delivered thirty (30) days from the date of the purchase order.
21. Unless otherwise specified, materials, supplies, and/or equipment must be new, current stock, and unused.

SIGNING OF AGREEMENT AND BOND

22. Successful bidders are required to sign Contract Articles of Agreement and bond forms as follows:

If trading as an Individual: All copies of Contract Articles of Agreement and bond(s) must be signed by the individual to whom the award is made and signature must be witnessed by the same witness.

If trading as a Partnership: All copies of Contract Articles of Agreement and bond(s) must be signed by **every partner** comprising the Partnership, regardless of number, and these signatures must be witnessed by the same witness.

If trading as a Corporation: All copies of Contract Articles of Agreement and bond(s) must be signed by the **President (or Vice President)** and attested by the Secretary or Assistant Secretary and Corporate seal must appear on all copies.

The County requires that Power of Attorney forms be attached to bonds, bear the same date as that appearing on the bonds and that the forms are sealed and executed by a proper **live signature**.

FICTITIOUS NAME REGISTRATION

23. To comply with a provision of the law regarding registration under the Fictitious Name Act of the Commonwealth of Pennsylvania, successful bidders trading as an **Individual or a Partnership** must submit a certified copy of their Fictitious Name Registration with their contract. Fictitious Name Registration forms are issued by the Office of the Prothonotary of Allegheny County, or the county in which the business is located.

PREVENTION OF DELAY

24. A contractor will be considered in **default** if the contractor has work performed or means employed in the carrying out of the contract that would in any way cause or result in a suspension or delay of, or strike upon the work to be performed of any of the trades working in or about the premises described, or in or about any other building of the Community College of Allegheny County.
25. When trade names or catalog numbers are used, bidders may quote on any equal (unless otherwise stated by the College) but such bids must show trade names and/or catalog numbers of the products.

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE
WIDE

SPECIFICATIONS

1. INTENT

IT IS THE INTENT OF THIS BID TO PROVIDE THE COLLEGE WITH COMPETENT, RELIABLE REFUSE AND RECYCLING SERVICES AT ALL COLLEGE LOCATIONS. THE COLLEGE SHALL HAVE THE RIGHT TO AWARD THIS CONTRACT ON A SITE-BY-SITE OR TOTAL LOW BID BASIS. THE RECYCLING CONTRACT MAY BE AWARDED SEPARATELY ON A SITE-BY-SITE OR TOTAL LOW BID BASIS.

2. CONTAINERS

CONTAINERS SHALL BE CONSTRUCTED OF STEEL AND SHALL HAVE PROTECTIVE COVERS TO PREVENT CONTENTS FROM OVERFLOWING. CONTAINERS SHALL BE PLACED IN COLLEGE DESIGNATED AREAS TO ALLOW ADEQUATE ACCESS TO CONTAINERS WHILE NOT BLOCKING BUILDINGS, PEDESTRAIN ACCESSES, ROADWAYS OR PARKING AREAS. CONTAINERS SHALL BE PROVIDED AND MAINTAINED BY THE VENDOR AND SHALL COMPLY WITH ALL APPLICABLE HEALTH AND SAFETY STANDARDS AND SHALL BE KEPT IN FIRST CLASS CONDITION AT ALL TIMES. EACH YEAR ALL CONTAINERS ARE TO BE REPLACED WITH NEW OR RECONDITIONED UNITS. IF DURING THE YEAR THE COLLEGE DIRECTS A CONTAINER TO BE REPLACED DUE TO GRAFFITI THE COLLEGE IS TO BEAR THE COST OF SUCH REPLACEMENT. IF HOWEVER THE CONTAINER IS DAMAGED (DUE TO NORMAL WEAR & TEAR) THEN THE VENDOR IS TO BEAR THE COST.

3. CONTAINER AREA MAINTENANCE

THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVING ANY REFUSE SPILLED OR LOCATED NEAR CONTAINER DUE TO LACK OF MAINTAINING PICK-UP SCHEDULES OR FROM OVERFLOW CAUSED BY INCOMPLETE EMPTYING. VIOLATION OF THIS REQUIREMENT WILL RESULT IN NON-PAYMENT FOR PICK-UPS INVOLVED.

4. METHOD OF AWARD

THE COLLEGE WILL AWARD A CONTRACT(S) TO THE SUCCESSFUL BIDDER(S) FOR THE ENTIRE COLLEGE SYSTEM OR AN INDIVIDUAL OR COMBINATION OF INDIVIDUAL CAMPUSES FOR REFUSE AND/ OR RECYCLING SERVICES.

5. TERM OF AGREEMENT AND CANCELLATION

THE TERM OF ANY RESULTANT CONTRACT(S) WILL BE FOR A ONE (1) YEAR PERIOD FROM JULY 01, 2020 THROUGH JUNE 30, 2021. CCAC RESERVES THE RIGHT TO EXTEND THE TERM OF THE CONTRACT FOR TWO (2) ADDITIONAL TWELVE (12) MONTH PERIODS: JULY 01, 2021 THROUGH JUNE 30, 2022; AND JULY 01, 2022 THROUGH JUNE 30, 2023. PRICING FOR THESE PERIODS WILL BE RECORDED ON THE APPROPRIATE PRICE PAGES. THE COLLEGE, HOWEVER, SHALL HAVE THE RIGHT TO TERMINATE THIS CONTRACT UPON THIRTY (30) DAYS WRITTEN NOTICE.

6. PRICES

ALL PRICING SHALL BE HELD FIRM FOR THE TERM(S) OF THE CONTRACT AND OPTION TERMS IF EXERCISED. ANY ADD-ON COST INCREASES WHICH ARE A RESULT OF LEGISLATION MUST BE SUBMITTED TO THE COLLEGE, WITH THE METHOD USED FOR DERIVING THE ADD-ON, PRIOR TO SUBMITTING INVOICE FOR PAYMENT. **FAILURE TO MEET THIS REQUIREMENT WILL RESULT IN THE NONPAYMENT FOR ADD-ON COSTS. THE COLLEGE SHALL NOT INCUR ANY FUEL SURCHARGES.**

7. RIGHT TO PROVIDE SERVICES

SUCCESSFUL VENDOR(S) WILL BE GIVEN THE EXCLUSIVE RIGHT TO PROVIDE REFUSE AND/OR RECYCLING SERVICES TO THE COLLEGE; HOWEVER, THE COLLEGE RESERVES THE RIGHT TO OBTAIN SERVICE (AT CONTRACTORS' EXPENSE) FROM OTHER SOURCES IN THE EVENT OF STRIKES OR ANY CIRCUMSTANCES WHICH PREVENT CONTRACTOR FROM PROVIDING CONTINUOUS SERVICE, INCLUDING FAILURE TO MAINTAIN PICK-UP SCHEDULES.

8. CONTROL SLIPS

AT THE TIME EACH PICK-UP IS COMPLETED, THE TRUCK OPERATOR SHALL FURNISH THE RESPECTIVE CAMPUS PHYSICAL PLANT DEPARTMENT WITH A PICK-UP SLIP INDICATING THE DATE AND TIME OF THE PICK-UP. PICK-UPS AT THE ALLEGHENY CAMPUS LOCATION AND OFFICE OF COLLEGE SERVICES ARE TO BE DONE AS LISTED IN THE CHART. SLIPS SHOULD BE LEFT AT THE CAMPUS SECURITY DESK, PHYSICAL EDUCATION BUILDING. KEYS FOR THE WEST HALL CONTAINER ARE TO BE OBTAINED FROM THE SECURITY OFFICE. SHOULD ANY OFFICE NOT BE OPEN AT THE TIME OF PICK-UP, THE CONTRACTOR SHOULD MAIL THE SLIPS TO THE INDIVIDUAL LISTED BELOW WITHIN TEN (10) DAYS OF PICK-UP.

9. INVOICING

THE CONTRACTOR WILL INVOICE THE COLLEGE FOR SERVICES ON A MONTHLY BASIS. EACH CAMPUS SITE IS TO BE BILLED SEPERATELY AND **THE PURCHASING DEPARTMENT IS TO BE FURNISHED THE INDIVIDUAL ACCOUNT NUMBERS FOR EACH LOCATION OF SERVICE**, AND EACH INVOICE IS TO BE REFERENCED TO THAT ACCOUNT NUMBER AS WELL AS THE PHYSICAL ADDRESS OF THE ACCOUNT. PAYMENT WILL BE AUTHORIZED UPON SATISFACTORY SERVICE AS VERIFIED BY EACH CAMPUS TO THE ACCOUNTS PAYABLE DEPARTMENTS OF THE COLLEGE.

10. LOCATION, CONTAINER SIZE, AND PICK-UP FREQUENCY

LISTED ON THE PRICE PAGES ARE THE DESIRED CONTAINER SIZES AND ANTICIPATED PICK-UP REQUIREMENTS BY LOCATION. ANNUAL COSTS REQUIRED ON THE PRICE PAGES ARE BASED ON BEST ESTIMATE OF EACH CAMPUS' HISTORICAL PICK-UP SCHEDULES AND ARE SUBJECT TO CHANGE. CHANGES IN CONTAINER SIZE OR FREQUENCY WILL REVISE THE CONTRACT AMOUNT ACCORDINGLY. PRICES ARE ALSO BEING REQUESTED FOR ALTERNATE SIZE CONTAINERS WITH VARYING PICK-UP FREQUENCY, AND RECYCLING SERVICES FOR ALL CAMPUSES.

BIDDERS ARE ENCOURAGED TO INSPECT EACH SITE PRIOR TO SUBMITTING A BID; FOR PLACEMENT LOCATIONS. INSPECTION CAN BE ARRANGED BY CONTACTING THE FOLLOWING FOR THEIR RESPECTIVE LOCATIONS:

ALLEGHENY CAMPUS – 808 RIDGE AVENUE, PITTSBURGH, PA 15212. ALLEGHENY CAMPUS INCLUDES SERVICE FOR THE HOMEWOOD-BRUSHTON CENTER – 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208 AND THE OFFICE OF COLLEGE SERVICES – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233
CONTACT: RICHARD WARREN - 412-237-2552 or rwarren@ccac.edu

BOYCE CAMPUS – 595 BEATTY ROAD, MONROEVILLE, PA 15146.
CONTACT: DEVIN WILSON – 724-325-6765 or dwilson@ccac.edu

NORTH CAMPUS – 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237.
NORTH CAMPUS INCLUDES SERVICE FOR THE CCAC WEST HILLS CENTER – 1000 MCKEE ROAD, OAKDALE, PA 15301.
CONTACT: BRIAN RICHARDS – 412-369-3650 or brichards@ccac.edu

SOUTH CAMPUS – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122.
SOUTH CAMPUS INCLUDES SERVICE FOR THE BRADDOCK HILLS CENTER – 250 YOST BOULEVARD, PITTSBURGH, PA 15221
CONTACT: MARTIN PALMA – 412-469-6267 or mpalma@ccac.edu

11. SCHEDULE CHANGES

ALL CAMPUSES AND COLLEGE CENTERS WILL GENERALLY BE CLOSED DURING THE CHRISTMAS LEAVE FROM CHRISTMAS EVE THROUGH JANUARY 2ND. EXACT DATES WILL BE MADE AVAILABLE BY THE COLLEGE. ANY REDUCED SCHEDULE PICK-UPS WILL HAVE THE CONTRACT AMOUNT ADJUSTED ACCORDINGLY. THE COLLEGE IS ALSO CLOSED ON MARTIN LUTHER KING DAY, GOOD FRIDAY, MEMORIAL DAY, INDEPENDENCE DAY, LABOR DAY, THANKSGIVING DAY AND THANKSGIVING FRIDAY. THE SUCCESSFUL CONTRACTOR IS REQUIRED TO NOTIFY THE COLLEGE TWENTY-FOUR (24) HOURS IN ADVANCE OF ANY REGULAR SCHEDULED PICK-UP CHANGE(S). FAILURE TO NOTIFY THE COLLEGE WILL RESULT IN NONPAYMENT.

12. BID EVALUATIONS

BIDS WILL BE EVALUATED ON FIFTY-ONE (51) WEEK. THIS AMOUNT WILL SERVE AS AN APPROXIMATE CONTRACT AMOUNT TO BE ADJUSTED AS REQUIRED.

13. RECYCLING

THE COLLEGE CURRENTLY RECYCLES THE FOLLOWING MATERIALS: CORRUGATED CARDBOARD, PAPER, PLASTIC BOTTLES AND ALUMINUM CANS. THE CONTRACTOR SHALL SUPPLY THE CAMPUSES WITH CONTAINERS ACCORDING TO SPECIFICATIONS LISTED. THE COLLEGE DOES NOT GUARENTEE SPECIFIC QUANTITIES, ESTIMATES SHOULD BE BASED ON CONTAINER SIZE, NUMBERS, AND FREQUENCY OF ROTATION. THE COLLEGE RESERVES THE RIGHT TO AWARD A CONTRACT FOR RECYCLING SERVICES SEPARATE FROM THE REFUSE SERVICE. **THE CONTRACTOR SHALL PROVIDE TO THE RESPECTIVE REPRESENTATIVE CAMPUS WITH A COPY TO THE PURCHASING DEPARTMENT ON A QUARTERLY BASIS, IN WRITING, THE AMOUNT FOR EACH CAMPUS SITE OF RECYCLED MATERIALS.**

CHANGES IN CONTAINER SIZE, TYPE, OR FREQUENCY ARE SUBJECT TO CHANGE, WHICH WILL REVISE THE CONTRACT AMOUNT ACCORDINGLY.

14. ACCOUNT NUMBERS

THE CONTRACTOR SHALL SUPPLY THE ACCOUNT NUMBERS TO THE PURCHASING DEPARTMENT FOR EACH CAMPUS. EACH CAMPUS SITE IS TO BE INVOICED SEPERATELY.

15. BONDS

THE COLLEGE WILL ACCEPT ONLY BONDS WRITTEN BY SURETY COMPANIES AUTHORIZED TO DO BUSINESS IN THE COMMONWEALTH OF PENNSYLVANIA AND THE COUNTY OF ALLEGHENY WITH A RECORD OF WORKING TOWARD A MUTUALLY SATISFYING OUTCOME FOR BOTH CONTRACTOR AND OWNER AND INCLUDED ON THE U.S. TREASURY DEPARTMENT ANNUAL LIST OF SURETY COMPANIES PUBLISHED JULY FIRST OF EACH YEAR. LIMITS FOR THOSE COMPANIES CANNOT BE EXCEEDED.

16. INSURANCE

A CERTIFICATE OF INSURANCE WHICH CERTIFIES COVERAGE THAT MEETS OR EXCEEDS THE REQUIREMENTS ON ATTACHED SHEET (FORM B) MUST BE SUBMITTED PRIOR TO EXECUTION OF THIS ORDER.

17. QUESTIONS

REFER ALL QUESTIONS CONCERNING THIS BID TO DUVALL AIKEN, SENIOR BUYER AT 412-237-3023 OR EMAIL daiken@ccac.edu.

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

RETURN BID PROPOSAL FORM

FOR

BID PROPOSAL NO. 1065

DESCRIPTION: REFUSE AND RECYCLING SERVICES COLLEGE WIDE

Complete this form in duplicate and submit both copies with your bid. IF PRICES ARE NOT IDENTICAL ON BOTH COPIES, THE LOW PRICE WILL PREVAIL.

- The undersigned agrees to comply with the Instructions to Bidders and Specifications for the price(s) quoted on the Return Price Form. Price(s) quoted include all allowable cash and/or credit discounts.
- The College may reject bids quoting unspecified discounts and/or allowances.

Submitted by:

Name of Company Bidding (Please print.)

Signature Title
(Handwritten signature must appear here in ink.)

Address

Telephone Number (Include Area Code.) Fax Number (Include Area Code.)

Trading as: (Check one.) Please print.

Individual Owner _____

Partnership Partner _____ Partner _____

Corporation Exact Name _____

State Incorporated _____

THE BOARD OF TRUSTEES OF THE COLLEGE RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS.

Rev: 1/01

RETURN FORM 1.0

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 REDUCED SERVICE – TERM: 3RD QUARTER – JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER – OCTOBER 01, 2020 THROUGH
 DECEMBER 31, 2020

1. ALLEGHENY CAMPUS REFUSE – 808 RIDGE AVENUE, PITTSBURGH, PA 15212

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P /WEEK
1.	1 EA	8 with sliding doors		LIBRARY BUILDING LOADING DOCK	W-TH-F-SA (4 DAYS)		
2.	1EA	8 with sliding doors		MILTON HALL REAR	W-TH-F-SA (4 DAYS)		
3.	1 EA	2		WEST HALL (CHAPEL WAY)	TU-W-TH-F- (4 DAYS)		
4.	1 EA	8 with sliding doors		STUDENT SERVICE CENTER LOADING DOCK	TU-W-TH-F-SA (5 DAYS)		
5.	1 EA	2		BYERS HALL	TU-W-TH-F (4 DAYS)		
6.	1 EA	2		MONUMENT HILL	TU-W-TH-F (4 DAYS)		
7.	1 EA	8 with sliding doors		KLI BUILDING	TU-W-TH-F (4 DAYS)		

WEEKLY SITE TOTAL _____

BID PROPOSAL NO.1065 REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 REDUCED SERVICE – TERM: 3RD QUARTER – JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER – OCTOBER 01, 2020 THROUGH
 DECEMBER 31, 2020

2. HOMEWOOD BRUSHTON CENTER REFUSE – 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	1 EA.	4		HBC	W (1 DAY)		

WEEKLY SITE TOTAL _____

3. OFFICE OF COLLEGE SERVICE REFUSE – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233 (SERVICE AFTER 7:00 AM)

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	2 EA	2		LOADING DOCK INSIDE GARAGE	TU-F (2 DAYS)		

WEEKLY SITE TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 REDUCED SERVICE – TERM: 3RD QUARTER – JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER – OCTOBER 01, 2020 THROUGH
 DECEMBER 31, 2020

4. SOUTH CAMPUS REFUSE – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122

ITEM	QTY. EA.	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA.	8 SLANTED TOP		MAINTENANCE/RECEIVING LOT	TU-W-TH-F (4 DAYS)		
2.	1 EA.	8 SLANTED TOP		MAINTENANCE/RECEIVING LOT	TU-W-TH-F (4 DAYS)		

WEEKLY SITE TOTAL _____

5. NORTH CAMPUS REFUSE – 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA.	8 with back end loading		Loading Dock	TU- F (2 DAYS)		

WEEKLY TOTAL SITE _____

BID PROPOSAL NO.1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 REDUCED SERVICE – TERM: 3RD QUARTER – JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER – OCTOBER 01, 2020 THROUGH
 DECEMBER 31, 2020

6. WEST HILLS CENTER REFUSE – 1000 MCKEE ROAD, OAKDALE, PA 15071

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P /WEEK
1.	1 EA.	8		1000 MCKEE ROAD	W-TH-F (3) DAYS		

WEEKLY SITE TOTAL _____

7. BOYCE CAMPUS REFUSE – 595 BEATTY ROAD, MONROEVILLE, PA 15146

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK UP	PRICE P /WEEK
1.	2 EA	8		SOUTH WING	TU-F (2 DAYS)		
2.	1 EA	8		NORTH WING	TU-F (2 DAYS)		

WEEKLY SITE TOTAL _____

RETURN FORM 2.3

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
REDUCED SERVICE – TERM: 3RD QUARTER JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER – OCTOBER 01, 2020 THROUGH
DECEMBER 31, 2020

8. BRADDOCK HILLS CENTER REFUSE – 250 YOST BOULEVARD, PITTSBURGH, PA 15221 – REQUIRES LOCK/CABLE

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1	6		BHC	W (1 DAY)		

WEEKLY SITE TOTAL _____

REDUCED SERVICE- TERM: 3RD QUARTER - JULY 01, 2020 THROUGH SEPTEMBER 30, 2020 - WEEKLY TOTAL (ITEMS 1 – 8)

REDUCED SERVICE – TERM: 4TH QUARTER – OCTOBER 01, 2020 THROUGHBASE DECEMBER 31, 2020 – WEEKLY TOTAL (ITEMS 1 – 8)

RETURN FORM 2.4

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 REDUCED SERVICES – TERM: 3RD QUARTER – JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER – OCTOBER 01, 2020 THROUGH
 DECEMBER 31, 2020

ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

1. ALLEGHENY CAMPUS RECYCLING – 808 RIDGE AVENUE, PITTSBURGH, PA 15212

ITEM	QTY. EACH	CU. YD SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE BI- WEEKLY
1.	1 EA	8		LIBRARY LOADING DOCK	EVERY 2 WEEKS		
2.	1 EA	8		MILTON HALL	EVERY 2 WEEKS		
3.	1 EA	2		WEST HALL (CHAPEL WAY)	EVERY 2 WEEKS		
4.	1 EA	8		STUDENT SERVICE CENTER	EVERY 2 WEEKS		
5.	1 EA	2		BYERS HALL	EVERY 2 WEEKS		
6.	1 EA	8		MONUMENT HILL	EVERY 2 WEEKS		
7.	1 EA	8		KLI BUILDING	EVERY 2 WEEKS		

BI-WEEKLY SITE TOTAL _____

2. HOMEWOOD BRUSHTON CENTER RECYCLING – PARKING LOT 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE BI- WEEKLY
1.	1 EA	2		HBC	EVERY 2 WEEKS		

BI-WEEKLY SITE TOTAL _____

RETURN FORM 2.5

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 REDUCED SERVICES – TERM: 3RD QUARTER – JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER – OCTOBER 01, 2020 THROUGH
 DECEMBER 31, 2020

3. OFFICE OF COLLEGE SERVICES RECYCLING – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233 (SERVICE AFTER 7:00 AM)

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE BI- WEEKLY
1.	2 EA	2		LOADING DOCK INSIDE GARAGE	EVERY 2 WEEKS		

BI-WEEKLY SITE TOTAL _____

4. SOUTH CAMPUS RECYCLING – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE BI- WEEKLY
1.	1 EA	8		MAINTENANCE/RECEIVING LOT	EVERY 2 WEEKS		

BI-WEEKLY SITE TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 REDUCED SERVICE - TERM: 3RD QUARTER – JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER OCTOBER 01, 2020 THROUGH
 DECEMBER 31, 2020
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

5. NORTH CAMPUS RECYCLING – 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237

ITEM	QTY. EACH	CU. YD SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE BI- WEEKLY
1.	1 EA	6		NORTH CAMPUS	EVERY 2 WEEKS		

BI-WEEKLY SITE TOTAL _____

6. WEST HILLS CENTER RECYCLING – 1000 MCKEE ROAD, OAKDALE, PA 15071

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE BI- WEEKLY
1.	1	6		WHC	EVERY 2 WEEKS		

WEEKLY SITE TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 REDUCED SERVICE - TERM: 3RD QUARTER – JULY 01, 2020 THROUGH SEPTEMBER 30, 2020, 4TH QUARTER – OCTOBER 01, 2020 THROUGH
 DECEMBER 31, 2020
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

7. BOYCE CAMPUS RECYCLING – 595 BEATTY ROAD, MONROEVILLE, PA 15146

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE BI- WEEKLY
1.	1 EA	6		SOUTH WING	EVERY 2 WEEKS		
2.	1 EA	6		NORTH WING	EVERY 2 WEEKS		

BI-WEEKLY SITE TOTAL _____

3RD QUARTER TERM (JULY 01, 2020 –SEPTEMBER 30, 2020) BI-WEEKLY TOTAL (ITEMS 1 – 7) _____

4TH QUARTER TERM (OCTOBER 01, 2020 – DECEMBER 31, 2020) BI-WEEKLY TOTAL (ITEMS 1 – 7) _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021

1. ALLEGHENY CAMPUS REFUSE – 808 RIDGE AVENUE, PITTSBURGH, PA 15212

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P /WEEK
1.	1 EA	8 with sliding doors		LIBRARY BUILDING LOADING DOCK	M-W-TH-F-SA (5 DAYS)		
2.	1EA	8 with sliding doors		MILTON HALL REAR	M-W-TH-F-SA (5 DAYS)		
3.	1 EA	2		WEST HALL (CHAPEL WAY)	TU-W-TH-F-SA (5 DAYS)		
4.	1 EA	8 with sliding doors		STUDENT SERVICE CENTER LOADING DOCK	M-TU-W-TH-F-SA (6 DAYS)		
5.	1 EA	2		BYERS HALL	M-TU-W-TH-F (5 DAYS)		
6.	1 EA	2		MONUMENT HILL	M-TU-W-TH-F (5 DAYS)		
7.	1 EA	8 with sliding doors		KLI BUILDING	M-TU-W-TH-F (5 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

RETURN FORM 2.9

BID PROPOSAL NO.1065 REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021

2. HOMEWOOD BRUSHTON CENTER REFUSE – 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	1 EA.	4		HBC	M-W-F (3 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

3. OFFICE OF COLLEGE SERVICE REFUSE – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233 (SERVICE AFTER 7:00 AM)

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	2 EA	2		LOADING DOCK INSIDE GARAGE	TU-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021

4. SOUTH CAMPUS REFUSE – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122

ITEM	QTY. EA.	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA.	8 SLANTED TOP		MAINTENANCE/RECEIVING LOT	M-TU-W-TH-F (5 DAYS)		
2.	1 EA.	8 SLANTED TOP		MAINTENANCE/RECEIVING LOT	M-TU-W-TH-F (5 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

5. NORTH CAMPUS REFUSE – 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA.	8 with back end loading		Loading Dock	TU-TH-SA (3 DAYS)		

WEEKLY TOTAL SITE _____

51-WEEK TOTAL _____

RETURN FORM 2.11

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021

6. WEST HILLS CENTER REFUSE – 1000 MCKEE ROAD, OAKDALE, PA 15071

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	1 EA.	8		1000 MCKEE ROAD	M-W-TH-F (4) DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

7. BOYCE CAMPUS REFUSE – 595 BEATTY ROAD, MONROEVILLE, PA 15146

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK UP	PRICE P /WEEK
1.	2 EA	8		SOUTH WING	M-W-F (3 DAYS)		
2.	1 EA	8		NORTH WING	M-W-F (3 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

RETURN FORM 2.12

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2018

8. BRADDOCK HILLS CENTER REFUSE – 250 YOST BOULEVARD, PITTSBURGH, PA 15221 – REQUIRES LOCK/CABLE

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1	6		BHC	W-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

BASE TERM (JULY 01, 2020 – JUNE 30, 2021) WEEKLY TOTAL (ITEMS 1 – 8) _____

BASE TERM (JULY 01, 2020 – JUNE 30, 20218) 51 WEEK TOTAL (ITEMS 1 – 8) _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
OPTION YEAR ONE TERM: JULY 01, 2021 THROUGH JUNE 30, 2022

1. ALLEGHENY CAMPUS REFUSE – 808 RIDGE AVENUE, PITTSBURGH, PA 15212

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P /WEEK
1.	1 EA	8 with sliding doors		LIBRARY BUILDING LOADING DOCK	M-W-TH-F-SA (5 DAYS)		
2.	1EA	8 with sliding doors		MILTON HALL REAR	M-W-TH-F-SA (5 DAYS)		
3.	1 EA	2		WEST HALL (CHAPEL WAY)	TU-W-TH-F-SA (5 DAYS)		
4.	1 EA	8 with sliding doors		STUDENT SERVICE CENTER LOADING DOCK	M-TU-W-TH-F-SA (6 DAYS)		
5.	1 EA	2		BYERS HALL	M-TU-W-TH-F (5 DAYS)		
6.	1 EA	2		MONUMENT HILL	M-TU-W-TH-F (5 DAYS)		
7.	1 EA	8 with sliding doors		KLI BUILDING	M-TU-W-TH-F (5 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

RETURN FORM 2.14

BID PROPOSAL NO.1065REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR ONE TERM: JULY 01, 2021 THROUGH JUNE 30, 2022

2. HOMEWOOD BRUSHTON CENTER REFUSE – 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	1 EA.	4		HBC	M-W-F (3 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

3. OFFICE OF COLLEGE SERVICE REFUSE – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233 (SERVICE AFTER 7:00 AM)

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	2 EA	2		LOADING DOCK INSIDE GARAGE	TU-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
OPTION YEAR ONE TERM: JULY 01, 2021 THROUGH JUNE 30, 2022

4. SOUTH CAMPUS REFUSE – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122

ITEM	QTY. EA.	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA.	8 SLANTED TOP		MAINTENANCE/RECEIVING LOT	M-TU-W-TH-F (5 DAYS)		
2.	1 EA.	8 SLANTED TOP		MAINTENANCE/RECEIVING LOT	M-TU-W-TH-F (5 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

5. NORTH CAMPUS REFUSE – 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA.	8 with back end loading		Loading Dock	TU-TH-SA (3 DAYS)		

WEEKLY TOTAL SITE _____

51-WEEK TOTAL _____

RETURN FORM 2.16

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR ONE TERM: JULY 01, 2021 THROUGH JUNE 30, 2022

6. WEST HILLS CENTER REFUSE – 1000 MCKEE ROAD, OAKDALE, PA 15071

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	1 EA.	8		1000 MCKEE ROAD	M-W-TH-F (4 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

7. BOYCE CAMPUS REFUSE – 595 BEATTY ROAD, MONROEVILLE, PA 15146

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK UP	PRICE P /WEEK
1.	2 EA	8		SOUTH WING	M-W-F (3 DAYS)		
2.	1 EA	8		NORTH WING	M-W-F (3 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

RETURN FORM 2.17

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR ONE TERM: JULY 01, 2021 THROUGH JUNE 30, 2022

8. BRADDOCK HILLS CENTER REFUSE – 250 YOST BOULEVARD, PITTSBURGH, PA 15221 – REQUIRES LOCK/CABLE

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1	6		BHC	W-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

OPTION YEAR ONE TERM (JULY 01, 2021 – JUNE 30, 2022) WEEKLY TOTAL (ITEMS 1 – 8) _____

OPTION YEAR ONE TERM (JULY 01, 2021 – JUNE 30, 2022) 51 WEEK TOTAL (ITEMS 1 – 8) _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023

1. ALLEGHENY CAMPUS REFUSE – 808 RIDGE AVENUE, PITTSBURGH, PA 15212

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P /WEEK
1.	1 EA	8 with sliding doors		LIBRARY BUILDING LOADING DOCK	M-W-TH-F-SA (5 DAYS)		
2.	1EA	8 with sliding doors		MILTON HALL REAR	M-W-TH-F-SA (5 DAYS)		
3.	1 EA	2		WEST HALL (CHAPEL WAY)	TU-W-TH-F-SA (5 DAYS)		
4.	1 EA	8 with sliding doors		STUDENT SERVICE CENTER LOADING DOCK	M-TU-W-TH-F-SA (6 DAYS)		
5.	1 EA	2		BYERS HALL	M-TU-W-TH-F (5 DAYS)		
6.	1 EA	2		MONUMENT HILL	M-TU-W-TH-F (5 DAYS)		
7.	1 EA	8 with sliding doors		KLI BUILDING	M-TU-W-TH-F (5 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

RETURN FORM 2.19

BID PROPOSAL NO.1065 REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023

2. HOMEWOOD BRUSHTON CENTER REFUSE – 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	1 EA.	4		HBC	M-W-F (3 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

3. OFFICE OF COLLEGE SERVICE REFUSE – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233 (SERVICE AFTER 7:00 AM)

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	2 EA	2		LOADING DOCK INSIDE GARAGE	TU-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

RETURN FORM 2.20

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023

4. SOUTH CAMPUS REFUSE – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122

ITEM	QTY. EA.	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA.	8 SLANTED TOP		MAINTENANCE/RECEIVING LOT	M-TU-W-TH-F (5 DAYS)		
2.	1 EA.	8 SLANTED TOP		MAINTENANCE/RECEIVING LOT	M-TU-W-TH-F (5 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

5. NORTH CAMPUS REFUSE – 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA.	8 with back end loading		Loading Dock	TU-TH-SA (3 DAYS)		

WEEKLY TOTAL SITE _____

51-WEEK TOTAL _____

RETURN FORM 2.21

BID PROPOSAL NO. 1065 - REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023

6. WEST HILLS CENTER REFUSE – 1000 MCKEE ROAD, OAKDALE, PA 15071

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK-UP	PRICE P/WEEK
1.	1 EA.	8		1000 MCKEE ROAD	M-W-TH-F (4 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

7. BOYCE CAMPUS REFUSE – 595 BEATTY ROAD, MONROEVILLE, PA 15146

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK UP	PRICE P /WEEK
1.	2 EA	8		SOUTH WING	M-W-F (3 DAYS)		
2.	1 EA	8		NORTH WING	M-W-F (3 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

RETURN FORM 2.22

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023

8. BRADDOCK HILLS CENTER REFUSE – 250 YOST BOULEVARD, PITTSBURGH, PA 15221 – REQUIRES LOCK/CABLE

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1	6		BHC	W-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

OPTION YEAR TWO TERM (JULY 01, 2022 – JUNE 30, 2023) WEEKLY TOTAL (ITEMS 1 – 8) _____

OPTION YEAR TWO TERM (JULY 01, 2022 – JUNE 30, 2023) 51 WEEK TOTAL (ITEMS 1 – 8) _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

1. ALLEGHENY CAMPUS RECYCLING – 808 RIDGE AVENUE, PITTSBURGH, PA 15212

ITEM	QTY. EACH	CU. YD SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	8		LIBRARY LOADING DOCK	WEEKLY		
2.	1 EA	8		MILTON HALL	WEEKLY		
3.	1 EA	2		WEST HALL (CHAPEL WAY)	WEEKLY		
4.	1 EA	8		STUDENT SERVICE CENTER	TU-F (2 DAYS)		
5.	1 EA	2		BYERS HALL	WEEKLY		
6.	1 EA	8		MONUMENT HILL	WEEKLY		
7.	1 EA	8		KLI BUILDING	WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

2. HOMEWOOD BRUSHTON CENTER RECYCLING – 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	2			WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021

3. OFFICE OF COLLEGE SERVICES RECYCLING – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233 (SERVICE AFTER 7:00 AM)

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	2 EA	2		LOADING DOCK INSIDE GARAGE	WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

4. SOUTH CAMPUS RECYCLING – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	8		MAINTENANCE/RECEIVING LOT	TU-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

RETURN FORM 2.25

BID PROPOSAL NO. 1065-- REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

5. NORTH CAMPUS RECYCLING -- 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	6		NORTH CAMPUS	WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

6. WEST HILLS CENTER RECYCLING -- 1000 MCKEE ROAD, OAKDALE, PA 15071

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1	6		WHC	WEEKLY		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

7. BOYCE CAMPUS RECYCLING – 595 BEATTY ROAD, MONROEVILLE, PA 15146

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	6		SOUTH WING	WEEKLY		
2.	1 EA	6		NORTH WING	WEEKLY		

WEEKLY SITE TOTAL _____

51 -WEEK TOTAL _____

BASE TERM (JULY 01, 2020 – JUNE 30, 2021) WEEKLY TOTAL (ITEMS 1 – 7) _____

BASE TERM (JULY 01, 2020 – June 30, 2021) 51 WEEK TOTAL (ITEMS 1 – 7) _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR ONE TERM: JULY 01, 2022 THROUGH JUNE 30, 2022
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

1. ALLEGHENY CAMPUS RECYCLING – 808 RIDGE AVENUE, PITTSBURGH, PA 15212

ITEM	QTY. EACH	CU. YD SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	8		LIBRARY LOADING DOCK	WEEKLY		
2.	1 EA	8		MILTON HALL	WEEKLY		
3.	1 EA	2		WEST HALL (CHAPEL WAY)	WEEKLY		
4.	1 EA	8		STUDENT SERVICE CENTER	TU-F (2 DAYS)		
5.	1 EA	2		BYERS HALL	WEEKLY		
6.	1 EA	8		MONUMENT HILL	WEEKLY		
7.	1 EA	8		KLI BUILDING	WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

2. HOMEWOOD BRUSHTON CENTER RECYCLING – 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	2			WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR ONE TERM: JULY 01, 2021 THROUGH JUNE 30, 2022

3. OFFICE OF COLLEGE SERVICES RECYCLING – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233 (SERVICE AFTER 7:00 AM)

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	2 EA	2		LOADING DOCK INSIDE GARAGE	WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

4. SOUTH CAMPUS RECYCLING – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	8		MAINTENANCE/RECEIVING LOT	TU-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR ONE TERM: JULY 01, 2021 THROUGH JUNE 30, 2022
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

5. NORTH CAMPUS RECYCLING – 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237

ITEM	QTY. EACH	CU. YD SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	6		NORTH CAMPUS	WEEKLY		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

6. WEST HILLS CENTER RECYCLING – 1000 MCKEE ROAD, OAKDALE, PA 15071

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1	6		WHC	WEEKLY		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

RETURN FORM 2.30

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
OPTION YEAR ONE TERM: JULY 01, 2021 THROUGH JUNE 30, 2022
ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

7. BOYCE CAMPUS RECYCLING – 595 BEATTY ROAD, MONROEVILLE, PA 15146

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	6		SOUTH WING	WEEKLY		
2.	1 EA	6		NORTH WING	WEEKLY		

WEEKLY SITE TOTAL _____

51 -WEEK TOTAL _____

OPTION YEAR ONE TERM (JULY 01, 2021 – JUNE 30, 2022) WEEKLY TOTAL (ITEMS 1 – 7) _____

OPTION YEAR ONE TERM (JULY 01, 2021 – June 30, 2022) 51 WEEK TOTAL (ITEMS 1 – 7) _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

1. ALLEGHENY CAMPUS RECYCLING – 808 RIDGE AVENUE, PITTSBURGH, PA 15212

ITEM	QTY. EACH	CU. YD SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	8		LIBRARY LOADING DOCK	WEEKLY		
2.	1 EA	8		MILTON HALL	WEEKLY		
3.	1 EA	2		WEST HALL (CHAPEL WAY)	WEEKLY		
4.	1 EA	8		STUDENT SERVICE CENTER	TU-F (2 DAYS)		
5.	1 EA	2		BYERS HALL	WEEKLY		
6.	1 EA	8		MONUMENT HILL	WEEKLY		
7.	1 EA	8		KLI BUILDING	WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

2. HOMEWOOD BRUSHTON CENTER RECYCLING – 701 N. HOMEWOOD AVENUE, PITTSBURGH, PA 15208

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	2			WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

RETURN FORM 2.32

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023

3. OFFICE OF COLLEGE SERVICES RECYCLING – 800 ALLEGHENY AVENUE, PITTSBURGH, PA 15233 (SERVICE AFTER 7:00 AM)

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	2 EA	2		LOADING DOCK INSIDE GARAGE	WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

4. SOUTH CAMPUS RECYCLING – 1750 CLAIRTON ROAD, WEST MIFFLIN, PA 15122

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	8		MAINTENANCE/RECEIVING LOT	TU-F (2 DAYS)		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
 OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023
 ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

5. NORTH CAMPUS RECYCLING – 8701 PERRY HIGHWAY, PITTSBURGH, PA 15237

ITEM	QTY. EACH	CU. YD SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	6		NORTH CAMPUS	WEEKLY		

WEEKLY SITE TOTAL _____

51- WEEK TOTAL _____

6. WEST HILLS CENTER RECYCLING – 1000 MCKEE ROAD, OAKDALE, PA 15071

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1	6		WHC	WEEKLY		

WEEKLY SITE TOTAL _____

51-WEEK TOTAL _____

BID PROPOSAL NO. 1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE
OPTION YEAR TWO TERM: JULY 01, 2022 THROUGH JUNE 30, 2023
ALL RECYCLING CONTAINERS ARE TO HAVE WHEELS

7. BOYCE CAMPUS RECYCLING – 595 BEATTY ROAD, MONROEVILLE, PA 15146

ITEM	QTY. EACH	CU. YD. SIZE	PRICE P/CONTAINER	LOCATION	FREQUENCY	PRICE P/PICK- UP	PRICE P/WEEK
1.	1 EA	6		SOUTH WING	WEEKLY		
2.	1 EA	6		NORTH WING	WEEKLY		

WEEKLY SITE TOTAL _____

51 -WEEK TOTAL _____

OPTION YEAR TWO TERM (JULY 01, 2022 – JUNE 30, 2023) WEEKLY TOTAL (ITEMS 1 – 7) _____

OPTION YEAR TWO TERM (JULY 01, 2022 – June 30, 2023) 51 WEEK TOTAL (ITEMS 1 – 7) _____

BID PROPOSAL NO.1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE

OPTIONAL CONTAINER

9. OPTIONAL CONTAINER PRICES BASE TERM: JULY 01, 2020 THROUGH JUNE 30, 2021

THIS SECTION COVERS THOSE SPECIAL SITUATIONS WHICH WILL
REQUIRE ADDITIONAL PICK-UPS AND SIZES NOT INCLUDED ELSEWHERE
IN THE BID PRICING SHEETS.

CONTAINER SIZE	PRICE PER PICK-UP
2 CUBIC YARD	
4 CUBIC YARD	
6 CUBIC YARD	
8 CUBIC YARD	
10 CUBIC YARD	
20 CUBIC YARD	
30 CUBIC YARD	

BID PROPOSAL NO.1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE

OPTIONAL CONTAINER

9. OPTIONAL CONTAINER PRICES OPTION YEAR ONE: July 01, 2021 THROUGH JUNE 30, 2022

THIS SECTION COVERS THOSE SPECIAL SITUATIONS WHICH WILL
REQUIRE ADDITIONAL PICK-UPS AND SIZES NOT INCLUDED ELSEWHERE
IN THE BID PRICING SHEETS.

CONTAINER SIZE	PRICE PER PICK-UP
2 CUBIC YARD	
4 CUBIC YARD	
6 CUBIC YARD	
8 CUBIC YARD	
10 CUBIC YARD	
20 CUBIC YARD	
30 CUBIC YARD	

BID PROPOSAL NO.1065 – REFUSE AND RECYCLING SERVICES COLLEGE WIDE

OPTIONAL CONTAINER

9. OPTIONAL CONTAINER PRICES OPTION YEAR TWO: JULY 01, 2022 THROUGH JUNE 30, 2023

THIS SECTION COVERS THOSE SPECIAL SITUATIONS WHICH WILL
REQUIRE ADDITIONAL PICK-UPS AND SIZES NOT INCLUDED ELSEWHERE
IN THE BID PRICING SHEETS.

CONTAINER SIZE	PRICE PER PICK-UP
2 CUBIC YARD	
4 CUBIC YARD	
6 CUBIC YARD	
8 CUBIC YARD	
10 CUBIC YARD	
20 CUBIC YARD	
30 CUBIC YARD	

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

NON-COLLUSION AFFIDAVIT

Contract/Bid No. 1065

State of _____ : :s.s.

County of _____ :

I state that I am _____ of _____
(title) (name of my firm)

and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

- (1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any bidder or potential bidder.
- (2) Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.
- (4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.
- (5) _____, its affiliates,
(name of my firm)

subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ understands and
(name of my firm)

acknowledges that the above representations are material and important, and will be relied on by the Community College of Allegheny County in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the Community College of Allegheny County of the true facts relating to the submission of bids for this contract.

Signature _____ Title _____
(MUST BE SIGNED HERE IN HANDWRITING, IN INK.)

Sworn to and subscribed before me this _____ day of _____, 20 _____

Notary Public _____ My Commission Expires: _____

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-collusion Affidavit is material to any contract awarded pursuant to this bid. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. § 1611 et seq., governmental agencies may require Non-collusion Affidavits to be submitted together with bids.
2. This Non-collusion Affidavit must be executed by the member, officer or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term “complementary bid” as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

MASTER SERVICES AGREEMENT
"Awardee Only"

THIS MASTER SERVICES AGREEMENT ("Agreement") is made and entered into as of this ____ day of _____, 2020 by and between **Community College of Allegheny County**, with a business office located at 800 Allegheny Avenue, Pittsburgh, PA 15233 (hereinafter referred to as the "College"), and _____ (hereinafter referred to as "Contractor").

RECITALS

WHEREAS, the College has issued a Request for Quotation, Bid Solicitation, Request for Proposal, and/or a Purchase Order (hereinafter individually and collectively referred to as the "Order"), pursuant to

Bid Proposal No.	Awardee Only
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which College seeks to procure certain work and services, as more fully described on the Order; and

WHEREAS, Contractor has submitted a proposal to the College to provide the services described in the Order, a copy of which is attached hereto as Exhibit A (hereinafter the "Proposal") and incorporated by reference;

WHEREAS, the College desires to engage Contractor to provide the services, pursuant to and in accordance with the terms and conditions that this Agreement set forth herein.

NOW, THEREFORE, in consideration of the premises and covenants that this Agreement contains, the receipt and adequacy of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall be as specified in the Order unless otherwise stated in the section below. If no date is specified, this Agreement shall begin with the date first stated above and terminate upon satisfactory completion of the services described herein.

AWARDEE ONLY

2. Services. Contractor shall fully and faithfully perform the work and services described in the Order and the Proposal and any specifications, scope of work or other documentation attached thereto. Contractor warrants that all work and services performed by or on behalf of it under this Agreement will conform to all terms and specifications set forth in the Order and in the Proposal.

3. Price/Fees: The College shall pay Contractor for the services and work performed by Contractor in accordance with the fees and/or prices set forth in the Proposal.

4. Terms and Conditions: This Agreement, and the services to be performed by Contractor hereunder, will be subject to and governed by College's Standard Terms and Conditions for the Purchase of Goods and Services ("Master Terms"), which are incorporated herein by reference. The Master Terms can be viewed and downloaded at https://www.ccac.edu/Terms_and_Conditions.aspx. By signing below, Contractor acknowledges its receipt and acceptance of the Master Terms.

5. Insurance Requirements: In addition to the Master Terms, Contractor shall comply with the insurance and indemnification requirements set forth on Exhibit B, which are incorporated herein by reference. Prior to commencing performance of the Services, Contractor shall furnish to the College a properly executed certificate(s) of insurance which evidence all insurance required by Exhibit B. Said certificate(s) of insurance shall be attached herein as Exhibit C.

6. Assignment. Contractor may not assign or subcontract this Agreement or its performance thereof, in whole or in part, without the College's prior written consent.

7. Entire Agreement; Modification. This Agreement, together with the Exhibits and other documents referenced and incorporated herein, sets forth the entire agreement of the parties on the subject matter hereof and supersedes all previous or concurrent agreements between them, whether oral or written. Any proposal, quotation, acknowledgment, confirmation or other writing submitted by Contractor to the College shall not be deemed to amend or modify this Agreement, and will be of no legal effect except to the extent that it serves to identify the work and services to be performed by the Contractor. This Agreement, and the terms set forth in the Master Terms, will control over any conflicting terms or provisions contained in any proposal, invoice or other documentation submitted by Contractor to College. The terms of this Agreement may not be modified or changed except by a writing that both parties sign. This Agreement shall inure to the benefit of the College and Contractor and the College's successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

AWARDEE ONLY – COMPANY NAME

**COMMUNITY COLLEGE
OF ALLEGHENY COUNTY**

By: _____

By: Joyce Breckenridge

Signature: _____

Signature: _____

Title: _____

Title: VP Business and Administration

Date: _____

Date: _____

EXHIBITS - The following Exhibits are attached hereto and made a part of this Agreement for all purposes:

- ☐ **Exhibit A - Contractor's Proposal Response**
- ☐ **Exhibit B - Insurance Requirements**
- ☐ **Exhibit C - Contractor's Certificate(s) of Insurance.**
- ☐ **Exhibit D – Performance and Payment Bonds**
- ☐ **Exhibit E – No-Lien Agreement**



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TERMS AND CONDITIONS FOR PURCHASE OF GOODS AND SERVICES

1. **DEFINITIONS:** As used herein, the following terms have the meaning ascribed to them below:
 - a. "Purchase Order" means the purchase order, request for proposal, request for quotation, request for bids, articles of agreement or other document issued by Buyer to Seller to which these terms and conditions are attached or incorporated by reference, together with any specifications, schedules or other documents attached or referred to in the Purchase Order or which are incorporated therein by reference.
 - b. "Buyer" means the Community College of Allegheny County, including, without limitation, its employees, officers, agents and representatives acting through or under the authority of its Board of Trustees.
 - c. "Seller" means the company, agency, person or entity to whom this Purchase Order is submitted.
 - d. "Goods" means the equipment, commodities, materials, products, software, device, methods, articles, items or services described on the face of the Purchase Order.
 - e. "Services" means the labor and effort necessary to fulfill the duties, commitments, obligations, and responsibilities of Seller as set out in the Purchase Order. Services may include, without limitation, providing ideas, concepts, recommendations, interpretations, procedures, practices, processes, training, advice, knowledge, skill, talent, expertise and other such intangibles.
2. **ACCEPTANCE OF PURCHASE ORDER:** Acceptance of Buyer's Purchase Order may occur in any reasonable manner, including without limitation by (a) Seller's issuance of an acknowledgement, commitment or contract to Buyer; (b) Seller's commencement of work on or shipment of the Goods that are the subject of the Purchase Order, or (c) Seller's commencement of performance of the Services described in the Purchase Order, whichever occurs first. Acceptance of Buyer's Purchase Order is limited to acceptance of the express terms contained herein, and any additional or different terms contained in Seller's acknowledgment, invoice or other documents are hereby objected to and rejected. Any such terms contained in Seller's documents will be construed as proposals for additions to the order, and will not be binding unless agreed to in a separate writing by the Buyer. Commencement of performance by the Seller in the absence of the Buyer's agreement to such terms will constitute Seller's acceptance of these terms and conditions. If Buyer's Purchase Order shall be deemed an acceptance of a prior offer by Seller, such acceptance will be deemed to be limited to the express terms contained herein. Additional or different terms contained in Seller's documents or any attempt by Seller to vary in any degree any of the terms of Buyer's Purchase Order or the terms and conditions contained herein shall be deemed material and are objected to and rejected, but Buyer's Purchase Order shall not operate as a rejection of the Seller's offer unless it contains variances in the terms of the description, quantity, price or delivery schedule of the Goods. If Buyer's Purchase Order is construed as a confirmation of an existing contract, the parties agree that these terms and conditions state the exclusive terms of any contract between parties. Regardless of its construction, these terms and conditions incorporate by reference all terms of the Uniform Commercial Code providing any protection to Buyer, including but not limited to all warranty protection (express or implied) and all of Buyer's remedies under the Uniform Commercial Code.
3. **ASSIGNMENT:** Seller may not assign any of its rights or obligations under the Purchase Order, or subcontract any portion of the work to be performed thereunder, without the prior written consent of Buyer. Payment to an assignee of any claim shall be subject to setoff or recoupment against any claim(s) which Buyer may have against Seller and a provision setting forth this right of the Buyer shall be included in each such assignment. Buyer reserves the right to make direct settlement and/or adjustments in price with Seller under the terms of this order notwithstanding an assignment of claims for monies due, or to become due hereunder and without notice to the assignee.
4. **FACILITIES AND SPECIAL EQUIPMENT:** The Seller represents that it now has, or can readily procure without assistance of Buyer, all facilities necessary for the timely performance of the Purchase Order.
5. **MATERIALS FURNISHED BY BUYER:** Any material furnished by Buyer on other than a charge basis in connection with the Purchase Order will be deemed bailed to the Seller for mutual benefit, and title thereto shall at all times remain with the Buyer. Seller agrees to pay for all such materials spoiled by it or not otherwise satisfactorily accounted for.
6. **PACKING AND SHIPPING:** All articles are to be suitably prepared and packaged for shipment so as to secure safe delivery, the lowest transportation rates and to meet the carrier's requirements. If possible to accomplish, without involving delay, orders shall be combined to make minimum LTL or truckload shipments. No charges will be allowed for packing, crating or carriage unless stated in the order. Each container must be marked to show Buyer's order number and packing sheet showing order number must be included in each package or single unit of LTL shipment or with each truckload shipment.
7. **INSPECTION:** All articles ordered will be subject to final inspection and approval by Buyer after delivery, notwithstanding any prior payment, it being expressly agreed that payment shall not constitute acceptance of the Goods by Buyer. Buyer may reject and return any article which it determines contains defective material or workmanship or which does not otherwise conform to the

Purchase Order, applicable drawings, specifications, or samples. If inspections and tests are made on Seller's premises, Seller shall furnish, at no additional charge, facilities and assistance for safe and convenient inspections and tests. Buyer shall have the right to require the prompt correction of defective Goods by Seller, at Seller's expense. Buyer may back-charge Seller for the cost of any corrections made by Buyer. If correction is impractical, Seller shall bear all risk after notice of rejection and shall, at Buyer's request, promptly make all necessary replacements at Seller's expense. If Seller fails to make prompt replacements, Buyer may make such replacements and back-charge Seller for excess costs incurred by Buyer. No substitutions of materials or accessories shall be made without prior written consent of Buyer. In the event that Buyer receives Goods whose defects or nonconformity is not apparent on examination, Buyer reserves the right to require its replacement upon discovery of the defect or nonconformity, as well as the payment of damages by Seller. Nothing contained in this Section shall relieve Seller in any way from its obligation of testing, inspection and quality control.

8. **CHANGES:** Buyer may at any time, by written change order, make changes in the Goods and/or Services to be furnished under the Purchase Order or their quantities or delivery method, location or date. If the cost of, or time required for, furnishing the Goods or Services is materially increased or decreased as a result of such change order, an equitable adjustment in the order price and/or delivery schedule will be made in the change order. Any claim for equitable adjustment must be asserted by Seller within thirty (30) days after Seller's receipt of Buyer's change order. Seller shall, at Buyer's direction, proceed with the change pending resolution of any dispute. The Purchase Order shall not be deemed or construed to be modified, amended, rescinded, cancelled or waived in whole or in part, except by written Change Order hereto signed by an authorized representative of Buyer.
9. **DELIVERY:** Delivery to Buyer shall be F.O.B the destination specified on the face of the Purchase Order and Seller shall bear full responsibility for the care, custody and control of the Goods, and the risk of loss or damage thereto, until delivery is made. Time is of the essence with respect to delivery dates. If Seller's deliveries fail to meet the schedules herein specified, Buyer may, at its option, require Seller to make express shipments, partial shipments or both, and Seller shall assume all resulting excess shipping charges in connection therewith. In the event that Seller's delivery of the Goods is not completed when due, Buyer, in addition to all other rights and remedies it may have, may terminate this order by notice effective when received by Seller as to Goods not yet shipped, and may further purchase substitute Goods elsewhere and charge Seller with any loss incurred. Parts fabricated by Seller beyond Buyer's releases are at Seller's risk. Invoices covering material shipped in advance of that specified by delivery schedules will not be paid until their normal maturity after the date specified for delivery.
10. **TITLE; SECURITY INTEREST:** Title to the Goods furnished under the Purchase Order shall be deemed transferred to Buyer as payments are made, and in the same proportion as the cumulative payments bear to the Purchase Order price. In the event payments are made by Buyer prior to delivery, Seller shall execute and deliver such security agreements, financing statements and other documents as may be deemed necessary by Buyer to protect its rights and perfect said security interests. If title is not transferred in accordance with the foregoing, title shall pass to Buyer upon delivery to Buyer.
11. **FORCE MAJEURE:** Buyer may delay delivery or acceptance of the Goods or Services or any part thereof due to causes beyond its control. Seller shall hold Goods at the direction of Buyer and shall deliver them when the cause affecting the delay has been removed. Buyer shall be responsible only for Seller's direct additional costs in holding the Goods or delaying performance at Buyer's request. Causes beyond Buyer's control shall include, but are not limited to, any act of God or the public enemy; compliance with any order, decree, law or request of any governmental authority; act of declared or undeclared war; acts of terrorism; public disorder; rebellion; civil unrest; sabotage; fire; flood; explosion; accident; riot; strike; labor difficulty or other concerted act of workmen, whether direct or indirect; declaration of national emergency; or any other cause not within the control of Buyer whether or not similar to any of the causes specifically enumerated herein. In the event that Seller has reason to believe that a scheduled delivery may be delayed, for any reason or cause, then Seller shall give immediate written notice to Buyer setting forth the cause of any anticipated delay.
12. **GOODS WARRANTIES:** Seller expressly warrants that all Goods furnished under this Purchase Order (i) shall be new and shall be free and clear of all liens, claims and title encumbrances, (ii) shall be free from defects in design, material and workmanship, (iii) shall conform to all applicable specifications, drawings, samples or other descriptions referenced on the face of this Purchase Order, (iv) shall be suitable for the purpose(s) for which intended if such purposes were made known to Seller; and (v) shall be otherwise merchantable and safe and appropriate for the purpose for which goods or services of that kind are normally used. Seller further warrants that all Goods furnished or supplied under this Purchase Order will conform to any statements made on the containers or labels or advertisements for such Goods, and that all Goods will be adequately contained, packaged, marked and labeled. Seller also warrants that all trademarks, trade names, patents, copyrights, intellectual property, trade secrets, rights of publicity and all other proprietary or protected interests (other than those of Buyer) used by Seller in connection with the Goods are either owned by Seller or Seller has all authorizations and licenses necessary to deliver the Goods to Buyer. If the Goods include software, Seller warrants that it has all rights necessary to grant a license for Buyer's use of such software, and that all such software will substantially conform to published specifications current at the time of delivery or, if customized, to Buyer's specifications. Seller agrees to obtain from its vendors any and all guarantees and warranties available on the materials, components and Goods to be furnished hereunder and to transfer and assign said guarantees and warranties to Buyer. Inspection, test, acceptance and/or use of the Goods furnished hereunder by Buyer shall not affect the Seller's obligations under this Section, and all of the above warranties shall survive any such inspection, test, acceptance and/or use. In the event that any of the Goods furnished under this Purchase Order fail to conform to the foregoing warranties, Seller shall promptly, and at Buyer's sole option, either: (i) repair or replace any non-conforming or unsuitable Goods within 30 days of notice of such condition, or (ii) credit or refund to Buyer the purchase price for such Goods. All expenses associated with the return to Seller of such Goods and the delivery to Buyer of repaired or replacement Goods shall be borne by Seller. In the event that Seller fails to correct defects in or replace nonconforming goods or services within the time period provided in this Section, Buyer, after reasonable notice to Seller, may make such corrections or replace such goods or services and charge Seller for the cost incurred by Buyer in doing so. The express warranties and remedies

set forth in this paragraph are in addition to all other warranties, rights and remedies provided under applicable law. Seller shall make responses to Buyers notification of Breach of Warranty and shall respond understanding (and Seller agrees) that time will be the essence in all instances.

13. **END-OF-LIFE:** Seller will provide Buyer with no less than six (6) months' prior written notice of any termination of the manufacturing of any Goods ("End-of-Life"). Any applicable Purchase Order issued prior to the end of such six (6) month period will be fulfilled without interruption. Seller will make available for Buyer (if necessary) maintenance, support, repair service and replacement parts for at least two (2) years following the pertinent End-of-Life for all Goods.
14. **SERVICES WARRANTIES:** If Seller provides Services to Buyer, then Seller represents and warrants that it: (i) possesses adequate skill, training, expertise, knowledge and experience to perform the Services in a competent and professional manner; (ii) has sufficient personnel and equipment available to perform the Services within the milestones, timelines and time frames specified by Buyer; (iii) all Seller personnel, agents, representatives and contractors will abide by Buyer's work rules and regulations made known to Seller when performing the Services; (iv) will deliver and perform the Services in substantial conformance with the requirements, specifications and instructions of Buyer; (v) possesses or will possess all necessary rights, whether owned or acquired from third parties, to grant to Buyer the stated ownership interests and licenses in and to the Services delivered hereunder (including, if necessary any right, title, and interest in and to all work or work product developed or produced in connection with the Services); (vi) will perform the Services in a good and workmanlike manner and in compliance with applicable laws, regulations and ordinances; (vii) will provide Services and any associated deliverables that do not and will not infringe upon, violate or misappropriate the patent, copyright, trade secret, intellectual property or other protected rights or interests of any third party and Seller has not received any communication from any third Party alleging an infringement, violation or misappropriation; (viii) will maintain insurance as required herein or in compliance with applicable law so long as the Services are being provided; (ix) will assign and transfer to Buyer all warranties, including warranties granted to Seller and warranties granted to third party(s) associated with any Services, in order for Buyer to utilize the Services including any and all components, software, or hardware, when and as appropriate and to the extent permissible; and (x) will not do or perform any act not required by these terms and conditions and will not warehouse any materials or items required to create or deliver the Services other than as expressly set out in the Purchase Order and to do so will entitle Buyer to immediately terminate its relationship with Seller.
15. **PRICE WARRANTY:** Seller warrants that the prices for the Goods sold to Buyer hereunder are the lowest prices at which these or similar Goods are sold by Seller to other customers in similar quantities. In the event that Seller reduces its price for such Goods during the term of this order, Seller agrees to reduce the prices hereof correspondingly. Seller warrants that prices shown on the Purchase Order shall be complete, and no additional charges of any type shall be added without Buyer's express written consent. Such additional charges include, but are not limited to, shipping, packaging, labeling, custom duties, taxes, storage, insurance, boxing, crating.
16. **INDEMNITY:** Seller shall defend, indemnify and hold harmless Buyer and its directors, officers, employees and agents from and against all claims, demands, actions, causes of action, damages (including without limitation compensatory, consequential, punitive and exemplary damages), liabilities and judgments, and costs and expenses, including court costs and fees for attorneys and other professionals, attributable to bodily injury, sickness, disease or death of any person or persons, environmental liabilities, or to injury to or destruction of tangible property, including loss of use and consequential damages resulting therefrom, which Buyer may incur and which may arise out of or result in any way from Seller's performance or failure to perform under the Purchase Order, including without limitation (i) any act or omission of Seller and/or its agents, employees or subcontractors; and (ii) any breach of Seller's obligations under the Purchase Order. The defense and indemnification obligations under this Paragraph shall be in addition to the warranty obligations of Seller and shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for Seller or a subcontractor of Seller under any workers' or workmen's compensation acts, disability benefit acts or other employee benefit acts, the provisions of which Seller hereby expressly waives and disclaims.
17. **TERMINATION:** (a) Buyer reserves the right to terminate the Purchase Order, or any part hereof, and to cancel all or part of the undelivered portion of this order if Seller does not make deliveries as provided in the Purchase Order or if Seller breaches any of the terms hereof, including the warranties. Buyer shall also have the right to terminate this order or any part thereof, and cancel all or any part of the undelivered portion in the event of the happening of any of the following: (i) Insolvency of Seller, (ii) filing of a voluntary petition in bankruptcy, (iii) filing of an involuntary petition to have Seller declared bankrupt provided it is not vacated within thirty days from the date of such filing, (iv) the execution by Seller of any assignment for the benefit of creditors; or (v) Seller seeks protection from its creditors under any other applicable law. Buyer shall further have the right to terminate the Purchase Order, in whole or in part, if reasonable grounds for insecurity arise with respect to Seller's performance and Seller fails to provide adequate assurance of Seller's ability to perform within ten (10) days of its receipt of a written demand from Buyer for such assurance. Buyer shall have no obligations to Seller with respect to the cancelled portion of this order and Buyer's liability shall be limited to payment of the delivered portion of this order at the rate specified on the face hereof (reflecting quantity prices as though this Purchase Order had gone to full completion). If as a result of default of performance by the Seller, this contract is terminated in whole or in part and it is necessary to procure any of the specified products or services elsewhere, the Seller will be liable for any re-procurement charges which exceed the amount which would have been due the Seller if he had satisfactorily completed this order. These remedies shall be cumulative and additional to any other or further remedies provided in law or in equity. (b) Buyer may, for its convenience, terminate work under this Purchase Order, in whole or in part, at any time by giving notice to Seller in writing. Seller will thereupon immediately stop work on this Purchase Order or the terminated portion thereof and notify any subcontractors to do likewise. Seller shall be entitled to reimbursement for its actual costs incurred up to and including the date of termination, such costs to be determined in accordance with recognized accounting principles. Seller shall also be entitled to a reasonable profit on the work done prior to such termination at a rate not exceeding the rate used in establishing the original purchase price. The total of such claim shall not exceed the pro rata portion of this Purchase Order which is cancelled. Buyer shall have no further obligation

or liability to Seller in the event of such termination. (c) Termination claims shall be subject to inspection and audit by the Buyer in the event of cancellation under the above clause. Upon any termination of this order, Seller shall protect and preserve any raw, semi-processed or completed materials related to this order which are in Seller's possession and control, and deliver the same to Buyer at Buyer's direction.

18. **INTELLECTUAL PROPERTY:** Seller shall, at its own expense, defend any suit or proceeding brought against Buyer based on any allegation that the Goods or any part thereof constitutes an infringement of any claim of any patent, copyright, trade secret or other intellectual property right of any third party. Seller further agrees to indemnify Buyer against any and all expenses, losses, royalties, profits and damages, including court costs and attorney's fees, resulting from or imposed upon Buyer in any such suit or proceeding, including any settlement. In addition, and without in any way limiting Buyer's rights and Seller's obligations under this Section, in the event that the Goods or any part thereof are held in any such suit or proceeding to constitute infringement or their use is enjoined, Seller shall, at Buyer's option and at Seller's expense, (1) procure for the Buyer the right to continue using the Goods or part thereof; (2) replace the Goods with substantially equivalent non-infringing Goods; (3) modify the Goods so they become non-infringing, but are substantially, functionally equivalent; or (4) remove the Goods and refund the purchase price thereof.
19. **CONFIDENTIALITY:** Seller will not, either during or after the performance of this Purchase Order (except as required in the course of its performance of this Purchase Order or with the consent of the Buyer), communicate or divulge to, or use for the benefit of Seller or any other person, firm, association or corporation, any confidential or proprietary information of the Buyer, including but not limited to information concerning any inventions, discoveries, improvements, processes, business methods, product design information, patents and applications for patents, copyrightable work, software, including object and source code, student data and information, employee information, consumer data, and related trade secrets. Confidential Information shall also include educational records and health information relating to Buyer's students, including without limitation such records as are protected from unauthorized disclosure under the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232, and its implementing regulations; and personnel records and other information relating to Buyer's employees which are obtained, accessed by, or disclosed or disseminated to Seller in the course of performing this Purchase Order. Seller agrees that, upon request of Buyer, it will require each employee of Seller providing Services or performing work under this Purchase Order for Buyer to execute a confidentiality agreement with Buyer. All such information which Seller shall use or prepare in connection with the performance of this Purchase Order shall remain the sole property of the Buyer, and any such information provided to Seller by Buyer shall be returned to the Buyer upon termination or completion thereof. Seller expressly agrees that, upon such a breach or violation of this Section, Buyer, in addition to all other remedies, shall be entitled as a matter of right to injunctive relief in any court of competent jurisdiction.
20. **COMPLIANCE WITH APPLICABLE LAWS:** Seller certifies that all of the Goods and Services to be furnished under the Purchase Order will be manufactured or supplied by Seller in accordance with all applicable executive orders and federal, state, municipal and local laws, including but not limited to the Walsh Healy Act, the Fair Labor Standards Act of 1933, the Occupational Safety and Health Act of 1970, and the Immigration Reform and Control Act of 1986, all as may be amended. Seller shall further comply with all applicable provisions of Executive Order 11246, as amended by Executive Order 11375, and all federal, state and local laws and regulations that provide equal employment opportunities for all individuals, the terms of which are incorporated herein by reference.
21. **NON-DISCRIMINATION CLAUSE:** Seller acknowledges that Buyer is committed to the principle of equal opportunity in education and employment for all. Accordingly, Seller agrees that, at all times in the course of performing this Purchase Order, it will comply with Buyer's Non-Discrimination Policy, as then in effect, and the full text of which is incorporated herein by reference, and can be viewed and accessed at <https://www.ccac.edu/nondiscrimination>.
22. **MBE/WBE PARTICIPATION:** Buyer encourages the participation of minority and women-owned businesses in all of its contracts and is committed to providing maximum opportunities for qualified minority and/or women-owned business enterprises ("MBE/WBEs") to participate in its work. Seller agrees that it will (1) if qualified, take reasonable and timely steps to obtain appropriate certification as an MBE and/or WBE, (2) ensure that MBE and/or WBEs are appropriately considered as subcontractors and/or suppliers under this Purchase Order; (3) report moneys spent for MBE and/or WBE subcontractors and/or suppliers under this purchase order as Buyer may from time to time reasonably request; and (4) provide documentation of Seller's good faith effort to reach Buyer's goal of at least 15% MBE/WBE participation.
23. **TAX EXEMPT STATUS:** Buyer is exempt from paying sales tax. A Pennsylvania Exemption Certificate is available upon written request to the CCAC Controller's Office, 800 Allegheny Ave., Pittsburgh, PA 15233 (or e-mail to jlewis@ccac.edu).
24. **PAYMENT TERMS:** Buyer's standard payment terms are Net 30 days from receipt of invoice if Goods or Services are received and accepted/approved by the Buyer. However, the Buyer will apply payment discounts offered for early payment when appropriate.
25. **LATE FEES:** Being an instrumentality of the Commonwealth of Pennsylvania, Buyer CANNOT pay any late payment charges or interest charges.
26. **SERVICES; INSURANCE:** In the event that Seller's work under the Purchase Order requires or contemplates the performance of Services by Seller's employees or persons under contract to Seller, Seller agrees that all such work shall be done as an independent contractor and that the persons doing such work shall not be considered employees of the Buyer. Seller shall observe the highest safety standards in performing any such work. For the duration that Services are performed, Seller shall maintain, at a minimum, the following insurance coverage:

- 1) Commercial General Liability insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to the liability assumed under the indemnification provisions of this Contract.
- 2) Automobile Liability insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to Contractor's owned, hired, and non-owned vehicles.
- 3) Workers' Compensation insurance with limits statutorily required by any Federal or State law and Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.
- 4) Professional Liability insurance (for Services, where applicable) covering acts, errors, mistakes, and omissions arising out of the work or services performed by the Contractor, or any person employed by the Contractor, with a limit of not less than \$1,000,000 each claim.

Buyer reserves the right to require additional types or higher limits of insurance coverage depending on the nature and type of Services to be provided, and Seller shall obtain and provide evidence of any such additional insurance coverage requirements specified by Buyer. All policies of insurance required hereunder shall be issued by companies licensed in Pennsylvania with a current A.M. Best rating of A- or better, and shall be primary to any insurance carried by Buyer. Prior to the commencement of any work, Seller shall furnish to Buyer's Purchasing Department a Certificate of Insurance evidencing the coverages, conditions, and limits required hereunder, delivered to the following address: Community College of Allegheny County, Purchasing Department, 800 Allegheny Avenue, Pittsburgh, PA 15233. The insurance policies, except Workers' Compensation and Professional Liability, shall be endorsed to name Community College of Allegheny County, its agents, officers, employees, and volunteers as Additional Insureds. All such Certificates shall provide a 30-day notice of cancellation. Renewal Certificates must be provided for any policies that expire during the term that the Services are being performed. Certificates of Insurance must specify whether coverage is written on an Occurrence or a Claims Made Policy form. The amount and type of insurance coverage required by this Section will in no way be construed as limiting the scope of Seller's indemnification obligations under this Purchase Order.

27. **LAW AND FORUM:** The Purchase Order, its administration and performance, and all rights, obligations, liabilities and responsibilities of Buyer and Seller thereunder, shall be governed by and construed in accordance with the substantive law of the Commonwealth of Pennsylvania, without regard to its choice of law provisions. All claims, disputes, controversies and other matters in question arising out of or related to this agreement or any breach thereof shall likewise be determined by recourse only to the courts of the Commonwealth of Pennsylvania in Pittsburgh, Pennsylvania or in the federal district court in Pittsburgh, Pennsylvania, and Seller hereby consents to the jurisdiction of said courts to decide said issues.
28. **LIMITATION OF LIABILITY:** In no event shall Buyer, its employees or agents be liable for any special, incidental, indirect or consequential damages (or equivalents thereof no matter how claimed, computed or characterized) arising out of or in connection with the Purchase Order or Buyer's performance or breach thereof, regardless of whether any such liability shall be claimed in contract, warranty, equity, tort (including negligence, gross negligence and strict tort liability) or otherwise.
29. **MISCELLANEOUS:** The Purchase Order and all the terms, rights, privileges, covenants and conditions thereof shall extend to and be binding upon the parties hereto, and upon their respective legal representatives, successors and assigns. The Purchase Order is severable, such that the invalidity or unenforceability of any part or provision shall not affect the validity or enforceability of any other part or provision. All rights and remedies of Buyer, as set forth herein, shall not be deemed exclusive, but are cumulative to all other remedies and rights of Buyer arising at law, in equity, or otherwise. All claims for money due or to become due from Buyer shall be subject to deduction or setoff by Buyer by reason of any counterclaim arising out of this or any other transaction with Seller. Buyer's failure to exercise any or all of its rights in the event of a breach of any of the terms or conditions herein by Seller shall not be construed as a waiver of any other breach, whether of the same or similar type. The Purchase Order and any documents referred to or incorporated therein and/or attached thereto are complementary, and what is called for by any one shall be as binding as if called for by all. If, with respect to any subject, the terms and conditions set forth in such documents and attachments are consistent with these terms and conditions, then their provisions and requirements shall be deemed cumulative and Seller shall comply with each provision and requirement. However, to the extent that any provision in such documents is or may be inconsistent with a provision herein on the same subject or a part of a subject, then Seller shall comply with the provision which is most favorable to Buyer, as determined by Buyer.
30. **ENTIRE AGREEMENT:** These terms and conditions form the basis of the bargain for Buyer's purchase of the Goods and/or Services from Seller, and, together with the Purchase Order, (a) constitute the entire agreement between Buyer and Seller with respect thereto; (b) supersede all prior understandings, proposals, writings, representations, letters of intent and agreements between Buyer and Seller with respect to the subject matter thereof; and (c) shall not be altered, modified or amended except by an instrument in writing signed by a duly authorized representative of Buyer's purchasing department. Notwithstanding the foregoing, Buyer may amend these terms and conditions at any time by posting a revised version on its website located at <https://www.ccac.edu/client/twocolumn.aspx?pageid=28676>. The revised version will become effective at the time it is posted. Seller will comply with the posted terms and conditions at the time Buyer's Purchase Order is issued and dated by Buyer, or alternatively, if it is not dated by Buyer, at the time it is received by Seller.

GENERAL CONDITIONS OF THE CONTRACT

1. VERBAL AUTHORIZATION

No verbal agreement or understanding with any office, agent or employee of the Owner, either before or after the execution of the contract, shall alter, amend, modify, or rescind any of the terms of provisions contained in any of the contract documents. Provided: however, that this provision shall not limit or affect the right to make changes or variations in the work. Changes to the basic contract/purchase order must be authorized by the Purchasing Department.

2. TRANSPORTATION AND HANDLING

Under terms of this contract, the successful bidder is responsible for transportation of all the items covered under this contract from the point of manufacture or storage to the Community College of Allegheny County (locations as directed by the Purchasing Department) inclusive of unloading and installation.

3. COMMONWEALTH PROVISIONS

The contractor further agrees that each and every provision of clause required by the laws, ordinances or regulations of the Commonwealth of Pennsylvania or political subdivisions thereof relating to agreements of the within character entered into by a public body in the Commonwealth of Pennsylvania or political subdivisions thereof, are to be inserted and made part of this agreement and shall be deemed to have been inserted therein and made part hereon with like force and affect as if all such provisions and clauses were fully and specifically set forth herein and this agreement shall be read, constructed and endorsed as though the same were fully set forth herein.

4. PERMITS

Cost of all permits, licenses, etc., shall be included in the contractor's bid price, if applicable.

5. ROLE OF THE CONTRACTOR

In the performance of the work hereunder the contractor shall act as an independent contractor, and all of his agents and employees of his subcontractor shall be subject solely to the control, supervision, and authority of the contractor or subcontractor.

6. EMPLOYEES OF THE CONTRACTOR

- A. It is understood that the contractor, in signing the contract, will employ only competent and first-class workmen and mechanics; that no workmen shall be regarded as competent and first-class except those who are duly skilled in the respective branches of labor, and who shall be paid not less than such rates of wages and for such hours work as shall be established and current rates of wages paid for such hours by employers or organized labor in doing similar work in the district where work is being done.
- B. The owner is under no obligation to determine the prevailing wage rate in the district where work is being done.

COMMUNITY COLLEGE OF ALLEGHENY COUNTY

800 ALLEGHENY AVENUE PITTSBURGH, PA 15233

INSURANCE REQUIREMENTS

FORM B

Indemnification. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the Community College of Allegheny County (CCAC), its agents, officers, employees, and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of Contractor, its agents, employees, or any tier of its subcontractors in the performance of this Contract. The amount and type of insurance coverage requirements of this Contract will in no way be construed as limiting the scope of indemnification in this Paragraph.

Insurance. Contractor shall maintain during the term of this Contract insurance policies described below issued by companies licensed in Pennsylvania with a current A.M. Best rating of A- or better. At the signing of this Contract, and prior to the commencement of any work, Contractor shall furnish the CCAC Purchasing Department with a **Certificate of Insurance** evidencing the required coverages, conditions, and limits required by this Contract at the following address: Community College of Allegheny County, Purchasing Department, 800 Allegheny Avenue, Pittsburgh, PA 15233.

The insurance policies, except Workers' Compensation and Professional Liability, shall be endorsed to name Community College of Allegheny County, its agents, officers, employees, and volunteers as Additional Insureds with the following language or its equivalent:

Community College of Allegheny County, its agents, officers, employees, and volunteers are hereby named as additional insureds as their interest may appear.

All such Certificates shall provide a 30-day notice of cancellation. Renewal Certificates must be provided for any policies that expire during the term of this Contract. Certificate must specify whether coverage is written on an Occurrence or a Claims Made Policy form.

Insurance coverage required under this Contract is:

- 1) **Commercial General Liability** insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to the liability assumed under the indemnification provisions of this Contract.
- 2) **Automobile Liability** insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to Contractor's owned, hired, and non-owned vehicles.
- 3) **Workers' Compensation** insurance with limits statutorily required by any Federal or State law and **Employer's Liability** insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.
- 4) **Professional Liability** insurance (where applicable) covering acts, errors, mistakes, and omissions arising out of the work or services performed by the Contractor, or any person employed by the Contractor, with a limit of not less than \$1,000,000 each claim.

COMMUNITY COLLEGE OF ALLEGHENY COUNTY
800 ALLEGHENY AVENUE, PITTSBURGH PA 15233

Bond Number _____

PERFORMANCE BOND

Know all men by these Presents that we "TO BE COMPLETED ONLY BY AWARDEE"
(hereinafter called "Principal") as Principal, and _____
authorized to do business in the Commonwealth of Pennsylvania (hereinafter called "Surety") as Surety, are held
and firmly bound unto the Community College of Allegheny County, through its Board of Trustees,
_____ in the sum of _____

to be paid to the said College aforesaid, its certain attorney, or assigns. To which payment will and truly be made,
said principal and said surety to bind themselves their respective successors or assigns jointly and severally, firmly
by these presents.

WITNESS our hands and seals, the _____ day of _____ 20____.

WHEREAS the above bounded _____

_____ has filed with the Community College of Allegheny County,
proposals for the _____

The Condition of the above Obligation is such that if the said _____
shall perform _____

In accordance with the agreement between _____

and the Community College of Allegheny County of even date herewith and the specifications and proposals
attached to and made part of the agreement, and shall indemnify and save harmless the said Community College of
Allegheny County from all liens, charges, demands, loss and damages of every kind and nature, whatsoever. Then
this obligation to be void, otherwise to be and remain in full force and virtue.

Attest: _____ (SEAL)

CONTRACTOR

_____ (SEAL)

SECRETARY

PRESIDENT

Signed, Sealed and delivered in presence of

_____ (SEAL)

SURETY COMPANY

_____ (SEAL)

ADDRESS

_____ (SEAL)

TITLE