REQUEST FOR QUOTATION 180509
COMMUNITY COLLEGE OF ALLEGHENY COUNTY

SALE OF SURPLUS
COMPUTERS, MONITORS, NETWORK EQUIPMENT, AV EQUIPMENT, LIBRARY SHELVING, BILL CHANGER, POSTAGE EQUIPMENT, MASSAGE THERAPY TABLES, CASH REGISTER, ETC.

Please bid on the following and e-mail (mcvetic@ccac.edu), hand deliver, or fax your reply back to Michael Cvetic at 412-237-3195 no later than 2:00 P.M. on Wednesday, May 9, 2018.

**Operating systems and all software have been removed from all computers.**

Successful bidder(s) will be required to submit a certified or cashier’s check for the full amount awarded prior to pick up of equipment.

By submitting a bid, the bidder is committing to providing payment within seven days of successful notice. Successful bidder(s) shall sign a form indicating that they are taking possession of the equipment from CCAC. Successful bidders shall certify that equipment will not be disposed of in any illegal manner.

Lots one (1) and two (2) of this RFQ is to be awarded on a high bid per unit requested basis (highest to lowest price per unit for quantities requested until available units are depleted). Lots three (3) through 16 will be sold as complete lots in their entirety to the highest bidder.

Bidders may bid on any/all lots. In lots 1 and 2, bidders are to indicate the quantity of units upon which they are bidding on the space provided on the bid sheet.

Bidders whom may have bid on items in the past and not followed through with providing payment will not be considered.

No picking and choosing of specific units will be permitted.

Equipment is to be sold as is. The College does not warrant that equipment is in any particular state of working condition (or that any particular operating system installed by the buyer will be compatible).

Continued
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Successful bidder(s) will be required to remove equipment at their own expense. If special arrangements for palletizing and pick-up of equipment are required, successful vendor(s) shall provide labor, materials, and equipment and incorporate such costs in their bid. **It is highly recommended that bidders view lots/equipment and their locations prior to submitting a bid.** Bidding without viewing lots will be done so at the bidders’ own risk.

Equipment will be palletized and shrink-wrapped. Loading docks are available at each location. A maximum 26’ or pup truck is recommended for Allegheny Campus. Lift gates are recommended for Boyce and South.

Payment is to be made by successful bidder(s) within seven days of notice by CCAC. Failure to provide payment within seven days will result in the rejection of your offer and re-awarding to the next highest bidder. This will be strictly enforced.

All items are to be removed within seven days after payment is received by CCAC.

Technical support will not be available from CCAC for any units sold.

Bidders who prefer to submit a sealed bid may do so by delivering their response (by the due date and time) to Mike Cvetic, CCAC Purchasing Department, 800 Allegheny Ave., Pittsburgh, PA 15233. Clearly mark in the lower left corner of the envelope: “Sealed Bid – Surplus – RFQ 180509”. Sealed bids will not be opened prior to the due date and time.

CCAC WILL HAVE THE RIGHT TO REJECT ANY OR ALL BIDS RECEIVED OR ANY PART THEREOF.

To view computers or for technical questions, please call Megan Rice at 412-237-3127 or (mrice@ccac.edu). To view equipment at OCS, please call Georgeann Cochran at 412-237-3170 or gcochran@ccac.edu.

For Procedural questions, contact Mike Cvetic at mcvetic@ccac.edu.

**Addresses of Locations:**
Allegheny Campus, 808 Ridge Ave., Pittsburgh, PA 15212
Boyce Campus, 595 Beatty Road, Monroeville, PA 15146
North Campus, 8710 Perry Highway, Pittsburgh, PA 15237
South Campus, 1750 Clairton Road, West Mifflin, PA 15122
Office of College Services, 800 Allegheny Ave., Pittsburgh, PA 15233
West Hills Center, 1000 McKee Road, Oakdale, PA 15071
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COMPUTERS, MONITORS, NETWORK EQUIPMENT, AV EQUIPMENT, LIBRARY SHELVING, BILL
CHANGER, POSTAGE EQUIPMENT, MASSAGE THERAPY TABLES, CASH REGISTER, ETC.

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**Lot 1 – CPU without Monitor –** Dell Optiplex 9010 Minitowers, Intel® Third Generation i7 Processor quad core, 8GB non-ECC Memory, 1GB MD Radeon HD 7470 w/ VGA and DVI Adapters, 500GB SATA Drive, 16X DVD+-RW Optical Drive, Network Card, USB Standard Keyboard, USB Optical Scroll Mouse, and All Necessary Power Cords

Product key stickers for Windows remain on the CPU’s.

Location: Allegheny Campus

Total Number Available: 25

Total Quantity of CPU’s requested: __________ Amount Bid Per CPU: $__________ Each

**Lot 2 – Dell 1908FPb Monitors**

Location: Allegheny Campus

Total Number Available: 25

Total Quantity of Monitors requested: __________ Amount Bid Per Monitor: $__________ Each

Company/Individual Submitting Bid:_________________________________________________

Contact Person:__________________________ Phone Number:__________________

E-mail address: ________________________________
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COMMUNITY COLLEGE OF ALLEGHENY COUNTY

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Lot 3 – Computers – Misc. CPU’s only – without monitors
Sold in its entirety – 392 units located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.
https://drive.google.com/file/d/1xZxIodX18kV0Ttj_Suil8cmAAkNF-62V/view?usp=sharing

Lump Sum Bid. $___________________ for entire lot 3

Lot 4 – Monitors
Sold in its entirety – 684 units located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.
https://drive.google.com/file/d/1FnlFydOwymYkOpdKu717smxfQy65VJTPZ/view?usp=sharing

Lump Sum Bid. $___________________ for entire lot 4

Company/Individual Submitting Bid:_______________________________________
Contact Person:__________________________ Phone Number:__________________
E-mail address: __________________________
REQUEST FOR QUOTATION 180509
COMMUNITY COLLEGE OF ALLEGHENY COUNTY

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Lot 5 – Art Department Monitors
Sold in its entirety. 11 units.

See link below.
https://drive.google.com/file/d/1BvbElPnCs--17fquz0cgunLCQVlnDysC/view?usp=sharing

Lump Sum Bid. $___________________ for entire lot 5

Lot 6 – Networking Equipment
Sold in its entirety - located at various locations as noted.

6a - See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.
https://drive.google.com/file/d/1a9nG1y0YbC999Ocv8Ne_jPZPsuXpxgX/view?usp=sharing

6b - OCS Networking Equipment. See link below.
https://drive.google.com/file/d/1L9uER6yM3OIr0Lig5smUvW-XDMcaq7UF/view?usp=sharing

Lump Sum Bid. $___________________ for entire lot 6a + 6b

Company/Individual Submitting Bid:_________________________________________________________

Contact Person:__________________________ Phone Number:__________________

E-mail address: _______________________________
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Lot 7 – Non-Functional PCs
Sold in its entirety – 125 units located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.
https://drive.google.com/file/d/1MCaMJJ1QcW9Ff6mIdpXc5IBSUFN9l_c7/view?usp=sharing

Lump Sum Bid. $___________________ for entire lot 7

Lot 8 – Misc. Non-Functional Equipment
Sold in its entirety - located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations.
https://drive.google.com/file/d/14gXqFe7MFi95jjiEQzrrfjJkc12-iCal/view?usp=sharing

Lump Sum Bid. $___________________ for entire lot 8

Company/Individual Submitting Bid:_____________________________________________________

Contact Person:__________________________ Phone Number:__________________

E-mail address: ____________________________________
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Lot 9 – Miscellaneous Functional Equipment
Sold in its entirety (see link below), located at various locations as noted.

See Link Below. Note multiple tabs on bottom of spreadsheet for various locations. 
https://drive.google.com/file/d/1gr_H_xZ2J2a56Poc1PaXNej4LrN3E-wj/view?usp=sharing

Lump Sum Bid. $___________________ for entire lot 9

Lot 10 – Library Shelving
Sold in its entirety (see link below).

9 Wood Endcaps
8 Double-sided rows of 5 stacks
2 Double-sided rows of 4 stacks
576 +/- shelves with wire bookends

https://drive.google.com/file/d/1XPVAJxkEcdMSlbccpZq3sBfBSflrnUqb/view?usp=sharing

Location: Boyce Campus
Contact: Diann Colose, 724-325-6711, dcolose@ccac.edu

Lump Sum Bid. $___________________ for entire lot 10

Company/Individual Submitting Bid:_______________________________________
Contact Person:__________________________ Phone Number:__________________
E-mail address: _________________________________
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Lot 11 – Safe

See link below.
https://drive.google.com/file/d/1YnhQJZFH3OqOWfGaBwV9O8I2lG5tNStF/view?usp=sharing

Location: West Hills Center
Contact: John Boehm, 412-369-3629  jboehm@ccac.edu

Lump Sum Bid. $___________________ for entire lot 11

Lot 12 – Massage Therapy Tables

Hi/Lo Tables. See link below.
https://drive.google.com/file/d/1hsqQMJ6oQnm-ulQs0avcBgDJHA3TXFR/view?usp=sharing

Location: Boyce Campus
Contact: Cathy Damico Brock, 724-325-6709, cbrock@ccac.edu

2 available  $___________________ each

Number Requested: ________________

Company/Individual Submitting Bid:_______________________________________

Contact Person:__________________________ Phone Number:__________________

E-mail address: ____________________________________
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Lot 13 – Bill Changer, System 500, Standard Change-Makers, Inc.

Location: Boyce Campus
Contact: Diann Colose, 724-325-6711, dcolose@ccac.edu

Lump Sum Bid. $_________________ for entire lot 13

Lot 14 – Postage Machine, Pitney Bowes

Location: South Campus
Contact: Patty Martier, 412-469-6349, pmartier@ccac.edu

Lump Sum Bid. $_________________ for entire lot 14

Company/Individual Submitting Bid: ____________________________________________________

Contact Person: ___________________________ Phone Number: __________________________

E-mail address: ____________________________
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Lot 15 – Cash Register, Royal 130CX
Sold in its entirety (see link below).

https://drive.google.com/drive/folders/1IOhN3N9VDC-ULZCgcB4dDSPr3hRsY86m?usp=sharing

Location: North Campus
Contact: John Boehm, 412-369-3629  jboehm@ccac.edu

Lump Sum Bid. $___________________ for entire lot 15

Lot 16 – Misc. Equipment
Space Heater – Titan
Two Adding Machines – ARBM-1121PD
Transcription/Dictaphone – Norelco
Green Cloth Bulletin Board
Expandable File Sorting Rack

Sold in its entirety (see link below).

https://drive.google.com/file/d/1FriASEW-qEF83yz1sYeSIACMgoQyuuqc/view?usp=sharing

Location: Allegheny Campus
Contact: Eileen Edwards, 412-237-2590, eedwards@ccac.edu

Lump Sum Bid. $___________________ for entire lot 16

Company/Individual Submitting Bid:_______________________________________

Contact Person:____________________ Phone Number:__________________

E-mail address:_____________________________________________