

3100 PENROSE FERRY ROAD PHILADELPHIA, PA 19145 PHA.PHILA.GOV

April 8, 2018

TO ALL OFFERORS

Subject:

Availability of Solicitation Package(s)

Solicitation Number P-004806 - Unit-Based Operating Subsidy Program RFP

Dear Sir/Madam:

The Philadelphia Housing Authority is currently soliciting proposals on the above noted solicitation package(s). Your firm is invited to submit a proposal.

Scheduled proposal due date for Solicitation Number P-004806 is <u>11 a.m., October 19, 2018, PHA, Attn: Contracts Department, 3100 Penrose Ferry Road, Philadelphia, PA 19145.</u>

If you choose to deliver your proposal in person, please arrive early in order to ensure timely receipt of your proposal/bid. Bring identification with a photograph so PHA's Security Staff will allow you entrance into our facility. Remember being late denies us the opportunity to look at your proposal.

Copies of the solicitation will be made available commencing <u>Wednesday</u>, <u>April 18, 2018</u>. Send an e-mail request to <u>William.Cook@pha.phila.gov</u> for an electronic copy of the solicitation package, for any other query relative to the solicitation or go to <u>WWW.PHA.PHILA.GOV</u> under business opportunities to download a PDF of the solicitation. Hardcopies of the solicitation are available with a 24 hour notice and may be picked up at 3100 Penrose Ferry Road, Philadelphia, PA 19145, Contracts Department between the hours of 8:00 a.m. and 4:00 p.m.

PHA encourages minority and woman owned businesses to participate in the proposal process.

Sincerely,

William Cook Senior Sourcing Manager

Cc: file