

# Notifications for Document Releases



1. In the title bar of the main portal, click your name and select Notifications
2. In the window that opens, select the (+) to add a new subscription
3. Select “Documents” or Tech Pubs depending on the types of documents you wish to receive notifications
4. Select Subscription Type
5. Select Document Types
6. Select Engine models
7. Scroll to the bottom and click “Save & Close”
8. If you chose “Subscription Type” as “On Screen”, then you can look at the Notifications dropdown on the portal homepage for notifications updates

