

# St. Joseph Parish School Advisory Committee

Conference Room A

December 12<sup>th</sup>, 2022

6:30 pm

## *Mission Statement:*

*St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ*

**In attendance:** Amanda Matthews, Principal, Jenny Marquardt, Chair, Chris Baylor, Vice-Chair, Shannon Morgan, Parker Shipley, Nicole Vaculik, Mrs. Ciganiek, Teacher Representative, and Brenda Jobe, Pastoral Council Liaison

**Absent:** Krystal DeRuyter, Julie Shaefer, Lyn Schaetz, Secretary

## *Agenda:*

- Opening Prayer – *Amanda*
- Prior Meeting Minutes - *Chris*
- Today's Business:
  - Safety & Security and ACT 143
    - Lockdown plan submitted by end of year as a templet for annual evaluation
    - Working on updated Emergency Operations Plan to be completed by 12/30/22
  - Violence Drill
    - Future Plans/Recommendations:
      - Purchasing extension cords & window hammers for classroom safety
      - More staff member(s) have access to Remind
      - Funds needed for all campus PA system
      - Funds for kick-proof door
      - Annual review of S&S Plan
  - School Counselor/Staffing
    - Still on the hunt for Counselor
    - One candidate being looked into
  - Teacher Exit
    - Teachers being interviewed for an open ELA Teacher Position
    - Possible need for subbing looking into parent sub options
  - Bylaws Review
    - Discussion on how to respond to Arch bylaws request
- Open Discussion
  - Parker - Gaga Pit flooring options - We would want to use his mats because of the outdoor playground thickness
  - Discussed shipping options to reduce costs
  - Order ideally early 2023 - \$1,200 for the mats  $\frac{3}{4}$  inch thickness

- Daniel - School communication Apps
  - Several platforms available
  - Looking through the best options and something that can be used school-wide
  - Create common communication platform school wide for 2023-24 school year
- Fish Fry Update
  - Evaluating options for food vendor
  - Looking for drawing/raffle lead
- Craft/Vendor Fair
  - Led by 1<sup>st</sup> Grade Teacher, Miss Johnson
  - Saturday, April 14<sup>th</sup> 10-3
  - Funds raised will go to safety and security
- Review Current Meeting Minutes
- Determine Parish Council Updates
- Upcoming Events:
  - *Teacher Luncheon – December 14<sup>th</sup>*
  - *Christmas Concert – December 20<sup>th</sup>*
  - *Early Release – December 22<sup>nd</sup>*
  - *No School – December 23 – January 2<sup>nd</sup>*
  - *Next Meeting – January 10<sup>th</sup>*

**Ground Rules:** 1) Remain focused on our mission, 2) Respect the speaker and all ideas, 3) Assume positive intent, 4) Maintain confidentiality, 5) Promote transparency, 6) Be productive and stay on time