

St. Joseph Parish School Advisory Committee

Remote Meeting
February 05, 2024

In attendance (remote): Amanda Matthews (Principal), Jenny Marquardt (Chair), Chris Baylor (Vice-Chair), Daniel Le (Secretary), Shannon Morgan, Parker Shipley, Chintan Shah Elizabeth Wieland, Julie Shafer, Amy De Ruyter, Julie Lemke (Teacher Representative), Andy Smith (Teacher Representative), Melissa Myers (Teacher Representative), Char Blaubach (Pastoral Council Representative), Jack Reindl (Pastoral Council Representative)

Absent: Krystal DeRuyter

Mission Statement:

St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ

Minutes

Today's Business:

- Marketing & Recruitment
 - Open House was very successful. 14 tours for K3 – 4th grades. 3 families have signed up. School office to follow up with additional families.
 - Marketing activities (Facebook, signage, News Graphic, and YouTube, Chamber Ads) are continuing.
 - Review options for community volunteering event to increase exposure and reputation within the community.
- 2024-25 School Calendar
 - School calendar is adopted and will be released.
- Security Grants
 - Digital Mapping Grant – Reviewed the building layout and started to identify key aspects of the school.
 - Safety and Security – Awarded \$5k grant for keyless entry and door access security cameras. Will support Extended Care and Main School Door.
- Fish Fry
 - Continued need for adult and student volunteers.
- Summer Program
 - Review options for SJPS Summer Program for K3, K4, and K5.
- Father Nick SAC Meeting Visit
 - Discuss topics with Father Nick – Vision for the school, Improvements/Changes, Expanding enrollment,
- Positive Teacher Feedback
 - Positive feedback for Carren Gratz and her work with the morning math. Parents and students are appreciative and can see improvements.
- Sub-Committee Updates

- Safety & Security
 - Outdoor lighting projects for play-ground, fixture of the gym, flagpole light fixture, and pastoral patio area.
 - Applying for \$150k grant for safety and security updates to the school. Application in progress
- Home & School
 - Special Interest Lead is needed for 2024-2025 school year.
 - Book Fair – Very successful event. Fundraiser supported over \$2k for the school.
 - Room Parents – Calendar of events shared with room parents. Will likely support Easter and Valentine’s events.
 - Future Events:
 - Art to Remember for Mother’s Day Gift. Teacher Appreciation Breakfast, Teacher Appreciation Week, Grandparent’s Day, Special Interest Day.
- Athletics – No Updates
- Marketing – See updates above
- Auction
 - Auction – Solicitations in progress. Volunteers to support solicitations (Make calls and Pick up Donations). Auction planning is continuing.
- Open Discussion
 - Greenhouse – Need Structural Engineer to review integrity of the building to support greenhouse.
- Review Current Meeting Minutes
- Determine Parish Council Updates
- Determine Father Nick Mass Announcements