

# St. Joseph Parish School Advisory Committee

Zoom Meeting  
May 2nd, 2022  
6:30 pm

## *Mission Statement:*

*St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ*

## *Minutes*

- Opening Prayer – *Amanda*
- Prior Meeting Minutes - *Lyn*
- Today's Business:
  - **Accreditation Follow-up Review**
    - School Advisory Committee reviewed & discussed "Domain Action Plans – Domain B: Governance & Leadership"
      1. Sustain 9 School Committee Members.
        - **Action:** Recruit new School Advisory Committee members. Currently have 8 members.
      2. Clear communications for families and stakeholders to understand what School Committee is and their responsibilities.
        - **Action:** Create a get-to-know-you write up or video to be shared with families.
        - **Action:** Information table at orientation night.
      3. Increase communication with sub-committees both ways to better form collaboration and awareness.
        - **Action:** Invite sub-committees to submit updates in writing or in person monthly at School Advisory Committee meetings. Create a calendar to schedule invites to meetings.
      4. Consistent teacher representation at School Advisory Committee meetings.
        - **Action:** Establish rotating teacher schedule to attending School Advisory Committee meetings.
      5. Review bylaws and adopt according to the Arch bylaw template 2023.
        - **Action:** Currently under review.
      6. Develop a Home & School Committee to increase parent and staff volunteer engagement and participation in committees, events, and fundraising.
        - **Action:** Define vision and find key leaders for each area of Home & School.
      7. School Advisory Committee will annually participate in self-evaluation and on-going formation opportunities to enhance leadership effectiveness.
        - **Action:** Develop formal process of self-evaluation, and develop and participate in formation opportunities throughout the year
  - **SAC Survey**
    - Timeline: Prior to end of year
  - **June 6 th Meeting – need to reschedule**
    - Rescheduled to June 13<sup>th</sup>
  - **Playground Update**

- Current contractor bid is \$2,246.00. Contractor recommends July or August project date
- 2 Hopscotch
- Shift basketball court
- Add one more 4 square
- Restriping and painting
- **Auction Follow-up**
  - Net \$80,400 as of current date
  - Attendance 130-140
- **Budgeting & Teacher Contracts**
  - Contracts provided to teachers today; 5/02/2022. Based on teacher salary scale.
  - Counselor approved for recruitment, to be posted on WECAN. Goal is to use EANS for CESA 6 contracted licensed school counselor. If, non-available via CESA 6, SJPS will directly employ. This role will be a part-time role; 50%.
  - 2022-2023 budget under review, major focus on spending EANS funds. Parish may still need to subsidize 30-35% of budget.
- **Parish Transition**
  - Fr. Nick Baumgardner effective July 2022
- **Discernment of Members for 2022-23**
  - Postponed to June meeting to include new members.
- **Reviewed Current Meeting Minutes**
- **Determine Parish Council Updates**
- **Upcoming Events:**
  - Spring Concert – May 18th
  - Grandparent's Day – May 19th
  - Frozen Jr. Musical – May 19th & 20th
  - Special Interest Day – May 25th
  - No School – May 30th
  - Next Meeting – June 13, 2022

**Ground Rules:** 1) Remain focused on our mission, 2) Respect the speaker and all ideas, 3) Assume positive intent, 4) Maintain confidentiality, 5) Promote transparency, 6) Be productive and stay on time