

# St. Joseph Parish School Advisory Committee

In-person Meeting - Conference Room A

August 07, 2023

6:30 pm

**In attendance:** Amanda Matthews (Principal), Jenny Marquardt (Chair), Chris Baylor (Vice-Chair), Daniel Le (Secretary), Krystal DeRuyter, Julie Shafer, Parker Shipley, Shannon Morgan, Elizabeth Wieland

**Absent:** Michelle Uttke

*Mission Statement:*

*St. Joseph Parish School: Teaching, Learning, Leading, and Serving as the Hands of Christ*

*Minutes*

Opening Prayer – Amanda

Today's Business:

- Summer Projects
  - 2-K3 Classrooms are created for the 23-24 school year
  - New room layout for classrooms are defined
  - New maker space created with raised funds which include computers, 3D printer, t-shirt maker, Lego wall, etc.
  - New counseling office
  - Facility improvements completed to resurface floors, repaint hallways, and updates to school logo
- Staffing Updates
  - Teacher staffing for 2 K3 classrooms is confirmed.
  - Staffing for school counselor and reading interventionist is completed.
  - Positions are open for Art teacher, K3 aid, and substitute teachers
- Forward Exam Results
  - School tested above national average in the Forward Exam
  - However, individual learning plans will be developed for students based on exam results
- 2023-24 School Goals
  - Goals are developed in the following areas:
    - Bios to be developed for SAC members to increase visibility, access, and communication to school members.
    - Define method and facilitate open dialogue between SAC and subcommittees.

- Increase parent involvement and volunteering rates through improved communication via email, utilization of ClassDojo, and additional engagement.
- Back to School Picnic
  - August 24th 5:00pm-7:00pm
- Exemplary Recognition
  - Awarded Exemplary Recognition in Mission of Catholic Identify.
  - Only 3 out of 110 schools awarded in the Arch Diocese in Milwaukee.
  - Plan for school and community celebration and announcements.
- Back to School Night
  - September 12th 6:00pm-8:30pm
  - Align with Home and School for communication and volunteer signups
  - SAS members to provide intro.
  - Home and School, School Counselor, and Reading Interventionist will be invited to speak and communicate to the parents.
- Gaga Pit
  - Gaga Pit to be disassembled, ground will be resurfaced, and gaga pit will be reassembled before school starts.
- Care of God's Creation – Greenhouse Project & Composting
  - \$10k grant awarded to SJPS for the construction of a greenhouse.
  - Project planning and execution will be completed by Spring 2024
- Father Nick's Mass Announcements
  - SAC will include specific announcements for Father Nick to make during mass

#### Open Discussion

- SJPS is partnering with Waste Not, LLC to compost lunch food waste and support sustainability efforts.

#### Review Current Meeting Minutes

#### Determine Parish Council Updates

- See Above

#### Upcoming Events:

- First Day of School – August 29th
- No School – September 1st & 4<sup>th</sup>

**Ground Rules:** 1) Remain focused on our mission, 2) Respect the speaker and all ideas, 3) Assume positive intent, 4) Maintain confidentiality, 5) Promote transparency, 6) Be productive and stay on time